

**HAMPTON TOWNSHIP COMMITTEE
BUDGET WORKSHOP
DECEMBER 29, 2015**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Mayor Philip Yetter at 6:00 PM.

ROLL CALL: Present: Committeeman David Hansen, Committeeman Timothy Dooley, Committeeman Scott MacKenzie and Mayor Philip Yetter. **Also Present:** Township Administrator Eileen Klose.

STATEMENT – Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 of the Sunshine Law and that adequate notice of the meeting has been posted in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA - Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

HAMPTON TOWNSHIP CFO J. CARUSO RE: YEAR END FINANCIAL REPORT

Township CFO J. Caruso presented a year-end overview of Hampton Township 2015 Budget activity. She stated that approximately \$410,150 will be canceled to surplus, more than expected. Last year, \$470,000 was canceled to surplus.

Salaries and wages were maintained at the same amount within the cap even after factoring in overtime salaries for storm related work done by the Township DPW.

CFO J. Caruso recommended increasing the line item for Street and Roads due to the number of aging vehicles in the township's fleet.

Statewide Insurance is increasing Hampton Township General Liability and Workmen's Compensation premiums.

The State awarded Hampton Township \$13,714.40 in Clean Community Funding.

The municipality's year-end revenue calculations for FY 2015 are currently being prepared for Hampton Township's 2015 Financial Statement.

Deputy Mayor T. Dooley asked how much money would be in surplus as of December 31, 2015, Township CFO J. Caruso responded the fund balance should be in excess of \$1,000,000.

Township Administrator E. Klose stated that Township Auditor T. Ferry was able to attend this evening's meeting. She suggested that the liaisons for the Township DPW meet with Mr. Ferry to discuss the bonding process, which may be necessary to fund future road projects.

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
DECEMBER 29, 2015**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

Commencement: 6:30 P.M.

ROLL CALL: Present: Committeeman David Hansen, Committeeman Timothy Dooley, Committeeman Scott MacKenzie and Mayor Philip Yetter. **Also Present:** Township Administrator Eileen Klose.

STATEMENT – Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 of the Sunshine Law and that adequate notice of the meeting has been posted in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA - Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – November 24, 2015

- **Correspondence**

1. Hampton Township Board of Health – November 17, 2015
2. Hampton Township Recreation Committee – November 18, 2015
3. Hampton Township Planning Board – December 17, 2015
4. Sussex County Municipal Utilities Authority – Re: Adopted 2016 Rate Schedule
5. The New Jersey Planner – September/October 2015 Newsletter
6. Kittatinny Regional High School – Work Session Meeting – November 12, 2015
7. Sussex County Abstract of Ratables 2015

- **Reports**

1. Hampton Township Construction Permit Activity Report – November 2015
2. Hampton Township Treasurer’s Report – October 31, and November 30, 2015
3. Green Township Municipal Court – January - August 2015; November 2015
4. Andover Township Joint Municipal Court – November 2015

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve the Consent Agenda as listed above.

REGULAR AGENDA

RESOLUTIONS

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Hampton Township has determined to move forward with the EMEX Reverse Auction in order procure electricity for the and Hampton Township

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Hampton Township will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

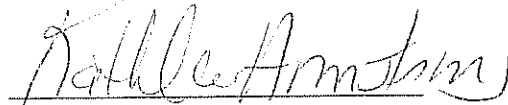
BE IT RESOLVED, that the Administrator of the Hampton Township be and he hereby is authorized to execute on behalf of the Hampton Township any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 29, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date:

12/29/15



Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

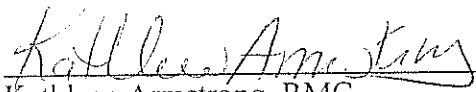
**HAMPTON TOWNSHIP RESOLUTION SHARED SERVICE AGREEMENT WITH
SANDYSTON TOWNSHIP FOR TRUCK WASHING SERVICES AND
AUTHORIZATION FOR MAYOR AND
TOWNSHIP CLERK TO SIGN THE AGREEMENT**

BE IT HEREBY RESOLVED by the Hampton Township Committee that the Mayor and the Township Clerk are hereby authorized to execute on behalf of the Hampton Township Committee a Shared Services Agreement with the Township of Sandyston as permitted by N.J.S.A. 4-8:A-1. et seq; for the utilization of the Vehicle Washing Equipment of the Hampton Township Public Works Department from January 1, 2016 to December 31, 2016.

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 29, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date:

12/29/15



Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTING MORVILLE LLC AS
THE RISK MANAGEMENT CONSULTANT**

WHEREAS, Hampton Township has joined the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund;" and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position.

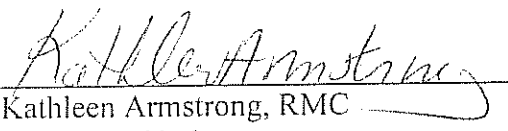
NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hampton, in the County of Sussex and State of New Jersey, as follows:

1. Hampton Township hereby appoints Morville LLC t/a The Morville Agency, George Morville as its local Risk Management Consultant.
2. Township Administrator Eileen Klose and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for FY 2015 in the form attached hereto.

CERTIFICATION

I, Kathleen Armstrong, Clerk of the Township of Hampton, County of Sussex, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Hampton Township Committee on December 29, 2015.

Date 12/29/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

**STATEWIDE INSURANCE FUND RESOLUTION APPOINTING
TOWNSHIP ADMINISTRATOR EILEEN KLOSE AS THE FUND
COMMISSIONER**

WHEREAS, Hampton Township is a member of the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Hampton that Township Administrator Eileen Klose is hereby appointed as the Fund Commissioner for the Local Unit for the year 2016; and

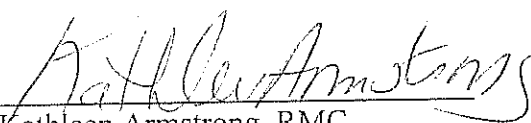
BE IT FURTHER RESOLVED that Township CFO Jessica Caruso is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2016; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on December 29, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 12/29/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following Resolution.

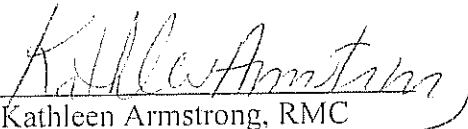
**HAMPTON TOWNSHIP RESOLUTION SHARED SERVICE AGREEMENT WITH
SANDYSTON TOWNSHIP FOR FIRE PREVENTION SERVICES AND
AUTHORIZATION FOR MAYOR AND
TOWNSHIP CLERK TO SIGN THE AGREEMENT**

BE IT AND IT IS HEREBY RESOLVED by the Hampton Township Committee that the Mayor and Township Clerk are hereby authorized to execute on behalf of the Township of Hampton the following interlocal services agreement with the Township of Sandyston as permitted by NJSA 40:8A-1, et. seq.: Fire Prevention Services Agreement dated December 29, 2015.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 29, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 12/29/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION**


WHEREAS, Hampton Township Chief Finance Officer Jessica Caruso has recommended that the following 2015 Budget Appropriations be cancelled to surplus.

01-201-20-110-010	Mayor/Committee	SW	\$ 5,750.00
01-201-20-110-020	Mayor/Committee	OE	\$ 5,700.00
01-201-20-120-010	Municipal Clerk	SW	\$ 3,000.00
01-201-20-120-020	Municipal Clerk	OE	\$ 17,000.00
01-201-20-140-020	Computer Maintenance	OE	\$ 12,000.00
01-201-20-145-020	Tax Collection	OE	\$ 2,000.00
01-201-20-150-020	Tax Assessment	OE	\$ 15,000.00
01-201-20-165-020	Engineering	OE	\$ 30,000.00
01-201-20-185-020	Zoning Bd.	OE	\$ 21,000.00
01-201-21-180-020	Planning Board	OE	\$ 20,000.00
01-201-22-195-010	Construction	SW	\$ 11,000.00
01-201-22-195-020	Construction	OE	\$ 35,000.00
01-201-25-252-010	Emergency Management	SW	\$ 1,000.00
01-201-25-252-020	Emergency Management	OE	\$ 1,000.00
01-201-25-260-020	First Aid Org Contribution	OE	\$ 1,500.00
01-201-25-265-010	Fire Prevention Official	SW	\$ 1,000.00
01-201-26-290-010	Streets & Roads	SW	\$ 10,000.00
01-201-26-305-020	Sanitation	OE	\$182,700.00
01-201-27-340-010	Animal Control	SW	\$ 10,400.00
01-201-27-340-020	Animal Control	OE	\$ 6,100.00
01-201-30-425-020	Municipal Alliance	OE	\$ 2,000.00
01-201-31-430-020	Electricity	OE	\$ 6,000.00
01-201-31-440-020	Telephone	OE	\$ 10,000.00
01-201-36-472-020	Social Security	OE	\$ 1,000.00
		TOTAL:	\$410,150.00

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 29, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 12/29/15


Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS

DOLAN AND DOLAN – RE: HAMPTON TOWNSHIP HOUSING SUIT

Econsult was recently hired by two hundred municipalities (the Municipal Group) to calculate each town's COAH obligations and write a corresponding report. Hampton Township joined this Municipal Group, as recommended by Zoning/Planning Board Attorney R. Morgenstern.

Econsult's report calculates Hampton Township's Affordable Housing Obligation to be 73 units versus the 67 units that was initially calculated in FY 2008.

Recently, the attorney for Econsult sent a letter to Township Zoning/Planning Board Attorney R. Morgenstern stating that each municipality must retain Econsult on an individual basis if they want the company to defend their calculations in court. Mr. Morgenstern suggested that Planner Fred Heyer, who was hired by Hampton Township to represent their Affordable Housing Element and Fair Share Plan in Court, might be able to incorporate Econsult's report in to his report and represent both issues in court on behalf of the township.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to have Township Planning Consultant Fred Heyer of Heyer, Gruel & Associates review Econsult's report pertaining to Hampton Township's Fair Share Housing Element and Fair Share Plan calculations and to also represent Hampton Township in Court, if necessary, to defend those calculations.

**KNIGHT OF COLUMBUS COUNCIL 9920 – HAMPTON TOWNSHIP OFF-PREMISE
DRAW RAFFLE LICENSE #2015-1125
TO BE HELD ON MARCH 1, 2016**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve an Off-Premise Raffle for the Knights of Columbus Council 9920, as referenced above.

**KITTATINNY COUGAR ATHLETIC ASSOCIATION – HAMPTON TOWNSHIP OFF-
PREMISE 50/50 RAFFLE LICENSE #2015-1126 TO BE HELD ON MAY 6, 2016**

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to approve an Off-Premise Raffle for Kittatinny Cougar Athletic Association, as referenced above.

**KITTATINNY COUGAR ATHLETIC ASSOCIATION – HAMPTON TOWNSHIP ON-
PREMISE 50/50 RAFFLE LICENSE #2015-1127**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie with all members in favor, to approve an On-Premise Raffle License for Kittatinny Cougar Athletic Association, as referenced above.

**KITTATINNY COUGAR ATHLETIC ASSOCIATION – HAMPTON TOWNSHIP
TRICKY TRAY RAFFLE LICENSE #2015-1128**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a Tricky Tray Raffle License for Kittatinny Cougar Athletic Association, as referenced above.

**MARGARET COUSE – LETTER OF RESIGNATION FROM THE HAMPTON
TOWNSHIP ZONING BOARD AND OPEN SPACE COMMITTEE**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to accept a letter of resignation from Zoning Board Member Marge Couse.

Township officials expressed appreciation for Zoning Board Member Marge Couse and her many years of service to the township.

**SPACE FARMS AND MUSEUM – ANNUAL CONTRACT FOR REMOVAL OF DEER
CARCASSES - \$31.00 PER DEER**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize a contract between Hampton Township and Space Farms and Museum for Deer Carcass Removal Services during FY 2016 at a rate of \$31.00 per deer.

**CONTRACT FOR MUNICIPAL FIRE PREVENTION SERVICE PURSUANT TO
SHARED SERVICED ACT – JANUARY 1, 2016 THROUGH DECEMBER 31, 2019**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a Fire Prevention Shared Services Agreement with Sandyston Township from January 1, 2016 through December 31, 2019.

**STATEWIDE INSURANCE FUND 2016 RISK MANAGEMENT
CONSULTANT'S AGREEMENT**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to authorize a Risk Management Consultant's Agreement between Statewide Insurance Fund and Hampton Township.

GEBHARDT & KIEFER – RE: DALE MOLNAR/WENDY RESKOVAC

Township officials reviewed a letter from Attorney D. Rosenthal, who is representing Hampton Township in the above referenced matter. In her letter, Ms. Rosenthal indicates that the Plaintiff, Mr. D. Molnar, failed to file an appeal within the required legal timeframe, therefore, she is closing the case file.

**BLUE LIGHT PERMIT FOR HAMPTON TOWNSHIP FIRE & RESCUE, INC.
MEMBERS KORTNI MILLS AND KATHERINE**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a Blue Light Permit Application for HTVFR Members Kortni Mills and Kathryn Semeraro.

DISCUSSION

Township Administrator E. Klose explained that the NJ State Police recently visited the Hampton Township Municipal Building to assess and advise township employees on how they

can protect themselves if an active shooter was in the facility. Preventative measures that were suggested included locking hallway and entrance/exit doors, installing additional outdoor cameras, applying a protective coating to windows to prevent shattering glass. Certain items recommended are somewhat costly.

Township Administrator E. Klose emphasized that the Hampton Township Municipal Offices have always been a friendly and assessable place for residents to visit and conduct business. Nonetheless, Administrator E. Klose stated that employee safety is an important issue that is being given serious consideration. She suggested that the municipality start implementing a plan to slowly phase in some of the suggestions made by the State Police.

Mayor P. Yetter stated that cameras would be a good deterrent. Township officials discussed various municipalities around the counties that have installed safety equipment.

Township Administrator E. Klose stated that the Hampton Township Code Book is in need of updating. Newer codes are sometimes inconsistent with older codes; therefore a review should be done to bring the entire Code Book up-to-date. General Code, the company that codifies Hampton Township's ordinances, can conduct the review. General Code provided an estimate of \$15,000 to complete the work. An updated quote will be presented at an upcoming Township Committee Meeting for their consideration.

Township Administrator E. Klose confirmed that the Green Township Joint Municipal Court will be sending a reimbursement check to Hampton Township in the amount of \$9,810 at the beginning of January 2016.

Because Hampton Township's court revenues have gone down, Township Administrator E. Klose requested that the new Joint Municipal Court in Andover Township conduct a review of Hampton Township's cases. The review showed that the State Police are not writing as many traffic tickets in Hampton Township. Additionally, complaints relating to petty thief crimes has decreased in Hampton Township's commercial district.

President V. Rumsey stated that HTVFR members were told by the NJ State Police that they must get their fingerprinting background checks done by a private company. Township Administrator E. Klose stated that the background checks are suppose to be conducted by the State Police. She will contact the Commander at the Augusta Barracks to discuss the matter further.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR President V. Rumsey stated that Ambulance #4852 is being completely refurbished. The restoration work should be completed by the end of February 2016.

V. Rumsey explained that HTVFR voted to get rid of an older ambulance in their fleet once the restoration on #4852 has been completed because it is rarely needed. HTVFR officers considered the insurance and maintenance costs associated with keeping the older vehicle and made a determination that the cost outweighed the need. Township officials expressed concerns that if the new ambulance was temporarily out of commission or dispatched to another emergency, EMS will not have the backup. President V. Rumsey stated that mutual aid from surrounding towns is typically available in an emergency, but she would discuss these concerns with HTVFR officers and provide the Township Committee with an update.

President V. Rumsey stated that the Annual Tree/Wreath/Grave Blanket Sale was very successful. She thanked Mayor P. Yetter for providing lunch for the volunteers who worked the sale.

The new floors were installed at Fire Station #1 and the members are all pleased with the results. Engine Bay Floors agreed to absorb the \$1,700 it cost to hookup a generator during the installation. The cost was not in the initial estimate.

Two HTVR members are scheduled to take their EMT Exams this week.

Certain members will be receiving CPR Aid Awards at the upcoming Newton Memorial Hospital Annual Dinner.

Four HTVR EMT volunteers received Stroke Pins from Newton Memorial Hospital for their life support efforts when responding to two separate emergencies involving stroke victims. The patients did not suffer any ill side effects from the stroke due to the actions taken by these four HTVFR EMT members.

President V. Rumsey requested that the Oath of Office be administered to HTVFR members at their first meeting of the year, which will be held on January 6, 2016 at Fire Station #1. Township Administrator E. Klose agreed to attend in order to administer the oaths.

FY 2016 HTVFR Officers: President- Vera Rumsey, Vice President- Leah Korver, Secretary- Dave Hansen, Treasurer- Mike Orłowski, EMS Captain- Craig Pellington, Fire Chief- Dave Gunderman, Deputy Fire Chief- Russell Bellis.

Fire Chief D. Gunderman stated that a seminar regarding Blood Borne Disease and Pathogens will be held at Fire Station #1 on January 25th. He invited the Township DPW to take part in the class. In addition, a CPR Refresher Course will be given on January 13, 2016 at 7:00 P.M.

First Response Classes will be held on January 16th and 17th as well as January 30th and 31st.

Township EMS Officer E. Hayes intends to take classes during FY 2016 through HTVFR for his EMS Certification.

HTVFR responded to 30 EMS calls in December 2015 and 339 EMS calls year-to-date. HTVFR responded to 16 Fire Calls in December 2015 and 201 Fire Calls year-to-date.

PUBLIC SESSION

No public comments

PUBLIC SESSION CLOSED

BILLS

A **MOTION** was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO PAY BILLS

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
10/27/2015	10200	500 BEAVER RUN FARMS		425.63	12/31/2015	CK LOST IN THE
12/05/2015	1689	1057 FRED DECKER	350.00			(Manual)
12/05/2015	1690	691 LAFAYETTE MANAGEMENT, INC.	3,370.00			(Manual)
12/09/2015	1691	956 WALMART	100.00			(Manual)
12/10/2015	2015028	513 HAMPTON BD. OF EDUCATION	426,010.50			(Transfer)
12/16/2015	111158965	1043 PAYCHEX OF NEW YORK LLC	229.83			(Transfer)
12/22/2015	116921718	514 HAMPTON TWP. PAYROLL ACCOUNT	55,363.64			(Transfer)
12/23/2015	2015029	217 CENTURY LINK	626.66			(Transfer)
12/29/2015	10306	889 284 AGGREGATES, LLC	9,452.92			
12/29/2015	10307	828 ACORN OFFICE PRODUCTS, LLC	119.59			
12/29/2015	10308	495 AIRGAS EAST, INC.	11.72			
12/29/2015	10309	610 AMBASSADOR MEDICAL SERVICES, INC	56.00			
12/29/2015	10310	658 BOROUGH OF BRANCHVILLE	977.50			
12/29/2015	10311	501 CHELBUS CLEANING CO. INC.	325.00			
12/29/2015	10312	690 CLIFFORD STORMS JR.	449.11			
12/29/2015	10313	877 CLIFFSIDE BODY CORP.	130.51			
12/29/2015	10314	874 DEER PARK	7.96			
12/29/2015	10315	506 DOLAN & DOLAN, P.A.	495.88			
12/29/2015	10316	585 DOVER BRAKE & CLUTCH CO. INC.	75.61			
12/29/2015	10317	509 FAIRCLOUGH FUEL, INC	740.80			
12/29/2015	10318	509 FAIRCLOUGH FUEL, INC	1,369.07			
12/29/2015	10319	510 G & G DIESEL SERVICE INC	919.69			
12/29/2015	10320	905 GARDEN STATE LABORATORIES, INC.	180.00			
12/29/2015	10321	242 GENERAL CODE, LLC	1,310.87			
12/29/2015	10322	1003 GEORGE CHATTAWAY	500.00			
12/29/2015	10323	381 HAROLD E. PELLOW & ASSOC., INC.	2,031.67			
12/29/2015	10324	791 JENSEN & MITCHELL, INC	1,444.14			
12/29/2015	10325	281 JERSEY CENTRAL POWER & LIGHT	956.40			
12/29/2015	10326	591 LAFAYETTE AUTO PARTS SUPPLY	5.25			
12/29/2015	10327	637 Leah Norver	40.00			
12/29/2015	10328	560 LITTLE SWARTSWOOD LAKE LOA	2,895.00			
12/29/2015	10329	522 LOWE'S COMPANIES, INC.	344.35			
12/29/2015	10330	523 MAGARINO FORD-MERCURY LLC	92.16			
12/29/2015	10331	1075 MAILFINANCE	494.40			
12/29/2015	10332	552 MARY WHITESELL	140.00			
12/29/2015	10333	525 MONTAGUE TOOL & SUPPLY CO., INC	153.53			
12/29/2015	10334	1038 MORTON SALT, INC.	14,900.37			
12/29/2015	10335	355 N.J. HERALD INC.	19.20			
12/29/2015	10336	1054 NEOPOST NORTHEAST	125.00			
12/29/2015	10337	684 SANDYSTON TOWNSHIP	2,500.00			
12/29/2015	10338	684 SANDYSTON TOWNSHIP	16,235.50			
12/29/2015	10339	490 SERVICE ELECTRIC CABLE TV INC	40.45			
12/29/2015	10340	437 SPACE WILD ANIMAL FARM INC.	31.00			
12/29/2015	10341	1017 SUSSEX COUNTY FIRE SALES AND SERVIC	722.00			
12/29/2015	10342	628 SUSSEX COUNTY MUA	459.20			
12/29/2015	10343	768 VERA RUMSEY	500.00			
12/29/2015	10344	773 VERIZON WIRELESS SERVICES, LLC	495.58			
12/29/2015	10345	1036 W.B. MASON CO., INC.	172.68			
12/29/2015	10346	476 WASTE MANAGEMENT OF NEW JERSEY, INC	32,713.22			
12/29/2015	10347	1007 WILDFLOWERS WITH TAMI	55.00			
12/29/2015	10348	536 WINTER'S AUTO PARTS INC.	101.76			
			94,790.29			
			3,820.00			Manual
			482,230.63			Bank Transfers
			580,640.92			
			-425.63			Voided checks issued in an earlier period
			580,415.09			

HAMPTON TWP. COMMITTEE
MEETING MINUTES

DECEMBER 29, 2016

CHECK RECONCILIATION
TOWNSHIP OF HAMPTON - B353
BANK ACCOUNT 401002802


CHECK DATES 12/01/2015 TO 12/31/2015-2 12/21/2015
PERIOD BEGIN 11/25/2015 PERIOD END 12/22/2015 PAGE 1

ENP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/DD ID	DIRDEP AMOUNT	NET AMOUNT
21	KLOSE, EILEEN F	DIRECT DEPOSIT	12/08/2015	3421000334	2798.85	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	12/08/2015	3421000335	1334.48	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	12/08/2015	3421000336	1009.67	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	12/08/2015	3421000337	2679.43	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	12/08/2015	3421000338	954.51	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	12/08/2015	3421000339	1028.04	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	12/08/2015	3421000340	968.09	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	12/08/2015	3421000341	1499.51	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	12/08/2015	3421000342	957.58	0.00
5	HERRILL III, JOHN C	DIRECT DEPOSIT	12/08/2015	3421000343	607.35	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	12/08/2015	3421000344	1121.72	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	12/08/2015	3421000345	1402.29	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	12/08/2015	3421000346	1134.58	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	12/22/2015	3561000347	1334.43	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	12/22/2015	3561000348	1009.67	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	12/22/2015	3561000349	960.61	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	12/22/2015	3561000350	1028.04	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	12/22/2015	3561000351	968.09	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	12/22/2015	3561000352	1499.46	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	12/22/2015	3561000353	957.63	0.00
5	HERRILL III, JOHN C	DIRECT DEPOSIT	12/22/2015	3561000354	607.30	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	12/22/2015	3561000355	1121.72	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	12/22/2015	3561000356	1402.29	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	12/22/2015	3561000357	1134.63	0.00
7	HAYES, EDWARD R	PAYROLL	12/08/2015	8764	0.00	375.36
7	HAYES, EDWARD R	PAYROLL VOID	12/22/2015	8764	0.00	-375.36
64	BELLIS JR, RUSSELL H	PAYROLL	12/08/2015	8765	0.00	1079.51
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	12/08/2015	8766	0.00	296.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	12/08/2015	8767	0.00	535.00
104	HUBER, ROBERT W	PAYROLL	12/22/2015	8768	0.00	204.94
7	HAYES, EDWARD R	PAYROLL	12/22/2015	8769	0.00	0.00
64	BELLIS JR, RUSSELL H	PAYROLL	12/22/2015	8770	0.00	1079.51
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	12/22/2015	8771	0.00	296.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	12/22/2015	8772	0.00	185.00
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	12/22/2015	8773	0.00	375.31

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on December 29, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.


Date: 12/29/15


Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 7:10 PM.

Respectfully submitted by,


Kathleen Armstrong, RMC
Township Clerk