

Colorado Bluesky Enterprises, Inc.

Board of Directors

October 3, 2018

Important issues are discussed and motions are made for approval at each meeting. Therefore, your attendance determines whether or not a quorum is established. If you are unable to attend a meeting, please inform the Recording Secretary of your impending absence. If you have a voting preference on any issue that will be presented during your absence and you wish to designate another voting Board Member to utilize your proxy, please inform that board Member as well as the Recording Secretary of your wishes.

| Vision Statement | Mission Statement | Customer Service Statement |
|-----------------------------------|--|----------------------------|
| We Teach. We Support. We Inspire. | We believe that all persons have the right to live, learn, and work in the community with the same hope, dignity, choices, opportunities and responsibilities accorded all citizens. | Service Above Self |

Call Meeting to Order. Establish Quorum. (2 Min)

Welcome Guests (3 Min)

Action Items (5 Min)

- **Board Meeting Minutes**
 - **Motion to Approve September 5, 2018 Board Meeting Minutes**

Financials - Presented by Mariah Schofield (10 Min)

- **June, July, August 2018 Financial Report**
 - **Motion to Approve June, July, August 2018 Financial report as presented**
- **Executive Director Expense Report – July & August 2018**
 - **Motion to Approve the Executive Director Expense Report – July & August 2018 as presented**

Executive Directors Report (5 Min)

Performance & Quality Review Audit (PQRA): The PQRA conducted by Health Care Policy & Financing in June 2018 approved our Corrective Action Plan; however, there were a few items (policies) that needed the correct rule citations. Those were completed and resubmitted, so we are waiting for final approval.

Performance Audit: The Performance Audit being performed by the State Auditor’s Office is complete. We will be having our final exit conference call with the auditors and then will be attending the Legislative Audit Committee hearing in December. Erica Adamson and I will be the ones attending the hearing.

2018/2019 Budget: Now that the Budget for FY 2018/2019 has been approved, our next steps are to develop more specific department budgets that will provide more detail regarding their expenses and income. As I reported at the September meeting, managers were involved in developing the budget, so this is just taking the overall budget and breaking it down. To date, the Finance Committee has provided Mariah and me guidance with the current process and will continue that role as we move forward.

Employment: We have vacancies in direct services and are slowly getting them filled. With the unemployment so low it becomes more difficult for us to find good staff to work in this field. As we continue to make adjustments to our salary schedule we hope to improve our chances of securing quality staff. This is always a challenge, but more so now with unemployment being so low and the good economy we are experiencing. It is an employee's market.

Major Repairs: It seems that repairs to our properties continue to be an issue. The engineering report to rebuild the septic system at our Hillside home has been completed. We also secured a permit for the contractor to perform the work. That leaves us to find a contractor, which is the process we are going through now. The individuals residing at Hillside will be relocated to the Baltimore Court Apartments while the new system is being installed. These costs will be reflected in our financials.

Fashion Show: The Fashion Show is coming soon November 1, 2018, so mark your calendars. If you know of a business that would be willing to sponsor the show please let us know. We are also taking donations to help purchase clothing for the models. As always, thanks for all the help we get from the board each year.

Department Presentations / Board Training – (20 min.)

Terri Martinez – Adult Services

Public Comment (5 Min)

Calendar of Events

- **October 25, 2018 – BASS Halloween Party**
- **November 1, 2018 – Fashion Show**
- **November 13, 2018 - BASS Thanksgiving**
- **November 2018 – CBE Thanksgiving (Date TBA)**
- **December 2018 – BASS Christmas Party (Date TBA)**
- **February 2019 – BASS Super Bowl Party (Date TBA)**
- **February 2019 – BASS Valentine's Party (Date TBA)**
- **February 2019 – Awareness Day at the Capital (Date TBA)**
- **March 2019 – BASS St. Patrick's Day Party (Date TBA)**
- **March 17, 2019 – Blizzard Run**
- **June 2019 – BASS Talent Show Zaragoza Hall (Date TBA)**
- **June 2019 – Employee Picnic Nature Center (Date TBA)**

Motion to Adjourn

Executive Session: Mike has asked that we go into executive session.