MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT

The recessed meeting of the Board of Supervisors of Heritage Oak Park Community Development District held on Thursday, April 14, 2016 at 10:00 a.m. was reconvened on Thursday, May 12, 2016 at 9:00 a.m. at the Heritage Oak Park Lodge Sports Bar, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Olin Earl Bell	Chairman
Donald Oppenheim	Vice Chairman
Betty Keller	Assistant Secretary
Douglas Blake	Assistant Secretary

Also present were:

Calvin Teague	District Manager
Michelle Egan	Project Manager
Residents	

The following is a summary of the minutes and actions taken at the May 12, 2016 continued meeting of the Heritage Oak Park CDD Board of Supervisors.

It should be pointed out that the tape of this meeting was barely audible and the following minutes are a summary of the actions taken by the Board of Supervisors.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**

Mr. Bell called the meeting to order noting the purpose of the meeting was to discuss the Fiscal Year 2017 budget. Mr. Teague called the roll.

SECOND ORDER OF BUSINESS **Discussion and Review of Fiscal Year 2017 Budget**

The Fiscal Year 2017 budget was reviewed on a line by line basis.

- Mr. Teague noted at the last meeting the Board wanted to show a flat irrigation budget and to take what is needed out of the General Fund keeping assessments flat and assigning it to the Irrigation Fund. There is a slight reduction from $685,216 to $668,133 for this fiscal year.

- The Irrigation Fund and the General Fund stay the same.
- For R&M-Gate, there was a question whether $3,000 budgeted was enough.
- For R&M-Gatehouse, $1,200 was budgeted.
- For R&M-Security Cameras, the Board agreed $2,400 was a good number.
- After discussing Contracts-Management Services, the amount of $7,500 will remain.
- R&M-Drainage is budgeted at $15,000.
- The Board discussed lake erosion and lake banks at length.
- R&M-Wall budgeted at $5,000.
- Reserves for Roads and Streetlights, the Board wanted $5,000 budgeted.
- Mr. Blake noted there are 46 trees that are currently affecting the roads. An arborist will not allow us to cut them. The roots are too large; by cutting the roots, we would damage the trees. We need an arborist here to determine which trees we can put root barriers around.
- Root barriers themselves are not expensive. They are inserted between the roadways and the trees. However, installation may be expensive.
- He distributed information on root barriers and a map showing where work should be done.
- Mr. Blake is projecting $5,000 per year over a four year period for root barriers. Currently, there is $1,800 in R&M-Roads and Alleyways. The figure will be increased to $7,000.
- Reserve – Roads & Streetlights will be $0 and the $15,000, which was designated there will be placed in a new line created called Capital Outlay-Streetlight Improvement.
- R&M-Parks was budgeted at $5,400. R&M-Pools stays at $6,000. R&M-Tennis Courts stays at $3,000.
- Capital Outlay – Clubhouse was budgeted at $2,500.
- For Misc.-Holiday Decorations $5,000 was budgeted.
- The Board spoke about paying off the irrigation loan of $62,147.

Mr. Blake MOVED to pay off the remaining debt on the Irrigation Loan using funds from the undesignated Reserve Fund balance and Mr. Oppenheim seconded the Motion.

- The Board discussed the above motion.

On VOICE vote with all in favor the prior motion passed.

- Mr. Teague asked for another motion to be made.

On MOTION by Ms. Keller seconded by Mr. Blake with all in favor at the end of the fiscal year no deficit will be reflected in the Irrigation Fund and any shortfall will be made up through the Fund Balance.

- Discussions continued on the proposed budget.
- $10,000 will be added for Irrigation Reserve.

THIRD ORDER OF BUSINESS **Adjournment**

There being no further business, the continued meeting was adjourned.

Calvin Teague
Secretary

Olin Earl Bell
Chairman