

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on November 21, 2019 at the CBOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

1.1 Call to Order

Secretary/Treasurer Alphretta Erdmann called the meeting to order at 6:30 PM.

1.2 Roll Call

Board Members (or alternates) present:

Laura Case, Estes Park SD R-3 – via telephone
Audrey Clary, Eaton SD RE-2
Mary Clawson, Weld RE-9 SD
Dianne Cox, Brush SD RE-2J – via telephone
Doug Duggan, Pawnee SD RE-12
Alphretta Erdmann, Briggsdale School
Dennis Kaan (Alternate), RE-1 Valley SD Sterling – via telephone
Sara Kopetzky (Alternate), Wiggins SD RE-50J
Nancy Kugler, Prairie SD RE-11J – via telephone
Mindy Marshall, Platte Valley SD RE-7
Ernie Tann, Weld County SD RE-1

Board Members absent:

Nancy Hopper, Morgan County SD RE-3
Paula Peairs, St. Vrain Valley Schools
Kathy Wood, Weldon Valley SD RE-20J

Superintendents present:

Dr. Glenn McClain

CBOCES Staff present:

Dr. Randy Zila, Executive Director
Terry Buswell, Assistant Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mark Rangel, Innovative Education Services Director
Jocelyn Walters, Special Education Director
Shana Garcia, Executive Administrative Assistant

1.3 Introductions/District Updates

Board Members introduced themselves and shared information for their respective districts' activities

1.4 Approval of Agenda

Mary Clawson moved to approve the agenda as presented. Audrey Clary seconded.

The motion passed by unanimous roll call vote: [Laura Case, yes; Audrey Clary, yes; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Alphretta Erdmann, yes; Sara Kopetzky, yes; Nancy Hopper, absent; Dennis Kaan, yes;

Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, absent]

1.5 Approval of Minutes

The minutes were approved as presented.

1.6 Public Participation

None

1.7 Board Reports/Requests

None

1.8 Old Business

None

2.0 CONSENT AGENDA

2.1 Approval of Personnel Items

2.2 Approval of Supplemental Appropriations

Mary Clawson moved to approve Consent Agenda items 2.1 through 2.2. Audrey Clary seconded.

The motion passed by unanimous roll call vote: [Laura Case, yes; Audrey Clary, yes; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Alphretta Erdmann, yes; Sara Kopetzky, yes; Nancy Hopper, absent; Dennis Kaan, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, absent]

3.0 PRESENTATIONS

None

4.0 REPORTS / DISCUSSION

4.1 FY 2018-19 Financial Statements and Single Audit Report

Tim Mayberry, Mayberry & Co. LLC, reported that the audit went very smoothly and that Mr. Buswell and his staff have excellent records and bookkeeping standards. PERA and CDE continue to be the primary sources of concern, not CBOCES itself. There were very few recommendations issued as a result of the audit.

4.2 Superintendents' Advisory Council (SAC) Report

Dr. Glenn McClain provided information from the November SAC meeting that included the following topics:

- CDE and departmental updates were provided

4.3 Financial Reports – Terry Buswell, Assistant Executive Director

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Financial Summary Report
- f. Detailed Expense Report

4.4 Directors' Reports

- Written updates were included in the Board packet as noted below
 - a. Dr. Randy Zila, Executive Director – shared information on the following topics:
 - Presented Alphretta Erdmann with retirement plaque in recognition of her service to CBOCES Board
 - Upcoming legislative bills
 - Uniform mill levy
 - Governor visits
 - Fingerprinting service
 - Perkins grant
 - State wide teacher union push to change pay
 - Superintendent positions for 2020
 - b. Terry Buswell, Assistant Executive Director – written report
 - c. Dr. Mary Ellen Good, Director of Federal Programs – written report
 - d. Mark Rangel, Director of Innovative Education Services – written report
 - e. Jocelyn Walters, Director of Special Education – written report

5.0 ACTION ITEMS

5.1 Approval of FY 2018-19 Financial Statements and Single Audit

Dianne Cox moved to approve the FY-2018-19 Financial Statements and Single Audit as presented. Mary Clawson seconded.

The motion passed by unanimous roll call vote: [Laura Case, yes; Audrey Clary, yes; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Alphretta Erdmann, yes; Sara Kopetzky, yes; Nancy Hopper, absent; Dennis Kaan, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, absent]

5.2 Approval of Centennial BOCES 2018-19 Financial Accreditation Report

Audrey Clary moved to approve the 2018-19 Financial Accreditation Report as presented. Mary Clawson seconded.

The motion passed by unanimous roll call vote: [Laura Case, yes; Audrey Clary, yes; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Alphretta Erdmann, yes; Sara Kopetzky, yes; Nancy Hopper, absent; Dennis Kaan, yes; Nancy Kugler, yes; Mindy Marshall, yes; Paula Peairs, absent; Ernie Tann, yes; Kathy Wood, absent]

6.0 UPDATES/ANNOUNCEMENTS

January 16, 2020 next meeting and will hold organizational meeting

7.0 ADJOURNMENT

The meeting was adjourned by acclamation at 8:00PM.

Respectfully Submitted,

**Centennial BOCES
BOARD OF DIRECTORS
MEETING MINUTES
November 21, 2019**

Alphretta Erdmann

Centennial BOCES BOD Secretary/Treasurer