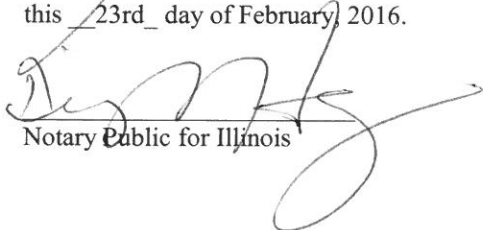


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR JANUARY 19, 2016

I hereby certify that the attached minutes were reviewed and approved at the February 23, 2016 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


JAMES DOUGHERTY
DISTRICT CLERK

Subscribed and sworn to
this 23rd day of February, 2016.


Notary Public for Illinois



**MINUTES OF THE JANUARY 19, 2016 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, January 19, 2016
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: Mike Iwan, Mark Hammond and James Dougherty
Others: Scott Fintzen, James Hare, Jason Fowler, Tim Reuland
and Kim Hoadley

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District ("District") for January 19, 2016 was called to order at 7:08 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, January 19, 2016 by Trustee Iwan. Trustees present were Michael Iwan, Mark Hammond and James Dougherty.

3. ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty advised that he will not be available for the scheduled meetings in April and May. Dougherty stated that Attorney Radovich recommended rescheduling the meetings to April 26, 2016 and May 12, 2016. There was no public comment.

Motion by Trustee Dougherty to approve rescheduling the April 19th, 2016 meeting to April 26, 2016 and the May 16th, 2016 meeting to May 12, 2016; seconded by Trustee Hammond.

Vote: Ayes: 3 Nays: 0

Motion Approved

4. LONG RANGE PLAN SUBCOMMITTEE REPORT. No report.

5. OLD BUSINESS

5a. *Approval of the minutes of the December 16, 2015 Board of Trustees' meeting.*

Motion by Trustee Iwan to approve the minutes of the December 16, 2015 Board of Trustees' meeting; seconded by Trustee Hammond.

Vote: Ayes: 3 Nays: 0

Motion Approved

6. NEW BUSINESS

6.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.*

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, financial statements and past due account payment plans and outstanding invoices. Hare advised that only 189 customers are still making payments to the old account at Citibank. They are working on a second letter to go those remaining customers paying to the wrong account. After the second letter is sent, customers that do not change their payment will be red tagged. There were no payment plans to review.

Motion by Trustee Iwan, Second by Trustee Dougherty to approve the Accounts Payable, Treasurer's Report, and the financial statements as presented.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.b. *Operations Report from Sheaffer & Roland and Discussion Regarding Same.*

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler advised that all District documents have been transferred to Vanguard Storage and asked that the Board prepare a list of approved parties to view documents. Attorney Reuland requested that he and his staff be able to review. There is a pump that needs to be replaced in the fall, Sheaffer & Roland will solicit bids for this replacement.

Motion by Trustee Iwan, to approve the Operations Report as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.c. *Approval of the renewal of the Annual Errors and Omissions Policy which expires February 9, 2016.*

Motion by Trustee Iwan, to approve the renewal of the Errors and Omissions Policy as presented. Seconded by Trustee Hammond.

Vote: Ayes 3 Nays: 0
Motion Approved

6.d. *Review and Approval of the 2016 Engagement Letter from Mueller & Co.*

Motion by Trustee Iwan, to approve the 2016 Engagement Letter from Mueller & Co. as presented. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes 3 Nays: 0
Motion Approved

6.e. *Review and Approval of the 2016 Engagement Letter for Stormwater Management Services Provided by Sheaffer & Roland.*

Motion by Trustee Iwan, to approve the 2016 Engagement Letter for Stormwater Management Services Provided by Sheaffer & Roland as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes 3 Nays: 0
Motion Approved

8. *Closed Session.*

A motion was made by Trustee Iwan at 7:26 p.m. and seconded by Trustee Hammond to adjourn to closed session to discuss the purchase or lease of real property and/or pending/anticipated litigation and approval of closed session minutes.

Roll Call vote: Ayes: 3 Nays: 0

Motion approved.

8. *Consideration of Purchase or Lease of Real Property and/or pending/anticipated litigation, , subject to closed session consideration.*

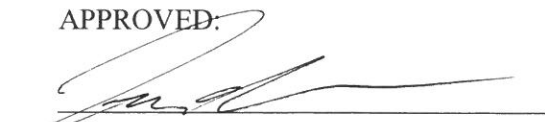
The Board returned to open session at 8:16 p.m.

Upon motion duly made by Trustee Iwan to adjourn until the next regular meeting, seconded by Trustee Hammond and unanimously carried, the January 19, 2016 Meeting of the Board of Trustees was adjourned.

Roll Call Vote: AYES: 3 NAYS: 0

Motion approved.

APPROVED:



James Dougherty, District Clerk