

# RECORD OF PROCEEDINGS

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## CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS

MAY 16, 2019

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Offices, 2325 S. Wabash Street, Arapahoe County, Colorado, at 7:00 p.m. on May 16, 2019.

#### PRESENT

Paul Hanley – Chairman  
Mark Lampert – Vice Chairman  
William MacPhee – Secretary/Treasurer  
Fred Norman – Director

#### OTHERS PRESENT

John Warford – Manager  
Lisa Glenn – Office Manager/Accountant  
Darryl Farrington – Semple, Farrington, Everall & Case PC  
Eric Hein – Merrick & Company

#### ABSENT

Bradley Rastall – Director

Chairman Hanley called the meeting to order at 7:01 p.m.

The Board unanimously approved the agenda.

Vice Chairman Lampert pulled the April 18, 2019 minutes. He verified with Mrs. Glenn that the inclusion of Cherry Tree Estates in the District is conditional upon Denver Water signing the total service amendment. He also verified that there have not yet been decisions about relocating water lines at the Highline Canal Underpass and the bike path at the Cherry Creek Bridge. The Board then unanimously approved the April 18, 2019 minutes.

Vice Chairman Lampert pulled the financial report and verified with Mrs. Glenn that Escrow account Treasurer's Report beginning balance for Wells Fargo is the same as the ending balance for KeyBank since there has been no activity in the account other than the transfer of all funds from Wells Fargo to KeyBank. Chairman Hanley stated that the investments accounts are doing well, noting that \$692,000 in investment earnings will likely exceed the \$900,000 estimated on the budget. The Board unanimously approved the April 2019 Financial Report.

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON MAY 16, 2019, CONTINUED

Chairman Hanley opened the meeting for public comment at 7:09 p.m. There were no members of the public present; therefore, the public comment period was closed at 7:09 p.m.

Mr. Hein presented his engineering report:

- Developer Projects – Iloff Ave Townhomes passed pressure testing and tapping was done last week. Xcel poles are preventing the line completion to Yosemite. Per the intent of the line completion agreement, this loop needs to be properly completed by the time the townhomes are constructed and occupied. Cherry Tree Estates sewer plan review is in process. Merrick is updating grease trap detail design for Rules and Regulations section 9C. Denver Water has approved Xenia St Townhomes plans and South Metro Fire is not requiring firelines or fire sprinkler systems.
- Capital Improvement Projects – Galilee water line third submittal was sent to Denver Water for approval. Dallas St. Phase II is waiting for South Metro Fire to complete their review for final submittal to Denver Water.
- High Line Canal/Parker Rd Pedestrian Underpass – Engineer HDR, hired a third-party locating firm that did not contact the District to properly locate the District's 6" water main on Rosemary. The District has confirmed location of the line with potholing. Mr. Hein and their engineers are working on the redesign.

Mr. Warford presented the Manager's report:

- Water Valve Boxes & Manholes – The District has been adjusting valve boxes and manholes as needed after County paving. Administrative Procedure 87-5 allows the District to decide if the District or the County do the adjustments. Mr. Warford asked the County to start making the adjustments as they pave and bill the District.
- Iloff Ave Townhomes & Single Family Homes Line Completion Agreement – As discussed in Mr. Hein's report, the completion of the loop from the Townhomes through the Single Family homes will not be completed by June 18, 2019 as required by the line completion agreement signed by Alpert Development. A meeting will be set up at Denver Water to discuss a possible extension.
- Landscaping at Old District Office Building – Mr. Alpert is agreeable to funding landscaping at the District's old office building. Vice Chairman Lampert said Iloff Corridor right-of-way acquisition has been delayed and the Mississippi/Parker underpass may occur before the Iloff Corridor.
- Grease Traps – The Philly Steak grease trap has been installed. Zam Zam has yet to install their grease trap. The property owner of the Al Basha Grill and Carniceria has received penalty charges for not submitting grease trap plans by the April 1, 2019

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON MAY 16, 2019, CONTINUED

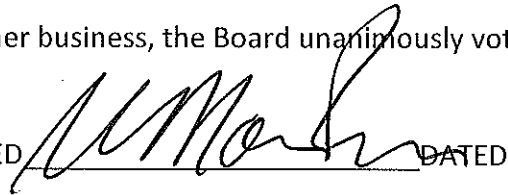
deadline. Mr. Farrington said the District can legally put a lien on the property or shut-off water service with prior notice to the tenants for unpaid penalty charges. The District's Rules and Regulations state that a penalty charge up to \$1,000 may be imposed per violation. The Piper Inn's grease trap has been installed.

The Board unanimously voted to go into executive session at 7:40 p.m. to discuss the soil nail wall at the Cherry Creek Bridge on Iliff. Legal counsel Mr. Farrington stated the executive session is covered by attorney client privilege under code section CRS 24-6-402(4)(b), conference with attorney.

Chairman Hanley declared the Board out of executive session at 8:03 p.m.

There being no further business, the Board unanimously voted to adjourn at 8:03 p.m.

READ AND APPROVED



DATED

6-20-2019