

**MINUTES OF THE MEETING OF BELBROUGHTON AND FAIRFIELD PARISH COUNCIL  
FINANCE COMMITTEE HELD ON MONDAY 12<sup>TH</sup> DECEMBER 2022, 7.30PM VIA VIDEO  
CONFERENCE FACILITY**

**Present**

**Parish Councillors**

Cllr. Nock  
Cllr. Hood  
Cllr. Mabbett (Chairman)  
Cllr. Wilkes

Clerk: Ruth Mullett

**Public**

There were no members of the public  
in attendance

**327/22 APOLOGIES**

Apologies were received from Cllr. Carter and Cllr. Gibbs and reasons for absence approved by all Councillors.

**328/22 DECLARATIONS OF INTEREST**

None

**329/22 DISPENSATIONS REQUESTED**

None.

**330/22 MINUTES OF THE PREVIOUS MEETINGS**

It was unanimously **RESOLVED** to approve the minutes of the meeting held on 22<sup>nd</sup> November 2022.

**331/22 BANK RECONCILIATIONS**

The Committee noted the monthly reconciliation conducted by Cllr Nock. The Committee agreed that Cllr. Wilkes would conduct the next reconciliation procedure for the January Finance Committee.

**332/22 ACCOUNTS FOR PAYMENT**

It was unanimously **RESOLVED** to agree the accounts for payment circulated to all councillors.

**333/22 INVESTMENT UPDATE**

Clerk gave an update on the current situation with regards the Council's investments and is in the process of updating the out-of-date bank mandate forms.

**334/22 CAPITAL GRANTS**

It was unanimously **RESOLVED** to approve the following capital grants:

Belbroughton Cricket Club – extension of high safety fence that protects the road users on Hackman Gate - £1,300.00

Belbroughton History Society – To replace old history board on the Village Green - £1,000.00

Holy Trinity Church – One-off uplift in maintenance grant - £1,000.00

### **335/22 MINOR GRANTS**

It was unanimously **RESOLVED** to approve the following minor grants:

Friends for Lunch – to purchase lightweight cups, saucers, and plates - £150.00

Holy Trinity Church – help towards heating costs of coffee mornings - £240.00

Fairfield Village Association – to assist marketing of Community Association Initiatives - £305.00

Belbroughton United Charities – upkeep around the orchard including trees and hedges - £305.00

### **336/22 MAINTENANCE WORK**

Bradford Lane is urgently in need of the road sweeper. Clerk to ask County Cllr. May to instruct BDC urgently.

### **337/22 VAS SIGN**

Cllr. Mabbett raised concern that an existing solar panel sign in a neighbouring parish did not seem to be working to the best ability due to the positioning of the solar panel, Cllr. Wilkes pointing out the solar panel points the wrong way. Cllr. Gibbs is still sourcing a quote for a mains electricity sign to be installed on the North entry in Fairfield.

### **338/22 PARISH CONTRACTORS**

A review of the Parish Upkeep Schedules took place: -

**John Benner Internal Auditor** – to conduct our internal audit for 2022/23

**Gallagher Insurance (previously Came & Company)** – insured till 1<sup>st</sup> October 2023

**PCC parish magazine 12 x monthly** – Renewed to January 2024

**Worcestershire County Council lighting/maintenance/energy** – Subcontract to Prysmian on a rolling yearly contract

**IDG Gardening Services (dog bin emptying)** – Agreed to continue as only other option is Bromsgrove District Council at a significantly higher cost

**Greenaways (grass cutting)** – Contracted till 2024.

**Nigel Williamson Maintenance** – Happy with service and agreed to continue for 2023-24.

### **339/22 DATE OF NEXT MEETING**

The next meeting will be held on Monday 16<sup>th</sup> January 2023, 7.30pm via Zoom.

The meeting closed at 8.52pm

To be agreed as a true record by the Finance Committee

Signed .....

DRAFT