

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

Held at 2193 Frank Road

February 21, 2019

Chairman Fleshman called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on February 21, 2019, at 2193 Frank Road.

Call Meeting to Order: Fleshman opened the meeting.

Opening Prayer: Led by Pastor Snodgrass, Fire Department Chaplain

The Pledge of Allegiance: Led by Trustee Horn.

Roll Call: Fleshman, yes; Horn, yes; Alex, yes.

Approval of Prior Meeting Minutes:

Fleshman made a motion to approve the following minutes. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

- February 7, 2019 Regular Meeting

Old Business:

New Credit Card Policy

Assistant Fiscal Officer distributed the policy and reviewed with Board. She explained that the Township attorney had created the policy and that there is only (2) two places within the policy that need the Boards decision and approval.

Fleshman made the following motion that no credit card purchase/transaction shall exceed \$5000.00 and no credit card shall be signed out for a period longer than 72 hours. Alex seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-026

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the Credit Card Account Policy (2019) as written by Brosius, Johnson & Griggs. All revisions of policy must be approved by Board of Trustees.

OTARMA Assessment

The Assistant Fiscal Officer asked the Board if they had reviewed the recommendations from OTARMA related to the 12/6/18 Loss Control Visit. All Board members confirmed reading the recommendations.

Fleshman made the following motion to allow the Assistant Fiscal Officer, Robyn Watkins permission to submit the OTARMA recommendations

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from the Loss Control Visit. Horn seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Franklin County Economic Development & Planning Questionnaire

The Assistant Fiscal Officer asked the Board for their responses to the questionnaire distributed at the Franklin County Township Association dinner. The Board provided the Assistant Fiscal Officer with their answers verbally to be submitted to the Franklin County Office of Economic Development & Planning.

Procedures for Agenda

The Assistant Fiscal Officer distributed an extended version of the Agenda Policy explaining that a timeline is now outlined to ensure the procedures within the policy are met.

Fleshman made the following motion to accept the addition language outlining a timeline within the Procedures for Calling Meetings and Setting Agenda. Alex seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Resolutions:

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-026

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to pay the Ohio Utilities Protection Services (O.U.P.S.) for the 2018 ticket charges totaling \$1,119.19.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-027

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll in the amount of \$146,046.72 and bills in the amount of \$124,639.45 for February 22, 2019 from check number 49464 to 49595.

New Business

Laura Esterline: Township Properties were discussed at the special meeting at 5:30 p.m.

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Police Department Report:

Chief Byron Smith recognized Officer Pollock with a Certificate of Merit for apprehending an individual for an attempted armed robbery at Hollywood Casino.

Smith said he would have the January 2019 stats at the next meeting.

Smith explained to the Board that the current computers within the police cruisers are over 10 years old and are in need of an upgrade. He was able to locate a company who can upgrade the existing computers at approximately \$700.00 per computer. The cost for the upgrades will come from the fees completed from impounded vehicles.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-030

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Police Chief to have the (10) ten police cruiser computers upgraded with the cost not to exceed \$8000.00.

Smith shared that with the addition of (2) two new cruisers there is a need for new digital police radios which are typically about \$6,000.00 a piece but he has been able to find a company in California who can provide the radios for around \$1700.00 each for a grand total of \$3599.98. Technology seems to begin on the west coast and trickle towards the east coast.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-031

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Police Chief to purchase (2) two digital radios from Gallad2000 with a cost not to exceed \$4,000.00

Smith explained that he is still unable to gain cooperation from Franklin County Engineers to erect speed camera notification signage on County right of ways within the Township. The Township could go ahead and erect the signs and see if the County chooses to taken them down, said Smith.

The Board was not in favor of erecting signage without the consent of the County. The Township has made great strides with building a good relationship with the County and I would hate to do anything to damage the progress which has been made, said Fleshman.

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The Road Superintendent shared that he works with a variety of agencies within the County and needs to maintain a strong business relationship. Erecting signage without County consent would not be in the best interest of the Township, said Stevens.

Smith asked if Fleshman would be willing to speak with a County Commissioner. The Township needs the signage to exhibit a positive approach to public education and notification, said Smith.

Fleshman committed to speaking with Commissioner Marilyn Brown before the next regular meeting.

Linda Mercer, a member of the audience asked Smith if when someone receives a speeding ticket generated from the speed camera is this ticket reported to the Bureau of Motor Vehicles (BMV). No information is provided to the BMV when a ticket is generated through a speed camera, replied Smith.

Jerry Ooten, a member of the audience shared his disappointment of the Police Department when him and his wife stopped by and asked for someone from the Police Department to view a video recording of a crime. Ooten stated that him and his wife have always supported the Township especially the Police Department and was really taken back about how they were treated. Smith explained that there was a communication break-down between him and the Township secretary but he ensured Ooten the issue has been handled. Fleshman apologized to Ooten for his experience and thanked him for his comments. Smith said the video was helpful and the news media brought the incident to light and ultimately the driver came forward.

Horn asked Smith about the status on new security cameras for the Township as well as the new traffic camera ticket kiosk for payments. Smith stated he is working with Rodgers Technologies on both topics and is anticipating installation in the coming months.

With no further questions, Fleshman moved on to the Fire Department.

Fire Department Report:

Fire Chief, James Welch followed up with the Board in providing a cost for a cradle back-up computer system. A new cradle system will cost \$1200.00 and will provide the security measures needed to avoid operational interruption for times when the power goes out or the servers is down, said Welch.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-032

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fire Chief to purchase a cradle computer backup system for 2193 Frank Road with a cost not to exceed \$1,200.00.

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With no questions from the audience, Fleshman moved on to the Road Department.

Road Department Report:

Jim Stevens, Road Superintendent provided the Board with the quotes received to replace the drive and parking lot at Station 192. The lowest and best quote providing the most service for the price is McMillen Paving & Sealing at \$87,380.00, said Stevens.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 19-033

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Road Superintendent to contract with McMillen Paving & Sealing to replace the drive and parking lot at Station 192 at a cost not to exceed \$88,000.00.

Stevens said that currently the Township has all of the road salt in-house which they have paid for of approximately 45 tons. If the Township runs out of road salt the County will provide road salt for purchase at an estimated increase of \$13.00 per ton, said Stevens.

The Board and audience thanked the Road Department for their ongoing efforts to keep the Township roads clear of snow and ice during the recent storms.

With no questions, Fleshman moved on to the Fiscal Department.

Fiscal Department Report:

Fiscal Officer, Lisa Morris shared with the Board that if the first tax deposit for 2019 does not arrive before the next payroll period the Fire Department will need to obtain an advancement from the General Fund. Once the deposit arrives the funds advanced will be returned (paid back) to the General Fund, said Morris.

The Fire Department is low on funds due to the purchase of a new fire truck and the new negotiated fire union contract, said Morris.

With no questions, Fleshman moved on to Trustee Reports.

TRUSTEE REPORTS

John Fleshman shared that he reached out to the Neighborhood Center and obtained a quote from them to create a Township logo. The \$1,750.00 quoted includes (3) three samples for the Board to select from, said Fleshman.

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Mike Blevins, member of the audience asked Fleshman if the Township would be out the \$1,750.00 if the Board did not like any of the (3) three samples designed by the Neighborhood Center. Yes, if the work is done the Neighborhood Center would need to be paid even if a logo was not selected.

Fleshman made a motion to establish a logo contest for the residents to participate. If a logo is selected by the Board, \$250.00 will be given to the designer/winner. Horn seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Ralph Horn asked that Erin Crome, Secretary and Robyn Watkins schedule a time to meet with Linda Mercer of the Eastfield/Westbrook block watch to discuss the 2019 National Night Out. Linda Mercers purposed meeting on February 26, 2019 at 1:30 p.m.

Aryeh Alex asked Jim Stevens, Road Superintendent and Lisa Morris, Fiscal Officer how the increased gasoline tax impacts the Township. Stevens replied that the Road Department depends on the gasoline tax as part of their day-to-day operational funding. An increased gasoline tax could mean more money for the Road Department but she has not seen a funding breakdown, said Morris.

Alex said he was contacted and asked if the Township would send a letter of support for the Save Our Roads initiative, so that is was the purpose for the question.

Fleshman made a motion for the Township to send a letter to the Governor's Office and State Representatives supporting the Save Our Roads initiative. Alex seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Stevens reminded the Board and the audience of how important the gasoline tax is for his crew since the Road Department does not operate off of any levy money currently.

With no further discussion, Fleshman moved to Questions from the Audience.

COMMENTS FROM THE AUDIENCE

Mike Blevins, member of the audience asked the Fiscal Officer, Lisa Morris if the 2019 budget has been submitted. Morris said yes, but the final budget is not due until late March or April of 2019. Blevins asked how much money has been allocated for the new Township Administrator position. She was told by the Board to allocate \$100,000.00 for the new Township Administrator position.

Jerry Ooten, member of the audience asked if speed bumps/humps could be installed on El Paso Drive. The Road Superintendent said that the County prohibits speed bumps/humps within Townships. Ooten offered that an officer can sit in his driveway to monitoring traffic speed any time.

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With no further discussion, Fleshman motioned for adjournment. Alex seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

Meeting adjourned at 7:50 p.m.

John Fleshman, Chairman

Ralph Horn, Vice-Chairman

Aryeh Alex, Trustee

Lisa Morris, Fiscal Officer
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins
Minutes approved by Board of Trustees on 03/07/19