

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday December 10, 2019 AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- **Sign Orders**
- **Approve minutes from November 26, 2019**
- **Tree Bid Discussion**
- **Other business**

SELECTBOARD:

Richard Pion- Chm.
Alden Warner
Dwight Richardson

MINUTES
SELECT BOARD MEETING
TOWN OF LOWELL
Meeting held on December 10, 2019 at 5:30 p.m.

Board members present:

Richard Pion-Chair, Alden Warner, Dwight Richardson

Christy Pion-Town Clerk/Ass't Treasurer

Priscilla Matten-Treasurer/Ass't. Clerk

Calvin Allen-Road Commissioner

Meeting was called to order at 5:33 p.m.

Guest:

- ❖ Christine Tuttle
- ❖ Steven Cyr

Sign Orders:

- ❖ Orders were approved and signed by the Board unanimously for the Treasurer.

Approve minutes for November 12, 2019:

- ❖ Minutes from November 12, 2019 meeting were approved and signed by the Board unanimously.

Tree Bid Discussion:

- ❖ Priscilla presented the draft bid notice for the tree cutting project behind the Lowell Town Clerks Office. There were details that she said would be removed before placing the ad and instead be placed on the bid instructions. She just wanted the Board to review everything on one document for simplicity sake. Priscilla noted needed changes and will produce a finalized ad for bids and an instruction sheet for the Board to approve. .

Other Business:

- ❖ Steven Cyr came to the office prior to the meeting to make notification of his intended resignation, Priscilla suggested that he come to the next board meeting to submit his official letter of resignation.. Steven presented his letter to the Board for 1st Constable/Animal control Officer. His resignation is due to

relocation to another state. The Board thanked him for his services and wished him good luck wherever he goes.

- ❖ Christine Tuttle came to the meeting, because she had heard that we were looking for an Animal Control Officer. She had stated that she had lots of experience working with animals. For example, her experience includes helping her mom in animal shelters, and recuing strays and finding them homes. The Board discussed with her about the position. After the discussion the Board were all in agreement with appointing Christine Tuttle to the position of Animal Control Office.
- ❖ The Board Chair approved, and signed truck weight permits for the following: **D. Pion Transport**
- ❖ Priscilla presented the final invoice from St. Onge on the Kempton Hill Bridge for the Board to review. After discussion the Board decided it was a fair invoice, and approved payment.
- ❖ Priscilla discussed the cost of the 3 separate engineers that participated in the Kempton Hill bridge project with the Board.
- ❖ Calvin shared with the Board that he had finished the Grant for the Better Back Roads Grant for next year.
- ❖ The Board Chair asked if FEMA had granted any emergency funds yet. The Road Commissioner said he had spoken with Jason, from VTrans, and Jason said that the State is the reason for the hold-up of the FEMA emergency grants.
- ❖ Priscilla noted her concerns regarding Casella for the recycling service. She explained that her main concern revolves around their inability to keep accurate records. She has spent hours, actually days, correcting their invoicing records. She has looked into other possibilities and will update the board at the next meeting.

Board Warrants:

➤ General Order #94	\$	34,349.02
➤ General Order # 95	\$	2,244.88
➤ General Order # 96	\$	1,892.89
➤ Payroll Order # 52	\$	7,536.07
➤ Fire Dept. Order # 53	\$	<u>5,629.58</u>

Signed by the Board for the Treasurer to draw checks totaling - **\$ 51,652.44**

Meeting adjourned at 6:46 p.m.

Next meeting date: January 7, 2020 at the Lowell Town Office Building

Richard Pion- Chm.

Christy M. Pion – Selectboard Clerk

Alden Warner

Dwight Richardson