

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

November 14, 2013

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Julie Bearss, present; Tami Scott, absent.

RESOLUTION 2013-170: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

David Starcher, Farmer-Resident	Sara Diamond
Steven Hauser	Elizabeth Bann, Resident
Zachary Pruitt	Brent Redeker, Resident
Jillian Fesemyer, Student	Kara Spicer, Student

Diane Austin: State your name.

Brent Redeker: Brent Redeker, resident. I had a couple questions. Whose responsibility is it to remove dead animals from the state routes?

Diane Austin: The State. Not the Township. You mean that deer that was out there for so long?

Brent Redeker: Yeah.

Diane Austin: I think you finally called about it, didn't ya?

Sandra Templeton: Uh huh.

Brent Redeker: Oh. Ok.

Diane Austin: If you don't call, they won't come. Usually call the one in Rootstown. Usually if one of us see it and it's there for very long, we call.

Sandra Templeton: I think they haul it off.

Chris Diehl: Technically they want us to leave it be for the other wild life to feed.

Sandra Templeton: I get that, but put it in the ditch where you can't see it.

Chris Diehl: I know on our Township roads if I get a call I go out and I just bury it. I know what you mean. They won't take 'em unless somebody calls, that's for sure.

Brent Redeker: And an update on the garage on St. Andrews Way is that going to become the departmental components?

Diane Austin: I don't know. Julie have you had an update about it?

Julie Bearss: I have not heard anything.

Diane Austin: What was the deadline--I forget--the 17th?

Julie Bearss: I believe so.

Diane Austin: So they have three more days.

Brent Redeker: Wasn't it the 7th or the 9th -- because it was 30 days after the approval of the meeting minutes.

Julie Bearss: Uh huh.

Diane Austin: Ok, well, we need to follow up with Chris Meduri he'll need to send a letter. You [Julie] need to send a letter to him telling him that you didn't hear anything from them and he'll [Meduri] file against them. Talk to him [Meduri] about the process he wants you to follow. Cause the resident hasn't been in contact with you. Correct?

Julie Bearss: No.

Diane Austin: Did you get the signed card back?

Julie Bearss: Yes. So they received it.

Diane Austin: Ok.

Elizabeth Bann: I'm here on the same issue.

Diane Austin: State your name.

Elizabeth Bann: Elizabeth Bann, resident. When can we expect the minutes of that summer zoning board meeting—was approved on October 7th--the minutes were approved. When can we expect the see them posted?

Diane Austin: Do we post the BZA minutes?

Thomas Repcik: I didn't post the Zoning, no.

Elizabeth Bann: At 6:30 this evening they weren't posted.

Diane Austin: Do we post the BZA—I thought we were just doing the Township minutes.

Thomas Repcik: I do the Township. Are you talking about the BZA?

Diane Austin: The BZA.

Thomas Repcik: I think I have that. I can do that.

Diane Austin: Ok cause we just post the Township minutes. If you request a copy from Julie, she'll get you a copy.

Elizabeth Bann: Ok.

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Diane Austin: All you have to do, you just have to put something in writing. Tell her tonight that you want a copy of them and she'll get you a copy of them. And then you're going to check about putting them online?

Thomas Repcik: I can put them online. I believe I have a copy, I think.

RESOLUTION 2013-171: A motion was made by Thomas Repcik to approve the minutes of the October 31, 2013 Regular Meeting as presented; this was seconded by Sandra Templeton.

Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

CORRESPONDENCE

--Election Summary – Results by Edinburg Precincts

OLD BUSINESS

Dispatching Service

--He received a quote for the radio equipment to move dispatch. The total is \$3,537.28. Chief Paulus presented a copy to the Trustees. The equipment would belong to Edinburg Township. He asked the Trustees to make a decision about what they want to do with dispatch. Mantua is willing to work with Edinburg on the details of the contract.

Tim Paulus recommends that the Township move dispatching service to Mantua, which is slightly more costly but he's confident the service quality would be better. Thomas expressed his concern that the contracts states that Mantua could ask Edinburg to help cover costs of major equipment failure. Thomas feels this is too wide open. The Trustees would like confirmation that the AT&T bill for 911 would not change.

Diane is concerned that the Township didn't hear back from the mayor of Ravenna about the issues.

Tim said Mantua has quarterly user meetings and Edinburg would have a seat at that table to discuss any issues. Current users are Mantua Police & Fire and Hiram Police & Fire.

OLD BUSINESS (cont.)

Thomas asked about Mantua's equipment. Tim said it is newer and well maintained.

Diane recommends having the Mantua Chief come to a special meeting so the Trustees' questions can be answered. All agreed. Tim will contact the Chief tomorrow to see if he can meet Wednesday, November 20.

--Ohio Edison is preparing a cost estimate for installing a streetlight at St. Andrews Way.

NEW BUSINESS

--Review Township Insurance Policy - Thomas presented a draft of the updated insurance policy and explained that the list of covered items could be cut down from eleven to four pieces due to their individual values being under the \$1,000 deductible. This deductible could be lowered but then the premium would be higher. The premium is currently \$17,084.00 but the Township receives \$1,255.00 back through group participation. All approved of Thomas' recommended changes.

--LifeForce Computer Issue with Resident Billing - The computer issue is due to the electronic transfer failing to list residents in the computer appropriately. (They are listed as non-residents.) Their IT person is looking into this. They will contact Chief Paulus tomorrow.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received 15 phone calls.

--She processed one variance application.

--She ran one legal advertisement.

--She mailed eight certified letters for the next BZA meeting.

--She reported that Scott and Kelly Simmons have applied for a variance to build a residential structure at 3203 State Route 14. It is zoned South State Route 14, Sales and Service. Certified letters were sent to the adjacent and contiguous properties. Two were returned: one deceased and one had incorrect information. A legal ad ran on November 7, 2013 stating there will be a public meeting of the Edinburg Board of Zoning Appeals to review this variance on November 18, 2013 at 7:00 p.m.

--She reported that the Edinburg Zoning Commission held a meeting on November 7, 2013. All members were present with the addition of Ed Durkee (who showed an interest in being on the committee). The minutes of the May 13, 2013 meeting were approved and the Commission opened the discussion for new business. Certified/Marathon is applying for a sign permit. This brought up discussions about signs along state and federal highways and whether ODOT needs to be involved. She is currently reviewing the Ohio Revised Code 5516.06 and the Ohio Administrative Code 5501:2-2-02 to pinpoint how the wording in the Township Zoning book may be clarified and corrected.

Chris Meduri said if Certified can show that they have an agreement with ODOT already, a new agreement is not necessary. If not, they will need to show a letter from ODOT saying they do not need a new permit.

Julie will call ODOT District 4 Director, Mark Griffiths and report back to the Trustees.

--The BZA reorganizational meeting has been set for January 16, 2014 at 7:00 p.m. From now on the BZA would like to meet once every two months at the Administrative office.

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Chris Diehl - Roads, Buildings, Cemetery and Park

--Chris reported that they have been cleaning up [leaves] and getting ready for winter. Diane requested an executive session to discuss employee issues with Chris.

Tim Paulus - Fire Department Report

Grants

--He met with a representative from the Ohio Bureau of Workers' Compensation for a safety audit. The representative highly recommended that the Township request two power cots instead of one. One for each squad since it would be 75% covered with this grant. This would double the Township's match to roughly \$7,800.00 but it could come out of EMS billing. This would not be done in 2013. All agreed to apply for two power cots.

Radio Frequency Request

On Tuesday, the Ravenna Township Trustees approved Edinburg's radio frequency request and will send Edinburg a letter shortly. Thomas encouraged Tim to get a license for the Township again if possible. Tim said the problem is Ravenna is already licensed on that frequency so Edinburg would not be able to. The letter will permit Edinburg to be there, which is just as good.

Alarms

--There were 15 EMS and 3 fire alarms for a total of 18 alarms.

--There were 3 M/A given and 1 used.

Dispatch

[Discussed under "Old Business"]

Smoke Detector Post Cards

--The postcards informing remaining residents about the free smoked detectors were mailed out today. He has developed a mailing list for all residents in case it is needed in the future.

Southeast Middle School Lockdown Drill

--The shift today assisted the Portage County Sheriff's Office with the lockdown drill. No other Townships in the area attended. The recommendations for policy updates were sent to Chief Garvin per Diane.

Christmas Lighting

--He recommended something different for the Christmas lighting: leave the three big trees by the parking lot unlit until Santa arrives with his bucket of Santa magic to throw on them to make them illuminate. All agreed.

--He also would like to set up a table for residents to sign cards for soldiers and the Township would mail them. All agreed.

--He also suggested, and Diane agreed to send Steve Kuhn a thank you letter for the use of his bucket truck. He will give the address to Diane. The lights are all on the trees and they all worked.

--The church choir will be asked to come and sing carols too.

Elizabeth Bann: Could I go back to the Ohio Edison estimate?

Diane Austin: Yes.

Elizabeth Bann: Elizabeth Bann, resident. Is that an estimate for one light at the end of St. Andrews Way?

Diane Austin: Yes.

Elizabeth Bann: Ok, could we request an estimate for two? A lot of times there's cost savings if you get two if you put one on Carlisle Way?

Diane Austin: Not on these there's not and the Township has to pay for this so we have to do it pretty much at intersections that --I don't even know what it'll come back at or if they'll even agree to it because there's been other--

Sandra Templeton: Don't they do sometimes like when reports--cause you said it's a dangerous intersection. But sometimes they'll look for how many accidents or stuff like that at the intersection.

Brent Redeker: Well every major crossroad onto the state highways: 18, 183 and 14 all have them.

Diane Austin: Correct. Major crossroads do.

Elizabeth Bann: Or intersections--not just crossroads.

Thomas Repcik: I don't think they'll go beyond the roadway.

Elizabeth Bann: No, I was talking about Carlisle Way.

Diane Austin: Are you talking about the other exit?

Brent Redeker: That's the other exit.

Diane Austin: See it's the cost of running these poles and everything that's what's gonna be--I mean, we can price it but--

Elizabeth Bann: I just thought if it was cheaper per unit--

Diane Austin: It won't be.

Chris Diehl: They don't care.

Diane Austin: They don't care. Seriously, I'm not joking. It won't be. They charge "X" amount and it's actually how far they have to run the poles and everything.

Chris Diehl: The biggest thing is whether there's a pole there. I think there's a pole there at St. Andrews Way right now that they could probably put onto but I don't know--

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Brent Redeker: There are poles at both locations because they have a loop feed throughout the subdivision so they have a cross dip pole on the opposite side of the road for both locations.

Chris Diehl: Ok so that will—

Brent Redeker: And they have to set a cam because I don't think that they have [indecipherable].

Thomas Repcik: I will talk to the gentleman again. I thought I might hear something but I checked and I have not heard anything but they have to send it to the engineering and they have to do this and they got a procedure so we will find that out. Ok, Carlisle, I can do that.

DEPARTMENT REPORTS

Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--October 2013 Monthly Financial Report

--Departmental Appropriation Reports

--She received the approved Amended Certificate for 2013 from the Budget Commission adding the smoke detector grant.

--The Township received a check issued by LifeForce for 50% of a transport fee after Edinburg Trustees had already declined acceptance of this lower fee at a previous meeting. Judy contacted Andrea at LifeForce and she did not even realize the check had gotten through their system. She told Judy to just hold the check until she hears an explanation from the attorney that requested it and the matter is cleared up.

--She has started on next year's budget and would like to use the meeting on the 12th as a preliminary budget meeting so a separate meeting for this does not need to be held.

--She is adding line items for grants, etc. on the financial spreadsheets. With the new software, she no longer has to worry about line items being permanently deleted when she deactivates them temporarily on the spreadsheet.

TRUSTEE REPORTS

Sandra Templeton

--She had nothing further to report at this time.

Thomas Repcik

--He presented a budget update.

Diane Austin

-- She had nothing further to report at this time.

RESOLUTION 2013-172: A motion was made by Thomas Repcik to approve the payment of the bills; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-173: A motion was made by Diane Austin to enter into an executive session at 8:25 p.m. to discuss Road Department employee issues; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-174: A motion was made by Diane Austin to come out of executive session at 9:02 p.m.; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-175: A motion was made by Thomas Repcik that the meeting be adjourned at 9:03 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

Thomas Repcik, Vice Chair

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer