



## White Rock International Education Agents/Agencies working with WRIE

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White Rock International Education (WRIE) is delighted to work with and assist other Agents and Agencies with the purpose of providing them with additional services required for their students, that they are unable to provide.

### 1. HOMESTAY

- a. WRIE will provide a homestay for each student that has been referred to us by another Agent/Agency
- b. WRIE will provide the agent with our Homestay Application that must be completed in full as to provide the best match possible
- c. The Agent/Agency must provide as much information about the student as possible including any allergies, health concerns or learning disabilities prior to placement. Failure to do so may result in termination of placement with no refund of fees
- d. WRIE will provide One host family that is matched as close as possible to the student's requests.
- e. WRIE will provide the host family's information to the Agent/Agency which is strictly private and confidential. This information may not be disclosed to anyone other than the student named on the application form and their family
- f. All of WRIE host families are to remain the property of WRIE at all times
- g. Agents/Agencies are NOT to contact the host family for ANY future/additional placements WITHOUT the consent of WRIE.
- h. Agents/Agencies must inform their client that all fees are to be paid in full, prior to service commencing and are non-refundable.

### 2. CUSTODIANSHIP

- a. WRIE will provide/assign a Custodian to each student that will be studying in Canada and will NOT be accompanied by a parent.
- b. WRIE sets a maximum ratio of 25 students per each/One Custodian
- c. WRIE will provide an outline of our Custodian Services to all Agents/Agencies

### 3. AIRPORT TRANSFERS

- a. WRIE will provide 1 airport pickup and drop off per student per each school year
- b. WRIE must be given a minimum of 72 hours for any airport transfers

X

Name of Agent  
Date (mm/dd/yyyy)

X

Name of Agency  
Agency Email Address:

**AGENT/AGENCY – Please sign and date as indicated above and return to our office for filing**