

**Please complete and submit to your project manager.**

Reporting Period:  January 1 through June 30 (Due August 1)  
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

## I. General report information

1. Project title: Lac qui Parle-Yellow Bank SSTS Loan Program Phase II
2. Project sponsor (Grantee): Lac qui Parle - Yellow Bank Watershed District
3. Contact name: Mitchell Enderson
4. Email address: mitch.enderson@lqpc.com
5. Funding:  319  CWP Loan  Clean Water Fund  Other: \_\_\_\_\_
6. Contract number: SRF0315
7. MPCA Project Manager: Katherine Pekarek-Scott
8. Effective date (mm/dd/yyyy): 8/20/2018 Expiration date (mm/dd/yyyy): 8/20/2021

## II. Semi-annual report information

1. **Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):**  
Objective 1, Task A: Loan Processing and Disbursements: Loan program promoted through Conservation Conversation radio show. Notified contractors of funds available. Processed twelve new applications for eligibility. Submitted disbursement requests and made payment to homeowners/contractors for thirteen systems (see attached budget). Submitted loan amounts for tax assessments. Sent maintenance letters requesting invoices of pumping. Recorded two loan payoffs.  
Task B: Reporting: Semi-Annual reporting completed. eLink reporting and pollution reduction estimates entered.
2. **List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:**  
NA
3. **Challenges faced (optional):**  
Contractors with more potential installations than time allowed for due to wet conditions.
4. **Summary of monitoring data collected (if applicable):**  
NA
  - 4a. **Have all monitoring stations been established in EQiS?**  Yes  No  N/A
  - 4b. **Are the data being routinely submitted for storage into EQiS?**  Yes  No  NA  
If yes, last submittal date (mm/dd/yyyy): \_\_\_\_\_

5. Are the Best Management Practices data being annually entered into eLINK)?  Yes  No  N/A

If yes, date last entered (mm/dd/yyyy): 1/16/2020

6. Describe specific (quantifiable, if possible) results achieved during this period:

Removal of 1,347 pounds of Biochemical Oxygen Demand, 744 pounds of Total Suspended Solids, 4.59E+14 CFU of Bacteria, 229 pounds of Nitrogen, and 67 pounds of Phosphorous based on Septic System Improvement Estimator Users Guide from University of Minnesota Water Resource Center (October 2013).

Phosphorus Load Reduction: 67 lbs./year

Nitrogen Load Reduction: 229 lbs./year

Sediment Load Reduction: 744 lbs./year

7. Did the MPCA execute a change order or amendment for this project during this reporting period? No  Yes

If yes, summarize those changes:

NA

8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):

Objective 1, Task A: Loan processing and disbursements: Continue to promote loan program and notify contractors of available loan dollars. Record any loan payoffs, process applications, submit payment requests, and make payment to homeowners/contractors. Send out tax amortization schedules and homeowner system maintenance booklets.

### III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

Expenditure report attached

Complete the table below:	Amount
Total grant amount	\$500,000.00
Total match amount (if applicable)	NA
<b>Total project amount</b>	<b>\$500,000.00</b>
Grant expenditures this period	\$151,422.71
Match expenditures this period (if applicable)	\$0.00
Cumulative grant expenditures to date	262,182.66
Cumulative match expenditures to date (if applicable)	\$0.00
<b>Total cumulative expenditures to date</b>	<b>262,182.66</b>

Date form completed (mm/dd/yyyy): 1/16/2020