

Ralston City Council Regular Meeting
Tuesday, February 20, 2018

The Ralston City Council met in regular session on Tuesday, February 20, 2018 at 5:30 PM at Ralston City Hall. The Pledge of Allegiance was recited. Roll was called with the following present: Mayor Groesser and Council members Fideline, Alberhasky, Krause, Sanchez, and Preis. Council member Konwinski was absent. The agenda was available at City Hall for public inspection and posted prior to the meeting. The legal notice for the meeting was published in the Ralston Recorder. Claims listed are approved and part of these minutes.

Pastor Greg Berger, Messiah Lutheran Church, gave the invocation. Mayor Groesser welcomed the press and guests. Groesser said the meeting is subject to the Nebraska Open Meetings Act and a copy of the Act is posted at the rear of the Council Chambers.

The City Council reviewed the following items under the consent agenda:

1. Minutes from the February 6, 2018 regular city council meeting;
2. Claims;
3. Monthly Financial Report; and
4. Department Head and/or Commission Reports.

Motion to approve Consent Agenda minus Maria's claim by Fideline, seconded by Krause. All voted yes, Konwinski absent. Motion carried. Fideline moved and Preis seconded to approve Maria's claim. All voted yes, Sanchez abstained, Konwinski absent. Motion carried.

Forrest reported proposals for the property at 31 Country Club Road are due March 1, 2018 and it is anticipated to have information for the March 6th meeting. Also, since the last council meeting when the proposal for the arena study was discussed, three additional firms have been contacted and Forrest expects to have up to three more proposals and anticipates having information for the March 6th meeting.

Canfield reported the January Library statistics were included in the council packets.

Benis reported on arena events which include the final day of Beerfest, the sideroom acoustics shows and the Omaha Beef pre-season opener.

Groesser opened discussion on the CDL Drug and Alcohol Policy. Forrest said there was an inquiry at the last meeting about whether it was necessary to have employees who are on prescription medication have a physician fill in a form to be presented to the employee's supervisor. Other communities do not require that so a change was made. The revised policy is in the council packets for discussion and potential action at the March 6 meeting.

Preis inquired why the City is being CDL specific and not City employee specific. Forrest said it is a requirement for individuals holding CDLs and not a requirement for other employees. This could be done for all employees and would also have to be negotiated with the Police Union. Preis said that it is good for all employees to meet the same standards. Forrest commented on the Federal Government standards requiring CDL drivers to be randomly tested. Preis indicated that if this is required, it should be required for all employees and perhaps the Police Department has to be exempt. All employees should be held to the same standards.

Discussion was held on the employee handbook and the drug and alcohol provisions contained in it. Forrest indicated that it is pre-employment and there is also some post-accident testing. Klinker said that the CDL Drug and Alcohol Policy is pretty federalized and suggested having something simpler for the non-CDL employees, something not quite so comprehensive.

Discussion was held on the breath alcohol percentage and Preis commented on being more stringent. Forrest said the CDL policy is very strictly prescribed through federal regulation and there doesn't need to be as much detail to prescribe a policy for other than CDL employees.

Groesser opened discussion on the Community Development Block Grant Loan for Main Street Café. Klinker introduced Beth Howie, who is proposing to open up a restaurant on Main Street, called the Main Street Café. She has come to the City for a Community Development Block Grant (CDBG) Reuse loan. Howie met with the CDBG Committee to discuss her request for a \$15,000 loan. Klinker commented on the loan agreement, the promissory note, the security agreements and the amortization schedule included in the council packets. The \$15,000 loan will be a five year term with a fixed rate per annum of three percent.

Klinker indicated the CDBG Committee voted to grant the loan and this item will be before the City Council for approval at the March 6, 2018 meeting. MAPA has recommended a change to the loan agreement that provides for employment requirements and that language needs to be added to the agreement.

Howie hopes to open the business on March 15th. Freshman commented that the official address is 7614 Main Street, Suite 1. Howie said that one side of the business will be the café and the other side will be an ice cream parlor and candy store. Sanchez congratulated Howie on the business and added that he is happy to see something going into that space. He inquired who is going to administer the paperwork and Klinker indicated Grant Anderson at MAPA will monitor it. Klinker believes the payments will be made through MAPA and Groesser would rather the payments be made through City Hall.

Groesser opened consideration of the adoption of the City of Ralston Civilian Retirement Plan. Forrest indicated that this is a housekeeping item. Last year City staff implemented a new civilian defined contribution pension plan and it should have come

before the City Council for approval. It has been implemented for all new hires hired after July 1, 2017 and this is just approving what has already been on the books for the last half year. This was discussed in the Pension Committee meeting and there was some discussion about making some other changes to the new plan. However, legal counsel advised that the plan should be approved as it is now and any changes to the plan could be done at a subsequent meeting.

Krause introduced Resolution 2018-4 to adopt the City of Ralston Civilian Retirement Plan. Russell read the title of Resolution 2018-4. Krause moved and Fideline seconded approval of Resolution 2018-4. Alberhasky inquired about when the changes will be made and Forrest commented that a draft new plan will be brought to the next Pension Committee meeting.

**RESOLUTION AUTHORIZING)
ADOPTION OF CITY OF RALSTON) RESOLUTION 2018-4
CIVILIAN RETIREMENT PLAN)**

The undersigned representative of the City of Ralston, Nebraska (the Employer) hereby certifies that the following resolution was duly adopted by the Employer on February 20, 2018, and that such resolution has not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Plan and Trust effective July 1, 2017 presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that all actions taken by the Plan Administrator and any Plan participant with regard to Plan's administration and operation in accordance with the Plan's provisions from July 1, 2017 to date are hereby approved and adopted.

The undersigned further certifies that attached hereto are true copies of City of Ralston, Nebraska Civilian Retirement Plan, and the Summary of Plan Provisions, which are hereby approved and adopted.

PASSED AND APPROVED this 20th day of February, 2018.

CITY OF RALSTON, NEBRASKA
/s/Donald A. Groesser, Mayor

Attest:

/s/Rosemarie Russell, City Clerk

Approved as to form:

/s/Mark A. Klinker, City Attorney

All voted yes. Konwinski absent. Motion carried.

Groesser opened consideration of the Interlocal Cooperation Act Agreement between the City of Ralston and Ralston School District No. 54 for the use and maintenance of Orval Smith Baseball Field.

Krause moved and Alberhasky seconded to approve the Interlocal Cooperation Act Agreement between the City of Ralston and Ralston School District No. 54. Krause commented on discussion with Dr. Adler about making the agreement more permanent. However, this agreement is just renewing for one year and both entities will look at a longer period in the future. Alberhasky inquired about Preis' comment at the last meeting regarding the lights being left on. Groesser said he can certainly talk with Dr. Adler about it. Preis indicated he believes it is only the men's league or whoever the high school is bringing in to use the fields. Krause commented on the OPPD commercial rate and for Freshman to make sure the school understands. Freshman said he passes the information along to the school every year when he gets the letter from OPPD. Groesser suggested Freshman give the code to the Police Department so when they drive by they can turn the lights off.

All voted yes. Konwinski absent. Motion carried.

There was no public comment.

Council comment: Fideline said the City is doing a great job with the ice and snow on the streets. Alberhasky said the annual shindig that the Fire Department had was nice. Krause commented on an article in the Omaha World Herald and that the City is going to keep providing the best entertainment to all of Ralston's citizens and the surrounding area. Preis also commented on good press on the article of one of Ralston's High School wrestlers. That young man should be congratulated for doing what he did. Groesser seconded Krause's comments.

There being no further business to come before the Council, the meeting was adjourned at 5:53 PM.

Next regular meeting Tuesday, March 6, 2018 at 5:30 PM.

Rosemarie D. Russell
City Clerk

Donald A. Groesser
Mayor

CLAIMS - 02-20-2018 -AA Wheel & Truck Supply, Inc., 113.25, Supplies; AAA Rents, 938.63, Rental; Action Batteries, Inc., 26.95, Batteries; American Legion Post #373, 600.00, Rent; American Lift & Sign Service, 2,467.50, Monthly Service; Asphalt & Concrete Materials, 154.38, Supplies; Becker Arena Products, Inc., 562.29, Glass; BKD, LLP, 11,000.00, Keno Audit; Black Hills Energy, 2,211.31, Utilities; BlueTarp Financial, Inc., 89.99, Supplies; BMI Janitorial Group, 6,685.00, Janitorial; Brownells,

Inc., 124.83, Supplies; Builders Supply Co., Inc., 6.99, Supplies; Carbonhouse, Inc., 500.00, Supplies; Carpenter Paper Co., 3,033.71, Supplies; Caselle, Inc., 1,151.00, Contract Support; Cavanaugh Macdonald Consulting, 6,600.00 Professional Services; Center Point Large Print, 89.28, Books; Century Certified Services, 68.00, Pest Control; Chick Fil A, 1,322.51, Sales Commission; Chief School Bus Service, Inc., 2,237.75, Bus Service; City of La Vista, 804.33, Special Services Bus; City of Omaha Cashier, 60,131.67, Sewer Billing; City of Ralston General Fund, 135.22, Reimburse Petty Cash; City of Ralston Lottery Jackpot Fund, 3,309.68, Transfer to Lottery Jackpot Fund; City of Ralston Restaurant Tax, 399.72, Restaurant Tax Credit Card Pymt; Coffee Carts and More, 1,605.82, Sales Commission; Command Center, 156.31, Contract Labor; CompChoice, 175.00, Drug Screening; Cornhusker International Trucks, 125.76, Parts; Cox Business Services, 3,841.85, Cable; Cutchall Management, 7,561.72, Sales Commissions; Demco, 493.67, Supplies; Diamond Laundry Service, Inc., 74.85, Laundry Service; Donut Express, 1,573.06, Sales Commission; DXP Enterprises, Inc., 39.10 Supplies; Eakes Office Solutions, 2,235.10, Office Supplies; Event Staging Systems, LLC, 964.10, Equipment; Factory Motor Parts, Co., 992.90, Parts; Fleek, Brianna, 100.00, Janitorial; Focus, 1,200.00, Advertising; Fraser Stryker, PC LLO, 2,360.02, Professional Services; Fraternal Order of Police, 600.00, Dues; Gale/Cengage Learning, 45.75, Books; Global Financial Group, 154.00, Armored Car Service; Grainger, 578.79, Supplies; Helget Gas Products, 568.34, Supplies; Hometown Leasing, 413.47, Leasing; HR Direct, 310.90, Supplies; Hy Vee Accounts Receivable, 129.82, Supplies; iHeartMedia, 669.80, Humming House; Infinet Solutions, Inc., 495.45, Remote Support; Ingram Library Services, 3,224.65, Books; Interstate All Battery Center, 81.60, Batteries; Johnson Hardware Co., 300.30, Supplies; JPMA Staff Development Solutions, LLC, 260.00, Training; KFD Training and Consultation, 525.00, Training; Klabunde's Delivery, Inc., 55.00, Delivery Service; Klinker, Mark, 3,987.50, Legal Services; La Rue Coffee, 1,262.70, Coffee; Larson Paper Products, 115.90, Paper; Loveless Machine & Grinding, 192.00, Services; Maria's Enterprises, 16,656.37, Sales Commissions; Menards-Ralston, 206.00, Supplies; Metropolitan Area Planning Agency, 11.00, Lunch; Mid-American Benefits, Inc., 70.50, Cobra Administration; Midwest Plastics, Inc., 211.77, Supplies; NCOA, 300.00, Conference; Nebraska Air Filter, Inc., 85.20, Supplies; Nebraska Iowa Supply Co., Inc., 77.90, Supplies; NMC Exchange LLC, 1,045.83, Equipment; OCLC, Inc., 339.29, Cataloging and Metadata; O'Keefe Elevator Company, 713.82, Services; Omaha Douglas Publ Bldg Comm, 17.25, Parking; Omaha World Herald, 1,061.64, Publications; O'Malley, Margaret, 418.00, Janitorial; One-Call Concepts, Inc., 17.34, Locate Fees; OS Sales Co., Inc. 660.73, Food; Paul Bartels Trucking Co., 9,562.80, Supplies; Pepsi-Cola, 7,745.78, Soda; Publishers Prime, 68.30, Books; Quill Corporation, 61.97, Books; Ralston Arena Operating Account, 46,409.16, Transfers; Ralston Automotive, 546.16, Vehicle Repairs; Ralston Fire Dept, Inc., 1,719.38, EMS Services; Recorded Books, Inc., 1,430.72, Books; RediTech, 5,429.13, IT Support; Reinhart Foodservice, LLC, 1,420.25, Food; Riekes Equipment Co., 1,720.40, Hoist Inspection; Rotella's Italian Bakery, Inc., 233.76, Bread; RYBA Construction, Inc., 11,682.50, Snow Removal; S &

S Pumping, 275.00, Services; Schemmer Associates, 395.13, Professional Services; Schroder Concrete, 1,000.00, Concrete; Service Master, 481.00, Janitorial Services; Shell, 133.57, Gas; Showcases, 360.72, DVD Cases; SNO Floss, 1,936.97, Sales Commissions; Spin Linen Management, 639.09, Linens; Staples Advantage, 92.17, Office Supplies; Supply Works, 166.58, Building Supplies; Sure Sound and Lighting, 15,278.00, Sound and Lighting; Swan Engineering, LLC., 23.46, Supplies; The Knot, 750.00, Advertising; The Retoner, Inc., 45.95, Toner; Trans Union Risk & Alternative, 27.70, Services; U.S. Foods, Inc., 5,850.80, Food; Unique Management Services, Inc., 44.75, Services; United Distributors, Inc., 134.85, Rental Fee; United Rent-All, 187.25, Services; Verizon Wireless, 2,821.91, Phones; Voss Lighting, 128.40, Lamps; Waldinger Corporation, 6,678.95, Maintenance/Repair; Water Engineering, Inc., 175.00, Monthly Service Agreement; Westlake Ace Hardware, 31.47, Supplies.