

## SCPGA General Meeting Minutes 04/22/2018

1. Meeting called to order at 2:08pm
2. Members present in person and electronically : Danica James, Donna Elkins, Jason Merriman, Denise Frasier, Norman Russ, Rhonda Moore, Samantha Peevy, Brittney Cunningham, Barb Lutz, Pam Beuder, Natalie Hudson.
3. No visitors in attendance.
4. Minutes read and approved at 2:18pm
5. Treasurer Report read by Jason Merriman
  - a. March Madness income report read
  - b. Paypal Account for the association is being researched because the club is a 501c3
  - c. Donna emailed bank account statements to paid members during the meeting.
  - d. Wells Fargo charges a fee after 50 items.
6. Old Business - includes minutes that were read.

### From the SCPGA Written Meeting Agenda :

- a. *Audit Team Report – Documents are being collected*
  - i. *Audit Committee (Donna Elkins, Brittney Cunningham and Danica James). The audit materials needed for the January audit were the accounting forms and class sheets from each show held and the treasurers' reports supplied by the show chairs and treasurer to the committee.*
- b. *Show Chair/Committee Guidelines voted into policies and procedures; attachments were provided for review.*
  - i. *Documents were amended and approved (Motions 17-2 & 17-3).*
    1. *Fundraising - approved events or applications/solicitations (Motion 17-4)*
    2. *Earmarked donations- constraints and procedures (discussed and no action needed as it is dictated by how the donation was received; must adhere to corporate law.)*
    3. *Can directors receive discounted pens/entries as incentive to*

*volunteer? - See New Business*

*c. Additional Show Budget items for SCPGA shows & shows added Association shows at fairs*

- i. Dumpster rental for clean up after future SCPGA shows (if needed) (Motion 17-5)*
- ii. Budget for club sponsored shows (So Cal Fair, SBC Fair, OC Fair, San Diego County) – (Same as Policy and Procedure for show chair; motions 17-2 & 17-3)*
- iii. Budget to Sponsor Jr. Fair awards (trophies, buckles, etc.) in Southern California (Motion 17- 6)*

*d. Show Calendar for 2018 SCPGA*

- i. AGS show(s) (Motion 17-7)*
- ii. Futurity Show - See New Business*
- iii. Added SCPGA show on Sunday, August 5<sup>th</sup> after the O.C Fair show on Saturday, August 4<sup>th</sup> – (Show Chair: Brittney Cunningham & Co-Chair Danica James)*
- iv. Added SCPGA show on Sunday, June 3<sup>rd</sup> after the SDC Fair show on Saturday, June 2<sup>nd</sup> – (Show Chair: Jason Merriman & Co-Chair Danica James)*
- v. Show Chair volunteers/nominations*
  - 1. March Madness – March 24<sup>th</sup> & 25<sup>th</sup> Show Chairs: Denise Fraser (NPGA Shows) & Donna Elkins (AGS & TMGR Shows) (change in venue fees)*
  - 2. Spooktacular – Show Chair: Pam Beuder - See New Business*
- vi. Show calendar is set at December meeting each year for the following year (Motions 17-2 & 17-3)*
- vii. Wish list of judges for the 2018 show year (Motion 17-2)*

*e. 2018 Officer Nominations*

- i. President: Danica James (unopposed)*
- ii. Vice President: Brittney Cunningham (unopposed)*

*iii. Treasurer: Jason Merriman (elected by a show hands. Denise Fraser also ran)*

*iv. Secretary: Natalie Hudson (unopposed)*

*f. Items of work needed to be accomplished*

*i. Volunteer Website Administrator - Samantha Peevy has volunteered to take over*

*ii. Purchase of needed show supplies for SCPGA - See New Business*

*iii. Obtain P.O. Box for club and all mail to be sent there (Motion 17-8)*

*iv. PayPal Account for the Association - See Treasurer Report*

*v. Packet for board members outlining CA Corporate Law, Bylaws and indemnification details. - See New Business*

*vi. Revision of job descriptions for board members (Read Denise's agenda submission form) - See New Business*

*vii. Rules and Regulations – Governing Body & Board Meetings (Read Denise's agenda submission form) - See New Business*

7. New Business

a. Policy & Procedures:

i. Packet for board members outlining the following:

1. CA Corporate Law -

2. Bylaws - sent

3. Indemnification details -

ii. Revision of job descriptions for board members (Original descriptions attached to email)

1. Read Denise's agenda submission form

\*Motion to accept Denise's job description of up to two additional directors, total of 6 (4 board members/2 directors) Limits our directors to 6 members. Donna motion to accept, Jason seconded motion, members approved.

\*Motion to accept revised directors job description at next meeting. Donna moves to add to the next meeting

agenda to revise the directors agreement, to approve the job description of directors. Barb seconded motion, members approved.

iii. Rules and Regulations – Governing Body & Board Meetings

1. Read Denise's agenda submission form
2. Open discussion about policy in regard to us being a paid member in order to vote on agenda items vs. posting publicly for non-members to view.
3. All members in agreement to not hold board meetings during shows.

iv. Show Chair/Committee

1. Can directors receive discounted pens/entries as incentive to volunteer? No motion was made, item dismissed.
2. motion made to increase budget from \$200 to \$250 per event day for a venue. Natalie motion, Samantha second, members passed.
3. motion made to buy generic ribbons 1st-5th for youth show. Rhonda motion, Brittney second, members passed.
4. Give reduced entry fees for those entering 5 or more animals. No motion made.
5. Have all entries the same price for all SCPGA shows regardless of the venue. No motion made.

b. Show Calendar for 2018 SCPGA

- i. Futurity Show 2019 - Donna Elkins & Rhonda Moore to look into it and send information out to members.
- ii. San Diego Fair information discussed, see meeting agenda.
- iii. Orange County Fair information discussed, see meeting agenda.

iv. Show Chair reports

1. March Madness - March 24th & 25th 2018

a. Donna Elkins gave report on AGS & TMGR show. Sam Whiteside was the judge. Overall the turnout was good. For future shows more help is needed to allow the show to run more efficiently alongside the NPGA show.

2. Spooktacular - Show Chair : Pam Beuder

a. Antelope Valley Fairgrounds is being researched as a possible new venue for the show. Estimated costs for this venue range from \$550 to \$840 for either the pig barn or the beef barn for the weekend. Dates for the show are Saturday October 27th (2 open shows) and Sunday, October 28th (1 youth show).

c. Items of work needed to be accomplished

i. Purchase of needed show supplies for SCPGA. All in agreement to buy items the association needs.

ii. Donna makes a motion to allocate up to \$125 of our \$500 towards trophies for junior fairs.

8. Meeting adjourned at 5:12pm