Sydenham Parish Council

Minutes of Parish Meeting of the Parish Council 6th April 2017

Present: Alison Isherwood (AI)

Rachel Blake (RB) Mike May (MM) Janet Potts (JP)

Stephanie Johns (SJ - Clerk)

Apologies: David Wilkins (DW)

No members of the public were present.

Matters Arising		
Members' declaration of interests (for items on the agenda)	There were no declarations of interests.	
Approval of minutes	The minutes of the previous meeting were approved and signed.	
Planning P16/S0177/HH	Greenfields, Sydenham, OX49 4LE This was granted by SODC on 3 rd March 2017 - Noted	
Finance	The following items were approved for payment: £ 3.07 to SSE for Defibrillator £133.07 OALC Annual Subscription £350.00 Contribution towards funding the Sydenham Circuit (Grant application made) £ 40.00 Oxfordshire playing Fields Association annual subscription £ 12.56 Dog Bin Emptying (1st Jan – 31st March 2017) £101.00 SLCC Membership (Annual subscription) £250.00 to Will Munday for culvert & ditch clearing on Sydenham Road £337.09 Clerk's Salary	
NatWest Current a/c: b/f £2,987.79	March Payments: £ 337.09 Clerk's Salary £ 3.07 Southern Electric – defibrillator supply	Closing balance at 31/03/17
Natwest Reserve a/c: b/f £14,101.90	Receipts: £ 0.12 March Interest received	£14,102.02
Development of Sydenham Grove	There is no further update at this time on Sydenham Grove. The Clerk is to write to Richard Peacock asking for a response to the letter dated 13 th March 2017.	SJ
SSE electricity supply	Positive progress has been made. The plans for the existing transformer at Sydenham Grove will be followed up once other plans have progressed.	MM

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Emergency plan and funds for resilience grant	JP will be attending the Annual General Meeting of the Old School Rooms to raise the question of whether the generator can be sited there. This can then be discussed and voted on by the committee. Ongoing.	JP
Footpaths, TOE2	The grant application has been submitted and the Parish Council have agreed to contribute £350 if it is successful.	JP
Speeding	The temporary Pinch point is scheduled for install mid-April. AI will ask whether it can be moved so that inward/outward speeds can be monitored. Various quotes for replacement Vehicle Activated Signs (VAS) were discussed. It was agreed to purchase one sign from Thermotor at a cost of £1800 + £250 for vehicle event logging via Bluetooth technology + £75 delivery costs. The second sign will be ordered at a later date. AI is to confirm the size of the current sign that will be replaced and also the best location according to the speed data,	AI / SJ SJ / RB
	The Speed data has been added to the website for information.	
Playing Field Project	The grass in the playing field needs cutting in time for the Easter holidays. JP will ask Will Munday to do this.	
	The goal posts have been repaired (again) but one piece is still needed. It is more economical to order 4 of these as the postage is still the same. 4 x £4.37 + £8.40 postage (Total £25.88) was approved.	RB
	The swing shackles need replacing as they are worn. All 6 are to be replaced at a cost of £3.96. The baby seat also needs replacing at a cost of £78 + delivery. Therefore, a total of £113.76 was also approved. RB will purchase the equipment & claim back as an expense. Will Munday will be asked to fit.	
	RB will check whether the seat includes chains.	
New Website	This is now complete except for the account information which is still to be uploaded.	SJ
	There is now a new parish Council email address: parishcouncil@sydenhamvillage.co.uk which will replace both current email addresses. The clerk will send out a village 'Snippet' advising the new email & the website. A new facility has been added for events so that the 'Snippets can link to them.	SJ
	An automatic reply & forwarding function will be added to the old email addresses.	SJ
Road Drainage & Potholes	DW has had a meeting to discuss problems raised by a member of the Parish. These should be rectified within the next 28 days. The storm drains will be inspected again & hopefully repaired & the drain cover will be replaced in Holliers Close. It is confirmed that the capaby past the Mill House is not a Council.	MM/DW
	It is confirmed that the canopy past the Mill House is not a Council responsibility as they belong to the landowners on either side of the road so they will need to be asked about cutting it back. Other drainage issues have improved or stopped due to the new drainage system.	

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Signed		Date

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Annual Parish Meeting	This is to be held after the Annual Parish Council Meeting (Now moved to 6.30pm) on Thursday 4 th May at 8pm. Various organisations in the parish will be invited to attend and present a report on the last year. The Clerk is to arrange. Both meetings will be held in the main hall as the OCC elections will be held in the Committee area.	JP
Correspondence	There was no correspondence to discuss	SJ
Any Other Business	The Clerk will take annual leave from Thursday 13 th April – Friday 21 st April. RB kindly agreed to have the laptop & check emails in her absence	SJ

There being no other business the meeting closed at 9.15pm.

The next meeting (Annual parish Council meeting) will be held on Thursday 4th May 2017 at 6.30pm in the Old School Room (main hall), followed by the Annual parish Meeting at 8pm.

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