

**CALL MEETING TO ORDER BY:** Bixler, Jeffrey 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Vice chair:, Diehl present Trustee Pfile: present, Bill McCluskey, Fiscal officer, present , Jesse Baughman, fire chief, absent. Rhonda Lippy, zoning, present.

Guest :Residents: Jaime Peddle, Lisa Reese, Chase Mullen, Lyric Reese, Landon Peddle, Cyndi Oblisk (sp).

**I. MOTION TO APPROVE AGENDA FOR 5/30/2024**

Moved By: Pfile            Second: Diehl  
Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

**II. MOTION TO APPROVE MINUTES:**

5/9/2024 Special Trustee meeting

Moved By: Pfile            Second: Diehl  
Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

III. Correspondences. July 18th invitation meeting with County Commissioners'. Tim shared email regarding dissatisfaction with the traffic (Foul language) back up due to Memorial Day Parade, from Devin Delong. Jeffrey mentioned with year of parade, locals should be aware.

**IV. Old BUSINESS.**

Bill explained the usage of the ARP EMS grant spending and asked for approval of Fire department spending \$97.55over fund allowance. Motion to approve

Moved By: Pfile            Second: Diehl  
Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

**IV. New business:**

Tim Opened road bids. Amounts and vendors shared. Trustees made the motion to approve the following: Melway, \$4.35 gallon MC 3000 applied, with bonding and insurance information. Trustees discussed knowledge of Companies. Geauga Highway. \$89.50 per ton slag,, \$4:40 per gallon MC 3000. Adelman Trucking. \$46.50 a ton slag. Tim ran number estimates at \$60,000 for lower bids. Bill said we budgeted \$60,000, But road department does so much asphalt at around \$12,000. Bill mentioned he needs insurance documents per OTARMA Risk manage.

**Motion: Resolution 2024- 016** Adelman Trucking for slag at \$46.50, and Melway for oil at \$4.35 a gallon.

Moved By: Pfile            Second: Diehl  
Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

**V. Trustee Report:**

Jeff said he has not heard anything back from Architect. He has talked with Portager about Fire Station.

Chris mentioned he thought the parade went very well, other than the traffic complaint. Chris discussed the roots of trees at park (by highway). Suggested using grindings from tree rather than mulch. Trustees discussed and approved (concern about weeds/poison ivy)

Tim reviewed FMLA form of employee. asked Bill about case. Bill said it is the townships responsibility to notify employee of FMLA eligibility. Bill said forms are supposed to be filled out for vacation and sick time (per policy). Discussed the township is acutally below the FMLA requirement as under 50 employee. Bill also discussed use of sick time and any work restriction or modified duty. Bill said trustees would need to approve RTW at modified duty. Tim expressed duties he has subscribed. Jeff asked for documentation of restrictions. Jeffrey said if work can be done within the restrictions he is able to return. Bill also mentioned he can mix work and sick as well. Jeffrey said he felt it was the right thing to do. Bill said he does have sick time available. Chris agreed to Light duty

MOTION: Tim made motion to allow Nate to work light duty until medical release.

Moved By: Pfile            Second: Diehl  
Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

Bill shared report sent regarding Windam Tornado relief work sent for recovery.

VI. Department Reports.

**1. Roads:** Thank for Judy French and Patty Dillon for work on flowers throughout township.

Nate doing roadside mowing. Air conditioner fixed in tow hall. Weed eating and mowing. Tim wanted to thank Tim Jake Kyle from Randolph and Mike from Suffield townships for helping at cemetery before memorial day.

**2. Fire:** Jeffrey presented that most training (grant funded) equipment has been received,

**Motion** to deposit \$50.00 check for fire department and then make a warrant to donate that money (\$50.00)to the Edinburg FFA. Jeffrey said yes. Seconded by Tim

Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

Jeffrey shared fire report. 2024 runs last month 44, 2023 same month 2023, to date 150 runs in 2024, compared to 182 in 2023. Mutual aid 21 times, received once.

**Motion:** Made by Jeffrey to remove Zack Frey from Fire department roster due to noncompliance in scheduling. (Bill asked if this is a firing he needs notification and need date (5/30/2024 given) for file) Seconded by Tim

Mr. Pfile: yes            Mr. Diehl: yes            Mr. Bixler: yes

Waiting to schedule lighting for fire chase vehicle.

Tim sugessted the prior truck not be taken to auction, but rather used by road department as it will save mileage on the dump truck and gasoline. Jeffrey thinks it will be something to think about based on estimate of auction. Tim again voiced using for road department, ex. drive to Cambridge in Dump truck.

**3. Zoning:** Rhonda presented activities. shared some permits for kitchen addition, variance for garage, Discussed property dimensions issues. General discussion about it. Discussion regarding activity of County Prosecutor and Judicial relating to some violations in process. Zoning assistant applicants discussed, Bill said he needs an application completed. Rhonda said she was supposed to send a letter. Bill asked if interested people are not able to read the sign or website instructions to follow directions?

Rhonda asked about 200 sq. feet building or more must have building permit at \$75.00 with sight plan and anchor. Even prefab sheds. Rhonda said it will be up to the County to follow up then, per trustees.

**VII. Fiscal Officer:** Bill provided financial reports, payments report and warrants EFT reports. Bill shared Eclipse and Windam reports for disaster relief reimbursement. He received \$12066.00 grant for roofs at park.

Bill asked trustees to consider that when employees are ordering equipment, it must be listed that Edinburg township is billing address, not the fire department or employee homes.

Bill discussed meeting with Risk Management subcontractor with OTARMA, report to follow. Bill mentioned he does not understand why he as Fiscal officer is responsible to meet with Him, since nothing can be initiated by fiscal officer, other than employee manuals. Bill mentioned he said there was employee manual online at OTARMA. Bill loved the thought but went to the site and there is no employee manual sample, on some policy samples. He said he told gentlemen to contact trustee chair in the future to set up meeting. Complaints discussed in general regarding this risk audit.

Bill asked for approval to pay the credit card before month end and billing invoice, as training equipment using grant money needed to be used by May 30th. He shared payment breakdown with trustees.

**MOTION:** Trustees approved motion to pay Credit card prior to receiving billing invoice, after review of items received. (see following)

Jeffrey made motion to pay the bill, eft and warrants; 43473-43498 , Tim made motion seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Mr. Pfile made a motion to Adjourn the meeting at 8:30 pm seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

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Jeffrey Bixler, Chairman

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Chris Diehl, Vice Chairman

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Tim Pfile, Trustee

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William McCluskey, Fiscal Officer