

Hay Lakes ECS Meeting Agenda
August 30, 2022

Call to Order

Pam Ritchie calls meeting to order 7:07 p.m.

Attendance

Pam Ritchie(President), Marie Stratuliak (ECS Coordinator), Connor Stratuliak (Vice President), Kimberlee Hunter (Treasurer), Robin Johnson (Secretary), Elise Schultz (Bookkeeper), Addie Hobbins (Teacher), Jody Melin, Cassandra Holte, Amanda Johns, and Melanie Borys.

Adopt Agenda – Additions or deletions

Marie adds the topic of Snow Days to the Coordinator's Report.

Jody motions to accept the agenda as presented including the addition. Addie seconds. All in favour. MC.

Minutes of June 14, 2022 meeting

Kimberlee motions to accept the minutes as presented. Connor seconds. All in favour. MC.

Treasurer's Report/Bookkeeper's Report

1. Financial report- Chequing account \$17, 338.38 Savings account \$3643.10 GIC \$20,000.00

Jody motions to accept the treasurer /bookkeeper's report as presented. Melanie seconds. All in favour. MC.

Coordinator's Report

1. Birth certificates- Marie needs a copy of the children's birth certificate before Sept 30th. She advises if parents do not have one to apply for one now. Alberta Health Care cards were accepted in the past, but this is no longer the policy. The certificates can be scanned, emailed, or a hard copy sent in with the child to school.
2. School fees- The school fees for the 2022-2023 year are \$175.00 and are due by Sept 30th. Parents/guardians can pay by cash, check or e-transfer. Marie can send out the email for e-transfer if anyone needs it.
3. Parent volunteers- Hay Lakes School is in the middle of changing their policy of parents/guardians in the school and at this time, ECS can only have field trip volunteers. Volunteers will need a CRIM check that has been completed within the last 3 months. Marie has the forms needed for volunteers to get a free CRIM check. Parents will be

allowed to accompany their child into the school on Sept 6th and Sept 7th for their child's first day of Kindergarten.

4. Bussing- Parents need to register their own child for bussing. The link is on the BRSD website. Marie can email it out to anyone who needs it. Bus drivers will contact parents very close to the first day of school, so some parents/guardians may not have heard yet from their drivers.
5. Snow days- The policy for snow days has changed for the upcoming school year. In the past, the ECS program was cancelled on snow days. This year the program will be open on snow days. Addie will still drive in on cold days, and Marie will sub if road conditions are too bad. Addie has asked that if parents are not bringing in their children on snow days, to please contact her so that they can account for all of the children.

Teacher's Report

1. Remind- Addie has sent out an email to all parents about the Remind app. It is the best way to contact her regarding the students.
2. Calendar- Addie has sent out the calendars for Sept, Oct and November. They are finalizing the schedule on the remaining months but the remaining calendars will be sent out shortly
3. Bussing – Addie has the bussing schedule and knows which children will be getting on the bus, and which children will be picked up/or walk home. She asks parents reach out to her if there have been any changes.
4. First day of school is Sept 6th, which means the Tuesday/Thursday class will come in. The first day of school for the Monday/Wednesday class will be Sept 7th.
5. Student of the Day- Each child will have multiple chances to be student of the day, and can bring 1 or 2 items to show the class.
6. Fun days- Addie will have fun days, theme days during the school year. This will start in October with Halloween.
7. Website- The ECS has its own website, which posts meeting minutes, and contact information, etc.
8. What to bring- Addie reminded parents that their child will need a pair of indoor shoes, a back pack, a lunch kit, a water bottle, a change of clothes and a paint shirt. In winter weather, she asked that parents pack extra toques and mitts. Parents should pack two snacks and a lunch for their child.
9. Allergies- There are currently no students with peanut allergies in the class, so parents can send peanut products in their child's lunch.
10. Facebook Page-Addie will be creating a private Facebook page for the Kindergarten class, where she will post pictures of the children doing fun activities/interacting.

Consent forms will be sent out to all parents. Pictures will only be taking of children whose parents have consented.

11. Access to gym- This year the ECS class will have a gym period every single day during second block. The class will also have access to the library, their own lockers and potentially access to the music room.

Vice President's Report

1. Fundraising- Connor would like feedback from parents as to which fundraiser they are interested in having throughout the school year. Connor will be ensuring that the fundraising does not overlap with the playschool fundraisers. Suggestions that were made were; Little Caesar's Pizza, Mixing Spoons, Purdy Chocolates (for Christmas), Salisbury gift cards (in time for Mother's Day) and possibly Growing Smiles or another company that creates Christmas wreaths. The goal is to raise \$3500.00 and we hope to meet that goal through only 4 or 5 fundraisers this year. Monies for the fundraisers can be e-transferred, just ensure your child's name and the name of the fundraiser is completed on the e-transfer.

Old Business

There is currently no old business.

New Business

There is currently no new business.

Date of Next Meeting: Wednesday, November 16, 2022 at 7 p.m.

Adjournment

Pam adjourned the meeting at 7:41 p.m.