

February 19, 2018

Dr. Michael Lively
Lecturer in Music Theory
Division of Music
Meadows School of the Arts
Southern Methodist University

Dear Michael,

In accordance with faculty policies of Southern Methodist University, this letter will serve as your formal evaluation for the 2017 calendar year in the Division of Music at SMU. In the lecturer position, generally only teaching is evaluated for merit. However, it should be noted that you have also been active in research.

The quantity of your teaching meets expectations, and you are viewed by your students as an outstanding and gifted teacher. While courses in music theory tend to garner more than their fair share of criticism from students, there is no hint of that in your course evaluations. Also impressive is the degree of detail and thoughtfulness with which many of your students comment. It is clear that you are having a truly positive impact on your students.

Given your full-time teaching duties, your publications and conference presentations deserve high praise. Your strong commitment to theory pedagogy is clearly revealed in these activities.

Your record of departmental service has continued to be outstanding. Your contributions in the area of curriculum are invaluable. You have also been a dependable participant in music faculty meetings and governance.

Best wishes,

A handwritten signature in cursive script that reads "David".

David Mancini
Director, Division of Music

I have reviewed the information above and understand that I can provide a direct response to the Dean.

Faculty member signature, date