

**Beverly Shores Park Board**  
**January 13, 2015**  
**Administration Building**

**Members Present:** Greg Brown, Nadia Clisby-Wendt, Matrona Malik, and Rafi Wilkinson

**Others Present by Phone:** Cynthia Kienlen

**1. Call to Order**

President Greg Brown called the meeting to order at 7:06pm.

**2. Approval of Minutes**

Nadia motioned for approval of the December 09, 2014 minutes, Rafi seconded, motion passed unanimously.

**3. Public Applications or Requests**

The ABSR submitted applications to use Lituanica Park on April 4, 2015 for their annual Easter Egg Hunt and to use Rebora Plaza on June 20, 2015 for the Necktie 5k Walk & Run. Rafi motioned for approval of both events, Nadia seconded, motion passed unanimously.

**4. Business**

**A. Boats on the Beach.**

- The 2015 stickers have been printed and in Greg's possession. The stickers are different from the town parking and golf cart stickers in design and color.
- The watercraft storage town ordinance and 2015 storage application will be posted to the website soon.
- Stickers will go on sale February 1, 2015.
- No boats are to be moved onto the beach until May 1, 2015. The park board will access the beaches in April to determine where boats can be stored.
- The park board will be looking at alternate storage locations, such as the west side of Rebora Plaza and Derby Ditch, if Shore Avenue and Beach Avenue cannot be used in 2015.

**B. Warming Hut.** The warming is open on weekends and has been a hit. It was used on New Years Eve! The exterior paint has been purchased and will be applied this spring. The fireplace screen is being fabricated.

**C. Tennis Courts.** The board will start to get firm estimates on the tennis court resurfacing project so that it can be completed this spring.

**D. Friends of the Park.** The park board is looking into ways that residents can make tax-deductible donations to the park board for specific projects such as the resurfacing of the tennis courts or the rehabilitation of the playground equipment.

**5. Adjournment**

Nadia motioned for adjournment of the meeting at 7:45pm, Rafi seconded, unanimously approved.

Respectively submitted,  
Rafi Wilkinson

**Beverly Shores Park Board**  
**February 10, 2015**  
**Administration Building**

**Members Present:** Greg Brown, Nadia Clisby-Wendt, Matrona Malik, and Rafi Wilkinson

**Others Present by Phone:** Cynthia Kienlen

**1. Call to Order**

President Greg Brown called the meeting to order at 7:05pm.

**2. Approval of Minutes**

Rafi motioned for approval of the January 13, 2015 minutes, Nadia seconded, motion passed unanimously.

**3. Public Applications or Requests**

None.

**4. Business**

**A. Boats on the Beach.**

- The board looked at the 2015 stickers and approved them.
- Stickers will now go on sale May 1, 2015 (different date than stated last month) to coincide with the beach inspection in the spring.
- No boats are to be moved onto the beach until May 1, 2015.

**B. Golf Cart Fundraiser.** Nadia will reach out to LanCam in Chesterton to see if they will lend us loaner carts. Food ideas were discussed. Event will run before the smelt fry on May 16.

**C. Friends of the Park.** The board discussed creating an area in Lituanica Park to install "Friends of the Parks" engraved bricks.

**D. Repairs.** The water fountain at four corners has a busted pipe and will be repaired in the spring. A spigot will also be installed at the water fountain at Lituanica Park.

**E. Mission Statement.** Rafi presented a draft of a park board mission statement and a set of 2015 goals.

**5. Adjournment**

Nadia motioned for adjournment of the meeting at 7:52pm, Rafi seconded, unanimously approved.

Respectively submitted,  
Rafi Wilkinson

**Beverly Shores Park Board**  
**March 10, 2015**  
**Administration Building**

**Members Present:** Greg Brown, Nadia Clisby-Wendt, Matrona Malik, and Rafi Wilkinson

**Others Present by Phone:** Cynthia Kienlen

**1. Call to Order**

President Greg Brown called the meeting to order at 7:05pm.

**2. Approval of Minutes**

Nadia motioned for approval of the February 10, 2015 minutes, Matrona seconded, motion passed unanimously.

**3. Public Applications or Requests**

None.

**4. Old Business**

**A. Boats on the Beach.**

- Still too much ice to evaluate the beaches

**B. Golf Cart Fundraiser.** No update.

**C. Friends of the Park.** No update.

**D. Repairs.** The water fountain at four corners has a busted pipe. A bid package has been prepared and will be sent to four potential bidders. A spigot will also be installed at the water fountain at Litanica Park if funding allows. Rafi motioned to send out the bid package, Nadia seconded, motion passed unanimously.

**E. Warming Hut.** The fireplace screen has been installed. Several groups have used the warming hut this winter as part of the open ice-skating weekends. The hut will be painted as soon as the weather allows.

**F. Park Cleanup.** May 16 as part of the ABSR Town Cleanup. A detailed plan will be created. We grateful to ABSR to be included in their event.

**5. New Business**

**A. Sand Tracks Article.** The board will attempt to publish monthly articles to Sand Tracks in order to better communicate and inform the town.

**B. Rebora Plaza Power.** Additional 120VAC outlets will be added at the eastern and western ends of the parking lot to better support large events at the plaza such as ABSR Summerfest.

**6. Adjournment**

Nadia motioned for adjournment of the meeting at 7:36pm, Rafi seconded, unanimously approved.

Respectively submitted, Rafi Wilkinson

# **Beverly Shores Park Board**

## **April 14, 2015**

### **Administration Building**

**Members Present:** Greg Brown, Nadia Clisby-Wendt, Matrona Malik, and Rafi Wilkinson

**Others Present:** Town Council members Geof Benson and Rick Rikoski, Town Attorney Jeffrey Katz

**Others Present by Phone:** Cynthia Kienlen

#### **1. Call to Order**

President Greg Brown called the meeting to order at 7:00pm.

#### **2. Approval of Minutes**

Rafi motioned for approval of the March 10, 2015 minutes, Nadia seconded, motion passed unanimously.

#### **3. Public Applications or Requests**

None.

#### **4. Old Business**

**A. Watercraft Storage on the Beach.** This topic dominated the meeting with at least 26 people present to discuss boat storage. Several severe storms and higher water levels have decimated the beaches at Beach Avenue, Shore Avenue and Rebora Plaza. All boats must be on Beverly Shores town property and off the marrim grass per a town ordinance.

Everyone present was given a chance to speak. Several topics were brought up including:

- The boaters should be allowed to police themselves.
- The boaters have a long, successful history of boat storage in all conditions.
- Marrim grass is tough and can handle sailboat storage.
- The root cause of the beach loss is the Michigan City breakwall.
- Can winches be installed?
- Change the town ordinance regarding the marrim grass.

**B. Golf Cart Challenge Fundraiser.** The event will be held from 12:00pm – 3:30pm at Rebora Plaza on Saturday May 16 as part of the town cleanup and smelt-fry. Rafi will place an ad in Sand Tracks.

**C. Friends of the Park.** No update.

**D. Repairs.** The water fountain at four corners has a broken pipe. A bid has been received for \$2,800 to repair the fountain. A bid was also received to add a water spigot to Lituanica Park for \$2,000.

**E. Warming Hut.** The hut will be painted as part of an Eagle Scout project.

**F. Park Cleanup.** May 16 as part of the ABSR Town Cleanup.

**G. Shore Avenue Stairs.** The board will use the damaged Drexwood Avenue stairs to fix the Shore Avenue stairs. After several failed attempts, it is not practical to have stairs at Drexwood Avenue.

#### **5. New Business**

None.

## 6. Adjournment

Rafi motioned for adjournment of the meeting at 8:04pm, Nadia seconded, unanimously approved.

Respectively submitted,

A handwritten signature in black ink, appearing to read 'Rafi Wilkinson', written in a cursive style.

Rafi Wilkinson  
Vice-President

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Greg Brown  
President

# **Beverly Shores Park Board**

## **May 12, 2015**

### **Administration Building**

**Members Present:** Greg Brown, Nadia Clisby-Wendt, Matrona Malik, and Rafi Wilkinson

**Others Present:** Cynthia Kienlen

#### **1. Call to Order**

President Greg Brown called the meeting to order at 7:07pm.

#### **2. Approval of Minutes**

None. The April minutes will be approved at the June meeting.

#### **3. Public Applications or Requests**

An application was received for a wedding to take place on Thursday July 23<sup>rd</sup> at Rebora Plaza. Rafi motioned for approval, Nadia seconded, motion passed unanimously.

#### **4. Old Business**

**A. Watercraft Storage on the Beach.** We once again heard comments from four boaters regarding the storage of boats on the beach. The Park Board is looking to find a solution that provides boat storage in a fair and ecologically sound manner. The following comments were presented:

- The Hobie Cat owners want their boats to be treated the same as kayaks. They contend that the kayak racks cause as much damage to the marrim grass as the Hobie Cats.
- The boat owners want the Park Board to change the marrim grass ordinance.
- The boat owners want the Rebora Plaza parking lot drains to be cleaned out.
- The Park Board asked the boaters to please come to the next town council meeting on May 18.
- The Park Board and town officials are meeting with the National Park Service on May 14 to see if the town can temporarily store boats on select parcels of National Park land where there is still enough beach to safely store boats.
- The boaters do not want to store boats at Derby Ditch. Reasons included fear of damage to their boats by the general public and the lack of car parking.
- The boaters said that Rebora Plaza has the only parking suitable for their needs to bring the equipment required to sail.
- The Park Board will recommend that the marrim grass ordinance be brought up at the town council meeting.
- The boaters want to be left alone. Their claim is that the marrim grass ordinance has not been enforced in the past.
- The total number of sailboats that might need to be stored was estimated to be at least 20. It was not clear if 20 boats could be stored at Rebora.
- The boaters want equal rights with the sunbathers with respect to blocking the ability to walk down the beach.
- The boaters want the Park Board to represent them at the town council meeting to get the marrim grass ordinance changed.

**B. Golf Cart Challenge Fundraiser.** The event will be held from 12:00pm – 3:30pm at Rebora Plaza on Saturday May 16 as part of the town cleanup and smelt-fry. Rafi will place an ad in Sand Tracks.

**C. Friends of the Park.** No update.

D. **Repairs.** ABSR graciously donated \$2,800 for the repair of the four corners drinking fountain. Nadia motioned to proceed with the fountain repair, Matrona seconded, motion passed unanimously.

The actual cost of repairing the fountain may exceed the \$2,800 by as much as \$100. Rafi motioned to cover this difference using Park Board funds, Matrona seconded, motion passed unanimously.

E. **Warming Hut.** The hut will be painted as part of an Eagle Scout project.

F. **Park Cleanup.** May 16 as part of the ABSR Town Cleanup. Greg has located a source for playground specific mulch for \$23/yard plus a \$50 delivery charge. Lituanica Park needs 20 yards of mulch. The total cost is \$510. Rafi motioned to have the Park Board pay for the mulch and have it delivered in time for the park cleanup day, Nadia seconded, motion passed unanimously.

G. **Golf Cart Challenge.** The fundraiser for the tennis and basketball courts starts at 12:00pm on Saturday May 16 at Rebora Plaza.

H. **Shore Avenue Stairs.** The board will use the damaged Drexwood Avenue stairs to fix the Shore Avenue stairs. Approximately \$100 is needed for affix the stairs. Matrona motioned to fix the Shore Avenue stairs, Nadia seconded, motion passed unanimously.

## 5. New Business

A. A resident would like to plant a tree in Lituanica Park to remember a loved one. Nadia motioned to allow the tree, Rafi seconded, motion passed unanimously.

B. Greg attended a beach safety conference and received safety equipment including throw bags, life jackets and ring buoys. The equipment was donated to the police and fire departments.

## 6. Adjournment

Rafi motioned for adjournment of the meeting at 8:20pm, Nadia seconded, unanimously approved.

Respectively submitted,



Rafi Wilkinson  
Vice-President

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Greg Brown

# **Beverly Shores Park Board**

## **June 9, 2015**

### **Administration Building**

**Members Present:** Greg Brown, Matrona Malik, and Rafi Wilkinson

**Others Present:** Cynthia Kienlen, Town Council; Jon Voelz, Clerk Treasurer, Paul Piotrowski, representative of the boater's coalition.

#### **1. Call to Order**

President Greg Brown called the meeting to order at 7:03pm.

#### **2. Approval of Minutes**

Matrona motioned for approval of the April 14, 2015 and May 12, 2015 minutes, Rafi seconded, motion passed unanimously.

#### **3. Public Applications or Requests**

None.

#### **4. Old Business**

**A. Watercraft Storage on the Beach.** Two boaters were present to represent the boaters. After much discussion, the following points were agreed upon:

- The Clerk Treasurer will start selling watercraft stickers on Tuesday, June 16.
- The Park Board will post signs in compliance with town ordinances at the following beaches: Beach, Shore, Broadway (Rebora Plaza) and Derby Ditch. The posts will be located at the edges of the town property lines and at the northern edge of the marram grass.
- Paul Piotrowski stated that all boaters would comply with the town ordinances including removing all boats from the marram grass and keeping all boats north of the posted signs.
- Paul Piotrowski stated that even in storm conditions, boats would not be pulled back up into the marram grass.
- Paul Piotrowski stated that the boater's coalition would like to volunteer to maintain the beach.
- The Park Board was very appreciative to volunteers and will contact Paul every time there are beach projects.

**B. Golf Cart Challenge Fundraiser.** The event was very successful! Thank you Matrona for the hard work. We have received \$2,190 in donations so far. Matrona will now begin the process of getting three bids to resurface the tennis courts.

**C. Friends of the Park.** No update.

**D. Four Corners Drinking Fountain.** The water fountain has been repaired. Thank you to the ABSR for providing the funding!

**E. Warming Hut.** The warming hut's interior has been painted and the exterior is nearly finished with the exception of the trim.

**F. Park Cleanup.** The park cleanup was held on May 16. It went very well and we also added 20 cubic yards of mulch around the playground equipment. The Park Board is grateful to the Lituanica Club who worked tirelessly and provided much of the labor.



**G. Shore Avenue Stairs.** The Drexwood stairs have been recovered and moved to Lituanica Park for storage. The board is looking for volunteers who can help attach these stairs to the bottom of the Shore Avenue staircase. Unfortunately, most of the wood was stolen so the project will be delayed.

**H. Lituanica Park Fountain.** The fountain for the pond was installed but would not work. Greg attempted to repair the pump but it was beyond repair. Matrona motioned to have the pump replaced for \$302.65, Rafi seconded, motion passed unanimously. Matrona motioned to reimburse Greg for purchasing the new pump, Rafi seconded, motion passed unanimously.

## **5. New Business**

**A. Budget for 2016.** Jon Voelz, the Clerk Treasurer, instructed the board that the 2016 budgeting process with the state has begun. He asked that we provide him with a proposed budget by the July meeting. Greg is also going to meet with Jon to continue the process of straightening out past accounting discrepancies with out non-reverting funds.

## **6. Adjournment**

Rafi motioned for adjournment of the meeting at 7:39pm, Matrona seconded, unanimously approved.

Respectively submitted,



Rafi Wilkinson  
Vice-President

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Greg Brown  
President

**Beverly Shores Park Board**  
**July 14, 2015**  
**Administration Building**

**Members Present:** Greg Brown, Matrona Malik, Rafi Wilkinson

**Others Present:** Cindy Kienlen (Town Council)

**1. Call to Order**

President Greg Brown called the meeting to order at 7:05pm.

**2. Approval of Minutes**

Rafi motioned for approval of the June 9, 2015 minutes, Matrona seconded, motion passed unanimously.

**3. Public Applications or Requests**

No new requests. The ABSR Necktie 5k at Rebora Plaza last month was a fantastic event. ABSR Summerfest at Rebora Plaza is on Saturday July 18.

**4. Old Business**

- A. **Watercraft Storage on the Beach.** The Park Board is requesting that all boat owners comply with town ordinances by moving their boats and gear off the marram grass. The Clerk Treasurer is selling 2015 watercraft stickers.
- B. **Tennis Courts.** Matrona is in the process of securing three bids for resurfacing of the tennis courts.
- C. **Four Corners Drinking Fountain.** The water fountain was repaired for \$1,100 by D&M. Thank you to the ABSR for providing the funding!
- D. **Warming Hut.** The warming hut's painting project has been completed.
- E. **Lituanica Park Fountain.** Someone untied one of the two fountain anchors causing the fountain to drift to shore and wrap itself in it's anchor and electrical cables. The fountain was brought to shore, untangled and re-anchored in the center of the pond.
- F. **Shore Avenue Stairs.** The stairs have been repaired. Thanks go to Logan Lee, a local Eagle Scout, who completed the project.
- G. **Budget for 2016.** Greg is going to meet with Jon Voelz, the Clerk Treasurer.

## 5. New Business

A. **Boy Scouts in the Park.** A discussion was had about allowing Boy Scout troops to camp at Lituanica Park and complete a park or beach service project. Each troop would be allowed to camp one night per year. Rafi motioned for approval, Greg seconded, motion passed unanimously.

B. **Lituanica Park Sign.** The Lituanica Club approached Matrona about having a "Lituanica Park" sign. There currently is not a sign for the park. The board's discussion was positive and asked Matrona to get more details from the club on their desires.

C. **Halloween Party Fundraiser.** Matrona discussed having an adult Halloween Party fundraiser for the park board.

## 6. Adjournment

Rafi motioned for adjournment of the meeting at 7:46pm, Matrona seconded, unanimously approved.

Respectively submitted,



Rafi Wilkinson  
Vice-President

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Greg Brown  
President

**Beverly Shores Park Board**  
**October 21, 2015**  
**Administration Building**

**Members Present:** Greg Brown, Matrona Malik, Rafi Wilkinson

**Others Present:** Jon Voelz, Clerk Treasurer

**1. Call to Order**

President Greg Brown called the meeting to order at 10:08am.

**2. Approval of Minutes**

Rafi motioned for approval of the July 14, 2015 minutes, Matrona seconded, motion passed unanimously.

**3. Public Applications or Requests**

A. Warming Hut, November 21<sup>st</sup>, 2015, Beverly Shoes Walking Group, Approved unanimously.

B. Lituanica Park, ABSR Halloween, October 31, 2015, Approved unanimously.

C. Lituanica Park, Lituanica Club, August 6, 2016, Approved unanimously.

D. Climate change bike ride on September 30<sup>th</sup>, 9-11am (used Rebora Plaza) went great.

**4. Old Business**

A. **Watercraft Storage on the Beach.** The Park Board is requesting that all boat owners comply with town ordinances by not storing their boats on the marram grass.

B. **Tennis Courts.** Greg called local park departments. Everyone uses U.S. Tennis Courts to refinish the court surface. Rafi will look at the net. Matrona will call to get a quote.

C. **Lituanica Park Fountain.** Fountain was removed, cleaned and stored for the season.

D. **Budget for 2016.** Greg met with Jon Voelz, Clerk Treasurer. The previous treasurer drained the Park Board's non-reverting funds. The Park Board will provide documentation to the town and formally ask that the non-reverting funds be reinstated.

## 5. New Business

- A. **Kayak Rack Cover.** Paul Piotrowski would like to add a decorative pergola for the Rebora Plaza kayak rack. The Park Board is in favor of this project for next spring but currently has no funding. The board will ask Paul and others if they could fund the roughly \$200 in material costs.
- B. **Lituanica Park Sign.** The Lituanica Club approached Matrona about having a "Lituanica Park" sign. Matrona will reach out to the Lituanica Club to see if there are updates.
- C. **Invasive Plants.** Candice Smith, a local resident who works for Save the Dunes would like to get involved in removing invasives from Lituanica Park and other town properties. Rafi will work with Candice to schedule a workday.
- D. **Meeting Date Change.** Going forward, the Park Board will meet on the second Monday of the month at 7:00pm in the Administration Building.

## 6. Adjournment

Rafi motioned for adjournment of the meeting at 11:15am, Matrona seconded, unanimously approved.

Respectively submitted,



Rafi Wilkinson  
Vice-President

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Greg Brown  
President