



## Meeting Minutes

### Glen Meadow Board of Directors Meeting 6:45 p.m., Tuesday, March 6, 2018

Directors in attendance: Anna Schiller, Beverly Pryor, Danny Luedecke, Liza Danzer, Peggy Dowdey, Heather Martin, Susan Nurre and Sandy Redick.

7:02pm Call to Order: Susan Nurre

#### **Adult Social**

Adult social was successful with 35 attendees. Thanks again to Walmart and Sam's for their donations.

#### **Flag at Park Events**

Michael Birdsong has volunteered to keep the flag at his home and to raise/lower it for all our park events. Sandy will get the flag to him.

#### **Gazebo Repair**

We approved repayment Brent's materials costs for repairing the gazebo after the panel was kicked in. Susan will follow up to get the amount and a receipt. We will continue to vote on these reimbursements on a case-by-case basis. Currently, this money will come out of the It's My Park Day bucket.

#### **Monarch Garden at Gooch**

Gooch PTSA has reached the \$750 mark so GMNA will present them a check to match those funds. We will include their fundraising efforts in The Voice. Start date is unknown. Danny will reach out to Soraya Gollop to see if he can provide Southwest Airlines' volunteers.

#### **Walmart/Sam's Landscaping**

AI forwarded all the Kimley Horn Walmart and Sam's Club Landscape Drawings to Walmart Store Manger Martin Lopez and Sam's Club Manager Rueben Rivera for their review of dead bushes and trees that need to be replaced. They have said that they will review them. Hopefully, the dead plants will be replaced.

#### **Events: Communication**

For each event, the chair will create a communication plan including The Voice, Nextdoor, membership email and block captains to help announce the event, remind people of the events, ask for volunteers. We will ask Melissa to let us know how much time she needs to prepare a membership email.

Nextdoor has 3 times as many Glen Meadow households as we have members, so it is an important way to remind people of what GMNA is doing. If you are not a Nextdoor user, you can write up what needs to be posted and ask another Board member to do the posting.

Anna mentioned that one of her posts advertising a GMNA event was deleted because someone complained that she was posting too many times on the subject. Susan will follow up with neighborhood leads to see if there are guidelines that we can follow so that this doesn't happen again.

#### **Events: Volunteers**

To help us get volunteers, we need to be able to describe volunteer needs for each event including what the volunteer will be doing and for how long. For each event, the chair will list the volunteer requirements in as much detail as possible. We will post these in The Voice (based on timing), and on Nextdoor and in a membership email.



For some events, we have action reports from prior years that might help define these needs. If these action reports exist, they will be in the specific event folder on OneDrive.

### **Spring Fling**

We will have the petting zoo and pony rides like last year. Beverly will work with Sandy to detail the volunteer needs and to help with communication. Sandy says more signs are needed and will order 25.

### **Community Sale**

Susan has asked Gooch if the Saturday, May 12 date works for them.

### **Event Calendar**

We corrected that the Spring Fling is on Sunday, April 29 (instead of 28). Also, we have not finalized a day for Halloween (Saturday vs Sunday) and will discuss at the April meeting.

### **Welcome Packets**

Beverly is taking responsibility for updating the welcome packets that were created and getting them out. We will use the old directories as "samples," Susan will update the welcome letter, and Beverly will include a more current copy of The Voice.

### **The Voice**

Mickey's Hardware has not paid for its last ad and we do not expect payment since they are going out of business. Deadline is Friday, March 23 with distribution in early April. We need more ideas for contents. List of potential content is at the bottom of these minutes.

### **Flock Program**

Have only had one flocking. You can sign up online for flocking now. If the flocked neighbor is not a member, a directory will be given out with each flocking since they will become members because of the flocking.

### **Block Captains**

Danny is creating six sections within the neighborhood that will be "block areas" with a similar number of block captains within each area. Danny would communicate with these six block area leads, and they would in turn communicate with their block captains. We discussed the need to define block area lead and block captain duties (such as communication, welcoming new neighbors, putting out signs, etc.) to help get volunteers. We will continue to post in The Voice.

### **Financial Status**

We are up about \$1000 over plan. Heather has posted balance sheet and profit/loss statements on our OneDrive. If you don't remember how to access OneDrive, Susan can provide instructions.

### **Directory**

No status on distribution of Directories

### **Additional Updates**

**VIP** – Still need more VIP members. Lack of training at Dallas PD, has prevented new members from joining. Sandy has called several times with no response. We will continue to post in The Voice.

### **Next Meeting:**

Next Board of Directors meeting 6:45 p.m., Tuesday, April 3, 2018 at Al Daniel's house at 4111 Shady Bend.



Motion for Adjournment

Respectfully submitted,  
Susan Nurre/President  
For Melissa Wolf/Secretary

Voice Content for April 2018 issue – deadline is March 23

- Adult Social writeup/thanks – Al
- Adult Social pictures - Lisa
- Spring Fling announcement including Volunteer needs - Sandy/Beverly
- It's My Park announcement – Anna/Lisa
- Community Garage Sale announcement including volunteer needs - Susan
- Education - John
  - Monarch Garden
  - Marsh happenings
- March YOTM – Sandy/Anna
- VIP – Need volunteers
- Flocking – use prior content
- Block Captains – use prior content