



MELVINDALE HOUSING COMMISSION

Regular Board Meeting

October 16, 2023

A meeting of the Melvindale Housing Commission Board was held on Monday, October 16, 2023 at 3:00 p.m., in the community room of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 3:07 p.m.

ROLL CALL: C. Cotto, H. Cotto, Janette Decaire, Annette Taylor and C. Sue Herman were present.

Also present: Staff— Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Operations Manager; and Angie Foote, Property Manager and LaRhonda Ford, HCV Manager.

I. Approval of Agenda

Taylor moved to approve the agenda as modified to include new business adoption of FY 2024 budget and to add a closed meeting for personnel issues; *Decaire* seconded. Motion passed unanimously (5-0).

II. Approval of Minutes

Decaire moved to approve September 28, 2023 minutes; *H. Cotto* seconded. Motion passed unanimously (5-0).

III. New Business

a. **Resolution 2023-011 Approve Fiscal Year 2024 Combined Budgets**

Decaire moved to approve; *Taylor* seconded. A brief review of the proposed budget for Coogan Terrace, Housing Choice Vouchers and Melvindale Housing Commission Business Activity was considered. With the exception of the HCV program, projected cash flow is healthy. Motion passed unanimously (5-0).

III. Commission Reports

Telfer and Dionisi reviewed staff reports. Telfer noted a new lawsuit was filed by a current Coogan Terrace client dated back to a reported fall on March 3, 2021. The legal paperwork has been sent to the insurance carrier for assignment of a legal team.

VI. Public Commentary –

No comments by audience

VII. Announcements by Commissioner's

- Decaire - Next month the high school play will be "Puffins"; Trunk 'n Treat will be at the Ice Arena this year.
- Taylor - Thanks to the Melvindale-Allen Park Superintendent, residents and the public can utilize the track next door. Thank you to fellow commissioner's for assisting with the ordeal of the canvassing and meet and greet.

VIII. Meeting closed for Personnel Issues at 4:05 p.m. audience and staff were dismissed.

IX. Meeting reopened at 4:25 p.m.

X. Adjournment 4:30 p.m.- *Decaire* moved to adjourn; *H. Cotto* seconded. Passed unanimously.



C. Sue Herman, Board Chair



Cynthia C Telfer, Executive Director