

LIVINGSTON PARISH GAS DISTRICT #1

Application for
UTILITY SERVICE

DATE _____

PLEASE PRINT

ACCOUNT NAME _____
(LAST) (M) (FIRST)

Date of Birth _____ SOCIAL SECURITY # _____

DRIVER'S LICENSE # _____ STATE _____

BILLING ADDRESS: _____
(STREET NUMBER - STREET NAME)
(CITY) (STATE) (ZIP)

SERVICE ADDRESS: _____
(STREET NUMBER - STREET NAME)
(CITY) (STATE) (ZIP)

TELEPHONE # _____ CELL # _____

E-MAIL _____

Previous Address: _____
(STREET NUMBER - STREET NAME)

(CITY) (STATE) (ZIP)

EMPLOYER: _____ Telephone # _____

SPOUSE'S NAME _____
(LAST) (M) (FIRST)

Date of Birth _____ SOCIAL SECURITY # _____

DRIVER'S LICENSE # _____ STATE _____

EMPLOYER: _____ Telephone # _____

Check One: _____ House _____ Mobile Home _____ Commercial Building - Business Tax ID # _____

Check One: _____ Own Property _____ Rent Property _____ Builder - Builder's Tax ID# _____

Gas Usage for: _____ Oven/Stove _____ Water Heater _____ On Demand Water Heater
_____ Dryer _____ Heat _____ Grill _____ Pool _____ Other

If you plan to have a Generator now or in the future, **we will need information** on Brand/Size of the Generator. This is due to the size of Generator you get makes a difference on the size of meter we install.

Generator: _____ Brand _____ KW

I, undersigned, hereby request **Livingston Parish Gas District #1**, hereinafter called "**GUD #1**" to render gas Utility service at the service address listed on the proceeding application, and agree to pay GUD#1 for all such services required on the premises at that service address for as long as I occupy or control the premises.

I understand that all bills will be **Due** by the **15th** of every month, and that any bill not paid by the 15th of the month will be charged a penalty fee on the 16th of **10%** of the past due bill. Your service will be subject to disconnect on the 25th of the month. **We will send a separate notice of delinquent payment.**

Extensions - Extensions will ONLY be allowed three times in a calendar year!

ANYONE THAT HAS BEEN DISCONNECTED 3 TIMES IN A YEAR WILL HAVE TO PAY AN ADDITIONAL DEPOSIT OF \$50.00. The year starts over every January.

Accounts placed on disconnect must pay utility bill in full, and are subject to the following charges:

- 10% of the Past due bill
- \$35.00 Administration Fee
- \$75.00 Reconnect Service Charge

To have services reconnected the same day, you must call the office **before 2 pm**. Anything after 2 pm will be reconnected the next business day. After hours reconnects must pay an additional **\$125.00 After hours fee**.

NSF charges for returned checks or insufficient funds \$35.00

Failure to receive bill does not excuse timely payment and may result in service disconnection. Call this office for amount due. Sign up for "Auto-Pay" and have your payment automatically deducted from your checking account each month, you will still receive a bill to show what your payment is for the month.

I further authorize the GUD #1 to enter the premises for activating or deactivating services, as well as monthly access for meter reading / maintenance of GUD #1 equipment. I also understand that I will be charged a minimum charge from the day services are connected until the regular reading date, even if it is less than a month.

Once payment has been received in the office to have gas services, we will work diligently with you to get your gas service in place.

(PRINT NAME)

(DATE)

(SIGN NAME)

SERVICE CHARGE: _____ DEPOSIT: _____ TAP CHARGE: _____ OTHER: _____

METER: _____

REGULATOR: ___ One ___ Two

TOTAL TO PAY: _____ **TOTAL PAID:** _____ **DATE PAID:** _____

DATE

ENTERED BY

O & M MANAGEMENT SERVICES, LLC.
FOR
LIVINGSTON PARISH GAS DISTRICT #1
PO BOX 307 – SLAUGHTER, LA 70777

CUSTOMER PRIVACY FORM

To insure our customer’s privacy the representatives of Livingston Parish GUD #1:
“O&M Management Services, LLC.”

Can not discuss your account with anyone that is **not** listed as the Account Holder or an Assigned Designee (someone that you have named to discuss information regarding your account). If you want anyone other than yourself to contact this office (this is especially helpful if you happen to be out of town or ill) regarding your account, please fill out the following.

Please allow the following person or persons to discuss my account with any representative of Livingston Parish GUD #1. This also gives any representative of Livingston Parish GUD #1 the authority to call this person or persons regarding my account.

Designee’s:

Name _____ Telephone _____

Name _____ Telephone _____

Please sign and return with application to: Livingston Parish GUD #1
PO BOX 307
Slaughter, La. 70777
O-MMLLC@cox.net

Print Name: _____

Sign Name: _____ Date: _____

If you have any questions regarding this Policy, please call our office at:
225-667-8273 or 1-800-666-9396

O & M Management Services, LLC.

LIVINGSTON PARISH GUD #1

PO Box 307 - Slaughter, La. 70777

PH. 225-667-8273 or 1-800-666-9396

Fax 225-664-9494

o-mmlc@cox.net

NEW UPDATED BILLING TERMS

Dear Customer,

Welcome to Livingston Parish Gas!

You should receive your bill the first week of the month. Your gas payment will be **due** on the 15th of every month.

We accept extra payment amounts for those who wish to pay ahead. If you need to make a partial payment, you **must make prior arrangements** with the office to ensure that your account will not be placed on non-payment disconnect.

We offer several ways to make your monthly gas payment:

- Auto Draft from your Checking or savings account
- Check or Money order
- Payment station @ Albany Express Mart (Located at the corner of Hwy 1064 and N. Cafe Line Rd just north of Albany, **the store has a charge** for this service)
- Payments over the phone with your American Express, Discover, Visa or MasterCard (\$5.00 fee for this service)
- **NEW – ONLINE PAYMENTS – COMING SOON!**

We will send a separate delinquent notice! If we do not receive your payment by the 15th you will be charged a late fee of 10% of your past due bill. Disconnects are scheduled for around the 25th of the month. Due to holidays, weekends, etc., we may change the disconnect date to the next working business day. Failure to receive your bill for any reason does not excuse you from payment! Service Charge on Returned Funds will be **\$35.00 (NSF FEES)**. Accounts placed on disconnect must pay utility bill in full, and are subject to the following charges:

- 10% of the Past due bill
- \$35.00 Administration Fee
- \$75.00 Reconnect Service Charge
- To have services reconnected the same day, you must call the office **before 2 pm**. Anything after 2 pm will be reconnected the next business day. After hours reconnects must pay an additional **\$125.00 After hours fee**.

Extensions – Extensions will **ONLY** be allowed three times in a calendar year!

ANYONE DISCONNECTED THREE TIMES IN A CALENDAR YEAR WILL BE REQUIRED TO PAY AN ADDITIONAL DEPOSIT OF \$50.00!

We're glad to have the opportunity to serve you and if we can do anything to help in the future give us a call.

Sincerely,
O&M Management Services, LLC.
Livingston Parish Gas GUD #1