



SOUTHRIDGE PTO

PARENT-TEACHER ORGANIZATION

Southridge Parent Teacher Organization (PTO)

Southridge High School Booster Council Inc. dba Southridge PTO General & Executive Meeting Minutes Wednesday, December 12, 2018

A meeting of the PTO was held Wednesday, December 12, 2018 at 6:30pm in the Southridge Community Room. Attendees included: David Nieslanik – Principal, Ilirija Encinas & Jen Moser – Co-Presidents, Maureen Wagner – Treasurer, Juli Madill – VP-Marketing/Social Media, Gina Spanu – Secretary and Members Becky O'Malia and Sunnie Hernandez.

Call to Order: 6:30pm

Administration Update – David Nieslanik, Southridge HS Principal:

- Moving into staff forecasting for Fall.
- New courses: Sports Med 3, Ethnic Studies two classes.
- Reviewing academic structure of school-- Five CTE programs next year, up from two this year.
- Enrolment is flat for next year, we are not expected to gain or lose students. Open enrollment with 30 openings.

Old Business

- Motion was made to approve the PTO minutes from November 11, 2018 and seconded. All attendees were in favor.
- Information Sessions
 - Report on 11/28 session w/Jenna Harper-- 8-10 attended; busy night with multiple school events.
 - January speaker/topic – Lines for Life; have not heard back from speaker; Jen will reach out again
- Whole Foods Market 5% Day check not yet received but Maureen has inquired follow up.
- Suggested procedures for a second party review of deposits -- Two people count monies-- screenshot of cash available in drop box, which can be verified with deposit worksheet. In the future, bank statements & deposits will be brought to monthly meeting to reconcile and verify.
- Square use by non-PTO groups -- Distinct login can be created for non-PTO groups. The risk is minimal with use of cards. Hawkettes & Football have used it in the past.



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Apparel Report – Jen Moser

- Inventory report from 11/30-- Fashion Club completed apparel hand count. Socks and foil t-shirts are not completed yet. Currently we have @ \$9800 in inventory.
- Online Store-- An online store has been set up through the PTO Website. It will show current inventory. Notice will go out in the Quill and Hawk Talk. Online shop is active now.
- Reaching out to middle schools re. excess inventory (i.e. lanyards, chromebook sleeves, stickers) - Presidents have asked David for appropriate contact at the feeder middle schools so that they can inquire if they have interest in purchasing excess inventory at reduced prices.

Treasurer's Report – Maureen Wagner

- Budget review -- Skymart's Full Year budget for net income is \$8,500; Year to date net income is already \$7,990, so Skymart is ahead of budget by quite a bit.
- Apparel has made \$2,108 year to date. Full Year budget is \$5,000, so we may not make that since football seems to be the biggest selling time of the year and that is now past.
- Write-a-check campaign is under budget by \$,722. (Budget is \$5,000 for the year.)
- Grant requests update: Remaining funds available to award is \$2,344.
- No new fund requests at this time.
- Items have been purchased for Stacy Mix's grant: approved for \$ 1,530.81 final amount. Voted and approved for additional \$30.81 to complete order.

Marketing Report – Juli Madill

- Same number of followers
- Blast went out regarding graduation ordering, online ordering has been confusing for parents.

Volunteer Report – Kristin Wood:

- Quiet time of year, no requests at this time.
- Kristin will reach out to Mr. Traeger and Simona Matia regarding staff holiday breakfast/lunch to see if any help is needed from volunteers.

Skymart Report – Diane Scannell

- Hoodies have been requested by parents and students.
- Request for swag received by a new feeder elementary school (Montclair); Diane will get more information as to what they are wanting.



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Grad Night Committee Report – Jen Moser & Juli Madill

- Missing paperwork for a few students or incomplete registration.
- Two grad night tickets were given for Giving Tuesday.
- Planning dance fundraiser (Silent Disco) for February 21st; 800 person capacity @ \$10-12 ticket price.
- Pizzicato Dough for Dollars Fundraiser: Received \$402.00 with an offer to host a second event in the spring.

New Business

- Revision of PTO scholarship application & review process – Suggestions include creating a rubric for scoring and changing questions to show more long term planning; changing application due date to end of March, allowing reviewers more time to score; Board members will review application and come to January meeting with ideas for discussion.
- Website updates-- Requesting assistance for help with Website design

Adjourn: The meeting adjourned at 8:48pm.