

**NORTHCENTRAL REGIONAL TRAUMA ADVISORY COUNCIL**  
**MEETING MINUTES of December 3, 2015; 9:00 am**  
Ministry Saint Clare's Hospital - Weston, WI

Members Present: Michelle Armstrong, Jenny Blenker, Jim Cayo, Nicole Dekan, Doug Duchac, Lisa Ebert, Audrey Evans, Josh Finke, Karen Fluegel, Dr. Bruce Gordon, Delmond Horn, Kristine Huebl, Brenda Kachelhoffer, Jason Keffeler, Robert Kirkley, Debra Lambole, Ken Marg, Chris Masterson, Terry Nichols, Scott Owen, Kathy Palm, Scott Perrin, Diane Price, Phil Rentmeister, Ted Ryan, Mark Schroeder, James Summerford, Denny Thomas, Dr. Timothy Vayder, Carmen Viegut, Linda Vollmar, Helen Walsh, Debra Witman, Scott Young

Guests: Jullie Forcier & James Newlun – DHS

Chairperson: Mark Dascalos

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Mark Dascalos welcomed attendees.
September Meeting Minutes	Motion by Palm to approve the Sept 24, 2015 meeting minutes as posted. Second by Gordon. Unanimously approved
Correspondence	Jenny Ullsvik, Office of Preparedness and Emergency Health Care Director, (supervises DHS Trauma and EMS) has resigned and moved to the DHS legal department to work as an attorney.
WHEPP/ HCC	<p>The NCW-HERC bylaws are completed and posted to the website.</p> <p>The HERC has project funding available. The funding description and application is on the website. EMS and hospitals are eligible and encouraged to apply. The range of potential projects is wide.</p> <p>The NCW-HERC website is now live and found at NCW-HERC.org</p> <p>The State HCC is considering two projects for carry-over funding. Approval is still pending on:</p> <ul style="list-style-type: none"> <li>• Tourniquets for law enforcement officers</li> <li>• Medical director training</li> </ul>
Fiscal report	<p>\$4,946.86 has been spent with another \$4,402 allocated to grants awarded.</p> <p>The NCRTAC received four grant proposals and awarded 2:</p> <ul style="list-style-type: none"> <li>• Clark County Emergency Services Association – \$802.50 for Back Rafts for their MCI trailer</li> <li>• Howard Young Medical Center - \$3600 for PHTLS class</li> </ul>
RTAC Coordinator Report	<p>Michael has been assisting with getting first responder services signed up for the free pediatric jump bags from the General Federation of Women's Clubs</p> <p>Michael attended the Marathon County Fire Chief meeting.</p>

State EMS Office	<ul style="list-style-type: none"> <li>• James Newlun, EMS Section</li> <li>• EMS licensing renewal is underway and going well with eLicensing. The Office is looking to add operational plans to eLicensing as well. Will likely be June before that it ready.</li> <li>• Looking to have an new process for FAP in the future.</li> <li>• Considering changes to refresher requirements</li> <li>• Considering changing the 2 paramedic rule for RSI/RSA</li> </ul>
State Office/ STAC	<ul style="list-style-type: none"> <li>• Julie Forcier, State Trauma Coordinator</li> <li>• Registry upgrade is 1/1/16</li> <li>• State is opening HFS 118 to change the reference to the ACS book</li> <li>• Classification review committee reminders <ul style="list-style-type: none"> <li>▪ The trauma medical director must be involved (meeting minutes, signing case reviews &amp; issue follow-up)</li> <li>▪ Include the following line on all process improvement documents to assure that the confidentiality is protected: <i>The content of this document should be considered part of the Peer Review Records, used solely for the purpose of improving the quality of health care, and therefore protected by Wisconsin Statutes, Sections 146.37 &amp; 146.38.</i></li> <li>▪ Include PI projects for trauma inpatients. Work with your hospital quality department.</li> <li>▪ Have a sheet with all your physician's ATLS certifications</li> </ul> </li> </ul>
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> <li>• ED LOS data: % of cases &lt;3 hours, 66% Sept, 50% October. PI committee will continue case reviews</li> <li>• Michael reviewed data from a report run from our 2015 registry data. The report was requested by the PI committee to see if activations were related to ED LOS. See slides below.</li> <li>• The PI committee is no longer reviewing backboard padding data since we saw a decrease in cases of patients transferred on backboards and an increase in patients with padding.</li> </ul> <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> <li>• Asking the RTAC to do a needs assessment to prompt future projects</li> <li>• Each committee is asked to come up with 2 – 3 questions</li> </ul> <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> <li>• The last life jacket station from last year will be delivered today</li> <li>• Committee is taking applications for four more stations for this year. Application is on the website</li> </ul> <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> <li>• Developing a video for the MIVT cards</li> </ul>
Regional Trauma Conference	Conference will be Friday, May 6, 2016 at the Plaza Hotel in Wausau Group discussed details of the conference and made speaker/ topic suggestions.
Other business	Dr. Gordon commented that it would be nice if we could get law enforcement agencies more involved in the RTAC since they are being asked to be more involved in trauma care (i.e. hemorrhage control)
Future agenda	None

Announcements/ Training	<ul style="list-style-type: none"> <li>• WI ENA symposium, February 2, 2016, Fairfield Inn, Weston</li> <li>• PHTLS hybrid course, Howard Young Medical Center – Woodruff, March 12</li> <li>• TCAR, La Crosse, March 23 &amp; 24</li> </ul>
Adjournment	Motion to adjourn by Gordon. Second by Palm. APPROVED

Next Meeting:  
Aspirus Wausau Hospital  
Thursday, January 28, 2016  
9:00 am – Noon

## Registry Report - Activations

- Provided by State Epidemiologist Ashley Bergeron
- 1/1/15 – 9/30/15
- 2390 cases
- Excluded MSJH & AWH
- Activations (all ISS and dispo)
  - Level I – 27 (23)
  - Level II – 586 (124)
  - Level III – 348 (42)

## Registry Report - Activations

	W/ Activation	W/O Activation
Records	187	158
% of cases w/ ED LOS < 3 (Disposition: OR, ICU, Transfer)	64	51.9
Average age	48.64	50.14
ISS > 15	8%	3.4% (5)

## Registry Report - Activations

- ISS > 15 and transferred
  - N = 19
  - Average ED LOS 2.9 (0.58 – 5.27)
  - 10 of 19 were > 3 (2 were 3 – 3.5)
  - 3 of the 10 had no activation