

*NOTICE*  
*Town of Lowell*  
**SELECT BOARD MEETING**  
**THE LOWELL SELECTBOARD WILL MEET ON**  
**Tuesday November 10, 2020 AT 5:30 P.M.**  
**AT THE TOWN OFFICE BUILDING.**

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**AGENDA:**

- Sign Orders
- Approve minutes from October 27, 2020
- UPDATE: Radios for Town Trucks
- Other business

**SELECTBOARD:**  
Richard Pion- Chm.  
Alden Warner  
Darren Pion

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*MINUTES*  
*SELECT BOARD MEETING*  
*TOWN OF LOWELL*  
*Meeting held on November 10, 2020*

**Board members present:**

Richard Pion-Chm, Alden Warner, Darren Pion

Christy Pion-Town Clerk

Priscilla Matten-Treasurer

Calvin Allen-Road Commissioner

**Meeting was called to order at 5:40 p.m.**

**Sign Orders:**

- ❖ Orders were approved and signed by the Board unanimously for the Treasurer

**Minutes for October 27, 2020:**

- ❖ Minutes for **October 27, 2020** were approved and signed by the Board unanimously

**UPDATE: Radios for town trucks:**

- ❖ Alden updated the other Board members of the prices for the radios to be put in the Town Trucks. He stated that it was going to cost between \$650 to \$700 per truck. It was decided that Alden would order 3 radios.

**Other Business:**

- ❖ Priscilla presented a review of 2021 employee health insurance coverage and premiums offered by BCBS and MVP. She asked for a decision on which insurance the Town would offer. After discussion, the Board decided to go with MVP for the better coverage and lower rates.
- ❖ Priscilla provided a copy of the ad for the Treasurer/Delinquent Tax Collector position. Christy noted she had placed the ad in the Chronicle and Newport Daily, and plans to also submit it to VLCT and The Front Porch Forum. Christy suggested that she should re-submit the ad to all of these locations a couple times a month, until the position has been filled. All agreed.

- ❖ Darren shared information he had acquired from the latest Zoning Board meeting. He read the meeting minutes aloud and provided a copy of them to the Board Clerk, so the information would be included in the Selectboard meeting minutes. It read as follows:

Lowell Zoning Board Minutes  
Special informational meeting  
November 9, 2020, 6:00pm – 7:30 pm

In attendance were Zoning members: Charles Boulmetis, Jeff Parsons, Sam Thurston

Select Board member: Darren Pion

Guest Speaker: Richard Wilson, VT ANR, Groundwater Management

This meeting was held to address any responsibilities that may be required of the Town regarding septic systems. Permits for new systems or upgrades are required & issued by the Groundwater Management and Protection District office in St. Johnsbury (802-751-0130). In further discussion it was suggested that a line item be added to our building permit, requesting the permit number be added prior to the Zoning administrator approving a building permit, which includes a septic system, i.e. new construction, sub-divisions, camp conversions, etc. We were also made aware that any occupiable building requires a permit except for Primitive camps with no interior plumbing consisting of more than a sink with water, that are used no more than three consecutive weeks per year and no more than a total of 60 days per year, shall be exempt. This exemption does not apply to seasonal camps. Other regulations pertaining to groundwater management & protection can be found in Chapter (48??) of VT laws.

Proposed wording: “State permit number \_\_\_\_\_, contact ANR Groundwater Management & Protection in St. Johnsbury for addition information or questions, 802-751-0130.”

#### Can I Build a Deer Camp?

The Rules has a primitive camp exemption which is defined as a building that is for residential use and is occupied for no more than 60 days in any calendar year and occupied for no more than 3 consecutive weeks.

A primitive camp is allowed on an undeveloped lot or a lot that contains only one single family residence provided:

- any plumbing within the camp is limited to one sink.
- there is no toilet that requires water for flushing; and
- the only soil-based wastewater system consists of a subsurface system for the disposal of the sink water.

A primitive camp may have a waterless toilet such as an incinerator or composting toilet or a self-contained outhouse. The disposal of the contents of each of these units must comply with § 1-922(b) of the Wastewater System and Potable Water Supply Rules. Disposal includes:

- shallow burial in a location approved by the Agency that meets the minimum site conditions in § 1-805 of the Rules; or
- bagged and disposed of in a certified landfill.

Note: Prior to applying the contents of the toilets to the surface of the ground, approval is required from the Wastewater Section of the Watershed Management Division.

Note: The installation of a soil-based leach field and pit privy are wastewater systems and are prohibited unless permitted by the Drinking Water and Groundwater Protection Division. The water supply and wastewater system must fully comply with the Wastewater System and Potable Water Supply Rules.

- ❖ Calvin approved a driveway permit for Christina Gaudette.
- ❖ The Board approved and signed a town road ROW (right of way) occupancy request for Terry Fiske.
- ❖ Priscilla noted that the Auditors had audited the Town records, and everything was in sync.
- ❖ Priscilla asked the Board to consider purchasing a scanner that would accommodate the scanning of bound books. Presently we have no other record of these books, and time produces fading of print. We would like to be able to add them to the digitization of the current land records, so they also may be accessed online and provide permanent legible recordings. The Board asked Priscilla to research the options available, and report back, so it could be reviewed at a later meeting.

**Board Warrants:**

➤ General Order # 54	\$	2,093.15
➤ General Order # 55	\$	776,183.66
➤ Payroll Order # 42	\$	6,485.72

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Signed by the Board for the Treasurer to draw checks totaling - \$ 784,762.53

Meeting adjourned at 7:05 p.m.

Respectfully submitted by Christy M. Pion

Next meeting date: November 24, 2020 at the Town Office Building

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*Richard Pion- Chairman*

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*Christy M. Pion – Selectboard Clerk*

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*Alden Warner*

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*Darren Pion*