

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING DECEMBER 7, 2015

The Harrison Township Trustees met in regular session on December 7, 2015 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, 4774 Outville Road
Guest	Tony Sharp
Guest	Joe Garrett, Trebel
Guest	Jarrold Mahaffey
Guest	Larry Kretzmann, SWLCW&SD

Zoning Report - Tom Frederick, Zoning Inspector
November permit and fee total was \$1,938.40.

Tom reviewed Junk Motor Vehicles violations for the following properties:

1. Mark & Karen Bishop, 354 Apple Blossom Road, Pataskala
2. Ronald Brown, 155 Middleground Road, Pataskala
3. Orvil & Anita Dingess, 5298 York Road, Pataskala

Tom shared estimates from Architecture Ltd. and CESO for reviewing the township's architectural standards. Still working on narrowing down scope of work needed. No action was taken.

Tom announced a meeting concerning the 161 corridor taking place on December 8th at the Reese Center from 6:00 p.m. to 8:00 p.m.

There was one applicant, Rodney Osborne, for the position as a member of the Zoning Commission. No interview was held.

-Mark Van Buren moved to appoint Rodney Osborne to the Harrison Township Zoning Commission for a five (5) year term starting on January 1, 2016. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor - Jarrod Mahaffey

Mr. Mahaffey inquired if the trustees had any questions concerning the quote from CESO.

-Mark Van Buren moved to approve the following:

- 1. the minutes of the November 2, 2015 regular meeting**
- 2. mid month payroll and bills, warrants 14327 through 14338**
- 3. payroll and bills, warrants 14339 through 14387**
- 4. V29, DD78, DD79 and DD80**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Joe Garrett from Trebel, LLC was in attendance concerning electric and natural gas aggregation.

-Mark Van Buren moved to adopt Resolution 2015 12 07 01 which states: A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENERGY CONSULTING AND MANAGEMENT AGREEMENT WITH TREBEL, LLC. Raymond Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The trustees signed the Energy Consulting and Management Agreement with Trebel, LLC.

-Mark Van Buren moved to adopt Resolution 2015 12 07 02 which states: A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OHIO REVISED CODE AND DIRECTING THE LICKING COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. Raymond Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Raymond Foor moved to adopt Resolution 2015 12 07 03 which states: A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OHIO REVISED CODE AND DIRECTING THE LICKING COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The Fiscal Officer will file Resolution 2015 12 07 02 and Resolution 2015 12 07 03 with the Licking County Board of Elections.

Road Report - Ben Patterson, Road Superintendent

Ben reported that the new 45 MPH speed limit sign has been posted on Beecher Road. Trustee Smith signed the ODOT Speed Limit Revision paperwork.

Ben shared a three year preventative maintenance contract for the tornado sirens from Jess Howard Electric Company. Cost is \$380.00 per siren plus any parts and service.

-Mark Van Buren moved to approve a purchase order for 2016 tornado maintenance with Jess Howard Electric Company for 2,000.00 effective 1/1/2016 to 12/31/2016. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve up to \$150.00 each for Ben Patterson, Mike Stickle and Brandon Menninger, full time road employees, to purchase safety work boots. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve reducing the load limit in Harrison Township on the following roads from January 1st to April 15th, 2016:

Amanda Drive	South off St. Rt. 16
Ashcraft Drive	South of St. Rt. 16
Beaver Run Road	Outville Road to Gale Road
Beaver Run Road	Outville Road to York Road
Beecher Road	Outville Road to York Road
Beecher Road	York Road to Watkins Road
Brandon Drive	Outville Road to Beecher Road
Carryback Drive	York Road to Watkins Road N. of St. Rt. 16
Cherokee Trail	South off St. Rt. 16 E. of Outville Road
Citation Drive	West off Watkins Road N. of St. Rt. 16
Creek Road	West off Watkins Road to Pataskala Corp.
Ellington Blvd.	North off St. Rt. 16
Gale Road	Blacks Road to St. Rt. 16
Harvest Ridge Avenue	East off York Road
Millstone Circle	West of Outville Road
Highview Blvd. S. 2-Lane	East off St. Rt. 310
Hollow Road	York Road W. to Watkins Road S.
Hollow Road	Watkins Road W. to St. Rt. 310
Joshua Lane	St. Rt. 16 to Amanda
Kelly Marie Drive	West off Outville Road to Brandon Drive
Lexington Woods Drive	West off Outville Road S. of St. Rt. 16
Middleground Road	W. off Watkins Road & S. off Riva Ridge
Needles Drive	Watkins Road to Twenty Grand
Nichole Court	South off Blacks Road
Palmer Road	East off St. Rt. 158 to Union Township Line
Refugee Road	Gale Road to Outville Road
Refugee Road	Outville Road to York Road
Refugee Road	Watkins Road to Smoke Road
Smoke Road	Refugee Road to Creek Road
Watkins Road	Hollow Road to Wesleyan Church Road
Wesleyan Church Road	St. Albans Line to Watkins Road S.
Wesleyan Church Road	Watkins Road S. to St. Rt. 310
York Gate Drive	West of York Road
Zackary Drive	South of St. Rt. 16

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The OTA Winter Conference is January 27-30, 2016. The Fiscal Officer will register Trustee Van Buren, Trustee Foor and Fiscal Officer Elder to attend.

The Annual Township Trustees Meeting with the Licking County Engineer is December 10, 2015 at the Licking County Administration Building from 8:30 a.m. to 11:30 a.m.

The Licking County Township Meeting will be January 9, 2016.

The Fiscal Officer reported that Austin from the Licking County Prosecutors Office stated that the provisions of the health care resolution on file will cover the new terms for the Township Officials. Austin is updating the resolution to comply with the ACA provisions.

The trustees would like to adopt the new updated resolution before year end.

-Mark Van Buren moved to hold a special meeting on December 29, 2015 at 9:30 a.m. at the Harrison Township Hall. The purpose of the meeting will be to adopt a health care resolution, approve minutes, payroll and bills and act on Junk Vehicle violations. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer shared a letter from Consumers Life insurance stating that there will be no change in premium rates beginning January 1, 2016.

A letter from the Department of Commerce stated that all permits to sell alcoholic beverages in Harrison Township will expire on February 1, 2016. The trustees have no objections to file.

A letter from the Department of Commerce stated that a recent change in Ohio law may effect on-premises liquor establishments. An application may be filed seeking to extend the hours in which it may sell alcoholic beverages during a "qualified major event".

-Mark Van Buren moved to renew the bond for Vickie Noble as Assistant Zoning Inspector. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer reviewed the budget for 2016.

-Mark Van Buren moved to approve the 2016 budget receipt account status. Projected income for 2016 is \$1,230,795.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved to adopt Resolution 2015 12 07 04 which is the TOWNSHIP ANNUAL PERMANENT APPROPRIATION RESOLUTION FOR FISCAL YEAR ENDING DECEMBER 31, 2016. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The Resolution was adopted.

-Ray Foor moved to approve the Fiscal Officer opening Blankets and Super Blankets numbers 60001 through 60033 that will take effect January 1, 2016 for 2016 expenses. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved to approve paying \$330.00, the 2016 dues, to the Licking County Township Association for the three Trustees, Fiscal Officer and the Zoning Inspector (\$50.00). Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor - Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that arbitration is coming to an end with Pataskala. The district has collected one million dollars in tap fees this year with no rate increase expected. In 2017 the debt service will start to come down.

-Mark Van Buren moved to approve paying Burnham and Flowers Insurance Company an administration fee for the HRA. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

At this point in the meeting there was no one in attendance and the trustees proceeded with employee evaluations in open session. Employee evaluations for Tom Frederick and Ben Patterson were conducted. The trustees will hold employee evaluations again in March of 2016. Following evaluations the trustees discussed pay raises. A 2% increase was decided upon.

-Eric Smith moved to approve a 2% pay increase for the following employees:

- 1. Ben Patterson, Road Superintendent, currently earning \$23.10 per hour, increase to \$23.56 per hour.**
- 2. Mike Stickle, Road Department currently earning \$18.50 per hour, increase to \$18.87 per hour.**
- 3. Brandon Menninger, Road Department currently earning \$16.75 per hour, increase to \$17.09 per hour.**
- 4. Tom Frederick, Zoning Inspector currently earning \$19.50 per hour, increase to \$19.89 per hour.**
- 5. Part time on call road department employees will continue to earn \$15.00 per hour with no increase.**

Mark Van Buren seconded the motion. Pay increases will be effective at the beginning of the pay period that follows the effective date (1/1/2016) of the approved change (1/3/2016) Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the bank statements.

Being no further business, Chairman Eric Smith adjourned the meeting at 9:37 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following Resolutions are a part of the December 7, 2015 minutes.

Resolution 2015 12 07 01

Resolution 2015 12 07 02

Resolution 2015 12 07 03

Resolution 2015 12 07 04