**Naunton Parish Council**

Clerk’s Report for

**Monday 16th January 2023 to Wednesday 15th March 2023**

(Points numbered according to the minutes of the last meeting.)

**5) Minutes**

Clerk posted the minutes of the previous meeting (January 2023) to the website and sent the minutes to the village distribution list.

Clerk drafted letter in response to residents’ complaints about firework displays outside permitted hours and circulated for approval. Clerk emailed copy letter and posted hardcopy letter to the source of the displays. No response received.

**7) Planning applications**

Clerk posted comments on application 22/00067/CWMAJM Grange Hill Quarry, further cutting shed to the GCC planning portal.

**8) The Pound – tree works**

Clerk informed Dowdeswell Forestry that they had been chosen to carry out the works and Stockwell Davies that they had not been successful. Works since completed.

**9) Coronation mementos**

Clerk has checked previous invoices and 70 mementos were bought for the last event.

**10) Finances**

Clerk has obtained authorisation from the bank to set up bank payments. Attempts have been made to make the payments agreed at the January meeting but some councillors have not responded to emails asking them to authorise the payments. Clerk suggests including text reminders to councillors.

Planning applications between meetings, Clerk circulated details of the following planning applications –

\* 23/00017/FUL Brockhill Farm. No objections comments posted.

\* 22/03927/FUL Littons. Revised application. Photograph sent. No further comments in addition to December comments, as inquorate responses.

\* 23/00150/FUL Agricultural dwelling and equestrian development on land south of Labri Cottage. Supportive comments posted

**Other**

\* Completed statutory workplace pensions documentation.

\* Responded to email from member of the public regarding vintage car fair

\* Issued invoice and receipt to Julie Mangan re: recreation field hire.

\* Passed on details of CPRE Starcount project to village newsletter.

\* Clerk attended conference call re details of the elections. All information is included on the CDC website . The PC paper nomination pack is available [here](https://www.cotswold.gov.uk/media/vzwhk53l/parish-town-nomination-paper-pack.pdf) and a helpful annotated version is available [here](https://www.cotswold.gov.uk/media/en0c34hu/annotated-nomination-paper-district-election.pdf).

**PTO** for chart of quotations for improving the entrance to the recreation ground.

**Summary of quotations provided by Cllr Hanks to improve recreation field entrance:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Supplier** | **Tasks** | **Product** | **Cost (ex VAT)** | **Cost inc VAT** |
| Blinkhorn | Prepare surface  Cover w geotextile membrane  Screed w 30mm gravel  Supply/install Aco Groundguard  Supply/lay 50mm sand/soil and grass seed | Aco  Groundguard | 1540.80 | 1848.96 |
| Greenfields | Scrape back  Supply/install onto stone sub base  Supply/lay 50mm top oil and grass seed | Bodpave | 1680.20 | 2016.24 |
| Grainfleet | Prepare ground  Supply/lay 50mm top soil and grass seed | Bodpave | 2050.00 | 2460.00 |