

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of July 26, 2018; 9:00 am
Marshfield Medical Center - Marshfield, WI**

Members Present: Eric Anderson, Jenny Blenker, Gina Brandl (phone), Michael Carrillo, Cathy Connor (phone), Nicole Dekan, Audrey Evans, Jeff Freese, Deb Gojmerac (phone), Dr. Bruce Gordon, Scott Habeck, Krista Henderson, Jim Herron, Connie Hintz, Del Horn, Jason Keffeler, Mary Kegley, Bob Kirkley, Tara Kolodzik, Jennifer Kuester, Scott Langa, Ray Lemke, Emily Loertscher, Ken Marg (phone), Terry Nichols, Jeff Nuernberger, , Penelope Radlinger, Dr. Jennifer Roberts (phone), Sara Steen, Tina Stephanus, Carmen Viegut (phone), Linda Vollmar, Sue Warzinik, Tom Waydick, Shirley Wiesman

Chairperson: Corey Smith

NCRTAC Coordinator/ Recorder: Michael Fraley

Others present: None

Introduction and Welcome	Corey Smith welcomed attendees.
May Meeting Minutes	Motion by Dr. Gordon to approve the May 24, 2018 meeting minutes as posted. Second by Nichols. Unanimously approved.
Correspondence	None
Grant Recipient Presentation	Ted Tautges presented on the Advanced HAZMAT Life Support course held in April with support from the NCRTAC.
HERC Update	<ul style="list-style-type: none"> • Members of the HERC recently attended the Healthcare Coalition Response Leadership training at the Center for Domestic Preparedness • Robbie has completed the distribution of MCI “Go Bags” to hospitals and county emergency management (EM) offices. The hospital bags are intended to supplement hospital MCI supplies and provide easily transportable hemorrhage control and penetrating trauma supplies that can be taken to other parts of a hospital if a patient influx were to occur. The EM kits are meant to be pre-deployed to large gathering events and can be shared between counties if additional bags are needed for an event. • A table-top exercise is being planned for the region. An MCI event will be conducted with participants staying in their home counties similar to the infectious disease drill held earlier this year. • ICS 100 & 700 in-person classes will be held Aug 8 • When sending out an alert in WiTRAC please include both your hospital and city to avoid any confusion.
State Trauma/ STAC	<ul style="list-style-type: none"> • Eric conducted training on the Registry PI module at the last STAC meeting. If using the module be sure that your hospital policies and/or bylaws reflect that so that the content is protected under PI confidentiality rules. • A new epidemiologist, Joseph Tatar, has been hired and will be working with trauma and EMS data.

	<ul style="list-style-type: none"> • Eric presented registry data quality awards • The document outlining recommendations about EMS transport to undesignated facilities is still being considered by STAC and the EMS Board. • The next STAC meeting will be September 5
State EMS Update	<ul style="list-style-type: none"> • The section is fully staffed. • The section recently completed license renewals. Over 16,900 providers and over 800 agencies. They are aware of some eLicensing system slow-downs and are working with ImageTrend. • They are working on rules for the flexible staffing law. Hope to have them out later this year. • Meetings are underway to develop rules for community EMS • Service operation plans will be moved to the eLicensing system in the future. Services can prepare for this by updating all documents in their plans now.
RTAC Coordinator Report	<ul style="list-style-type: none"> • Michaels email will be changing to Michael.Fraley@NCRTAC-WI.org. • Michael reviewed the 2017-2018 expenses and the 2018-2019 budget approved by the Executive Council. • The Executive council considered a request to change the bylaws to allow more meeting attendance by teleconference. They did not take action to open the bylaws.
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> • Will be meeting today to discuss activation criteria, regional PI guidelines and action items from case reviews. <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> • Would like hospitals to review the position statement on radiology studies and share it with their providers and nursing staff. • Issues experienced by hospitals when referring patients to higher level trauma centers should be included in their PI process. Feedback to and from the referral facility should be documented. <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> • Michael noted that the RTAC had submitted a grant application to Wisconsin Public Service to purchase more Stop the Bleed training kits. • The RTAC purchased individual hemorrhage control kits to be given away with classes taught. The committee will discuss today guidelines for how those will be distributed. • The RTAC budgeted money to support Stop the Bleed instructors that are not being paid by their employer. The committee will discuss today guidelines for how those funds will be distributed. • The RTAC has 100-140 tourniquets for EMS and law enforcement agencies that need additional or replacement units. <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> • The committee ordered and received 250 "Toe Tag" phone bags for distracted driving campaigns • The committee ordered and received 250 small personal first aid kits for distribution at health fairs, etc. • The committee ordered and received farm safety and ATV safety displays. The have already been used twice for the Clark Co Farm Breakfast and the Wood Co Farm Technology Days.

	<u>Conference</u> <ul style="list-style-type: none"> The 2019 conference will be Friday, May 3 at the Westwood Conference Center in Wausau.
Grant Recipient Presentation	Michael Carrillo presented on the Binder Lift devices Mosinee Fire Department purchased with support from the NCRATAC.
Trauma Registry Presentation	Eric Anderson, WI Trauma Registry Data Manager, presented an update on features of the Registry, new changes coming and some data reports from the state and regional data.
Other business	<ul style="list-style-type: none"> None
Future Agenda Items	<ul style="list-style-type: none"> Erica Kane from WI EMS for Children will be at our December 6 meeting.
Announcements/ Training	<ul style="list-style-type: none"> A Child Passenger Safety Technician course will be held in Wausau October 1 – 3. <p>See Calendar at NCRATAC-WI.org for more events and details</p>
Adjournment	Motion to adjourn by Nichols. Second by Keffeler. Unanimously approved.

Next Meeting:
 Ascension St. Clare's Hospital
 Thursday, September 27, 2018
 9:00 am – Noon