**MARINA VILLAS ASSOCIATION**

**BOARD OF DIRECTORS MEETING**

**FEBRUARY 24, 2017**

PRESENT:

Janet Hutcheson, Lisa Thomas, Bob and Susan Dougherty

Diane Lee and Sara Swilling (FPM)

MINUTES:

A motion was made to accept the minutes of the January 27, 2017 meetingby L. Thomas and the motion was seconded by S. Dougherty.

FINANCIAL REPORT:

The board of directors asked D. Lee to move $30,000 to reserve fund. The minimum balance in operating fund will be $10,000.

WORK ORDERS:

J. Hutcheson presented information on behalf of G. Lee referring to an email stating that work on the steps and railings are underway. The board previously agreed that the paint would be a darker shade but have concluded that as long as the stairs/railings are uniform, the lighter color is acceptable. The board is pleased that progress is being made on work orders.

PLANTINGS TO BLOCK PUMP ON COVEVIEW:

G. Lee discussed building a structure with Jason. The structure was approved with an estimated cost of $2000-$2500. The board would like to take into consideration low maintenance plantings which would be more cost efficient. The board will be consulting with G. Lee and discuss this at the next meeting.

FIREPLACE INSPECTIONS: The board will confirm with G. Lee that he is satisfied with the inspections/reports. If so, the board approved inspections for the remaining three buildings on E Blue Heron to begin.

ENTRANCE SIGN: The new entrance sign looks great! The board has received positive feedback regarding the new sign. Once the new lighting in front of the entrance is installed landscaping will be underway. Operations will continue to move the stop sign a few feet down.

SATELLITE DISHES:

J. Hutcheson will prepare a letter for owners of the four buildings that will have new roofing installed. The letter will give instructions on where to move satellite dishes. This letter will be sent with next bill.

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LANDSCAPING: L. Thomas and Merryscapes did a walk around of property to identify landscaping needs. They identified some areas that still need mulch as well as, areas to be improved with perennial plantings. Some beds will be relocated. A plan is proceeding with the board’s approval for the entrance area. Also, three trees have been identified that will need to be removed.

ADJOURN: The meeting adjourned at 2:59 p.m.

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