

Plateau Valley Fire Protection District

MINUTES

FEBRUARY 8, 2018 6:30 PM

MESA ST #92

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	6:31 pm
DIRECTORS PRESENT	Ken Anderson, Rod Cadman, Kathy Harris, Lee Burg, Burt Dole
DIRECTORS ABSENT	
PERSONNEL	Camile Hisel, Shannon L. Currier CPA
GUESTS	Marie Cadman, Larry Galloway

PLEDGE OF ALLEGIANCE:

EXCUSE BOARD DIRECTOR:

MOTION	N/A
--------	-----

APPROVAL OF AGENDA:

MOTION	Lee Burg made a motion to approve the agenda as presented. Ken Anderson seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
--------	---

APPROVAL OF MINUTES:

JANUARY 2018

MOTION	Lee Burg made a motion to approve the January 8 th , 2018 minutes with correction noted below. Ken Anderson seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed. (add Ken Anderson and Lee Burg to the adjournment vote)
--------	--

APPROVAL OF APPROPRIATIONS:

MOTION	Discussed the Appropriations for December 2017. Ken Anderson made a motion to approve the Appropriations as presented. Lee Burg seconded the motion. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
--------	---

FINANCIAL REPORT:

MOTION	Board reviewed the December 2017 Monthly Financial Report, see attached Monthly Financial Report for review. Ken Anderson made a motion to accept the December 2017 Monthly Financial Report as presented. Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
--------	---

ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:

MOTION	Ken Anderson made a motion to accept the December 2017 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$1,595.95 and Write-offs of \$526.50 for a total of \$2,122.45. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.
--------	--

CHIEF'S REPORT:

MOTION	<p>Signs are up and complete at the Collbran and Mesa station. Working with Ed Curr on non lit signs for the stations. New Employee interviews will be held Monday February 12th with the projections start date of the first week in March. Will be sitting down with Ross from Braun North West to start on the ambulance spec for the replacement of ambulance 93 that will then move ambulance 92 to a backup position. Working with FPPA to provide Camile with retirement. They have a money purchase plan that she will qualify for, it will be up to an 8% match just as it is with the rest of the paid staff.</p> <p>Kathy Harris made a motion to move forward with the FPPA retirement for Camile with the 8% match that is also paid to the other staff. Burt Dole seconded it. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Dole yes, Burg yes; none opposed, motion passed.</p> <p>Camile has been working with Sue from Denver on the upcoming Election. Sue has agreed to help Camile with this year's elections. Josh the IT guy has got a new training computer in service and is working on cameras systems. Moving forward on the new Fire and EMS reporting system. We have weekly conference calls to start building the infrastructure. Larry, Johnny and Mike are working on the project with a June 1st go live date for the entire county. Monica and Karl just completed a CPR and First aid instructor training so we can continue to receive CPR instruction in house to keep costs down. In the coming weeks Mike will start some dialog with them about PVFD offering some open to the public CPR and First Aide Classes. Kathy has a question on the CPR classes as for as how is Mike going to advertize and promote them? Discussion on the CPR Classes.</p>
--------	--

Board Member Reports:

ROD	Signs look good.
-----	------------------

Adjournment:

MOTION	Burt Dole made a motion to adjourn the meeting at 7:00 p.m. Ken Anderson seconded the motion. All in favor: Harris yes, Cadman yes, Anderson yes, Dole yes, Burg yes. None opposed, motion passed.
--------	--

These minutes were approved by the Board of Directors.


