

Washington County Sewage Council

Operating Committee

November 3 2022

9:00 a.m

- I. The Regular Meeting of the Operating Committee of the Washington County Sewage Council of November 3, 2022 was called to order at 9:05 am Chair Crystal Brown.
- ii. Crystal Brown, Chair, Jodi Noble, Treasurer, Stephanie Pettit were present and Lars Lange.
- iii. —
- III ADMINSTRATIVE
 - a) Ms. Pettit made a motion to approve meeting minutes from the October 6, 2022 meeting, as presented. Mrs. Noble seconded. All members present voting yes, motion carried 4-0.
 - b) A motion was made by Mrs. Brown to approve the payroll and bills list, which was seconded by Mr. Lange. All members voting yes, motion carried 4-0.
 - c) As a follow up to last meeting. The Council directed a memo be prepared advising Stan Glumac that explanation and documentation is required for the SEO work for which payment has been withheld, as the operator denies having requested this untimely work. Therefore, we must have documentation to approve the payment.

IV UNFINISHED BUSINESS

- a) Staffing
 - a. The Committee discussed staffing and that Ellen Wallo has started as a part time administrative employee.
 - b. Holidays: The council had historically followed S. Strabane, which they do not need to do any longer. We discussed establishing a core set of Holidays and a couple of floating holidays. We will establish it to begin in January 2023.
 - c. At 9:29 am, Stan Glumac joined the meeting and asked he got the letter. Ms. Brown explained that it was self explanatory, the Council was not going to renew his independent contractor agreement. He asked why and a lengthy discussion followed concluding in the Council explaining that it was a matter of integrity of information, services and records on our behalf. Mr. Glumac left the meeting at 9:55 am.
 - d. SEO's. Ms. Brown advised that she is looking for SEO options to fill in the gaps.

V. NEW BUSINESS

- a) Full Council Meeting: The next Full Council meeting will be January 26, at the North Strabane Fire Hall. With Operating Committee at 9am and Full Council at 11am.

VI. OPERATIONS REPORT

a) A review of permits and dye tests for October as follows:

	2022 (YTD)	2021(YTD)	2020 (YTD)
Dye Tests	12 (167)	33 (171)	18 (157)
Applications	12 (144)	11 (170)	18 (151)

b) Independent Contractor Agreement: The Committee reviewed the revised draft Independent Contractor Agreement so it could be sent to the SEO's for January.

VII. FOR THE GOOD OF THE COUNCIL

NEXT REGULAR BOARD MEETING IS DECEMBER 8, 2022 AT 9:00 A.M. AT THE WCSC OFFICE.

MEETING ADJOURNED AT 10:45 AM.

MINUTES RESPECTFULLY SUBMITTED,

JODI L. NOBLE, TREASURER