

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes January 22, 2014

Present: Gary Bushey, Mark Flicop, Alise Sheppard, Larry, Javier Trevino.

The meeting was called to order at 6:35pm.

1. Delinquencies

Overdue condo fees and various fines were discussed.

2. Old Business

(1) The gas savings assessment from the Mass Save program revealed that of the 3 units inspected, one unit has 2-3 inches of insulation, while the other 2 units have 6-inches of fiberglass insulation. Owners can get free showerheads and aerators for their faucets. First Choice is waiting to hear from Mass Save about next steps.

(2) Outdoor LED lights were installed and owners seem to like them.

(3) Alise showed the Board a sample brass plate for house numbers on those buildings that require them. It was agreed to purchase 17 plates and have them sealed for protection before numbers are affixed to them.

(4) Several crossbars have been installed on those light posts that needed new ones. The Board agreed to install new crossbars on the remaining light posts for the sake of uniformity.

(5) The snow removal by Valley Crest is going well. Alise will verify that the ice met product they are using is concrete safe. Also, Valley Crest needs to replace the ice melt in owners' buckets as many of them are low or empty.

3. New Business

(1) Alise reported that she was informed by the owner of unit 139-3 that the sliding door has termite rot. The Board recommended that the owner test for termites.

(2) Alise reported that the CD in Mansfield Back will be maturing as of 02/08/14. The Board agreed to cash the CD and put it in another bank with higher interest. Elise will research other local banks and compare them.

(3) All current members of the Board signed the Trustee Recording.

The meeting was adjourned at 7:30 pm.

The next meeting is scheduled for February 27th at 6:30pm.

Respectfully submitted,
Javier Trevino