



Craig Tribal Association
P.O. Box 828
Craig, Alaska 99921
Tel: 907-826-3996
Fax: 907-826-3997

JOB ANNOUNCEMENT Part-Time Building Janitor

Under the direction of the Tribal Administrator, this position is responsible for performing janitorial duties for the CTA Tribal Hall, Tribal Offices and related areas. Successful applicant must have knowledge or willingness to learn proper cleaning techniques is essential.

Successful applicant must have flexibility, excellent interpersonal skills, ability to follow oral and written instructions, prioritize multiple tasks and work independently as needed.

Minimum Qualifications

1. High School diploma or GED.
2. Six months or more of related experience.
3. Demonstrated dependability, maturity and judgment in the performance of duties.
4. **Must be able to successfully pass a pre-employment drug screen and criminal background history.**

Closing Date: Friday – September 29, 2017 at 4:00 p.m.

Salary: \$15.00/hr., up to 20 hours per week, dependent upon hall rentals.

Posted: 09/20/2017

By: Anna Guthrie, Administrator

UNDER THE AUTHORITY OF P.L. 93-638, INDIAN PREFERENCE SHALL BE GIVEN TO THE APPLICANT WHO MEETS THE MINIMUM QUALIFICATIONS PURSUANT TO THE CRAIG TRIBAL ASSOCIATION'S PERSONNEL POLICIES AND PROCEDURES.

Applications may be emailed to: tribal.admin@craigtribe.org or dropped off at:

Craig Tribal Association – Tribal Office
1330 Craig/Klawock Highway
Craig, Alaska 99921
(907) 826-3993