

## Montville Selectman's Meeting January 17, 2006

In attendance: Herman Peaslee, Ginny Walker, George Maendel, Randy Hayes, Carrie, Peavey, Jerry-Ralph and Mrs. Sullivan, Barbara Boulay, Karen York, Brad Pinkerton, Jack Hills, John York, Hannah Hatfield, Frank Crosby

Call to order at 7pm

Agenda: **Carrie made motion to accept agenda with "transfer station" moved to be addressed before "open to the public". Randy seconded. Motion passed unanimously.**

Minutes: **Carrie made a motion to accept minutes, Randy seconded. Motion passed unanimously.**

Transfer Station: Jerry Sullivan discussed what Sullivan's could do in Montville, for our garbage and recyclables. He figures we might need 7 dumpsters at the transfer station each week if we pay for them to pick up there. He figures the cost at approximately \$1.50 per household per week if we go with curbside pick up, and said he'd work with us on the final cost if we were interested (this equals \$25,740.00 per year plus tipping fees to PERC). Recyclables would cost an additional \$1.50 for curbside pick up, charged only on weeks when there is a scheduled recyclables pick up (equaling \$5,940.00 per year). He offered that using municipal bags for trash seems to work better than stickers. Sullivan's has no number-of-bag limit, but no bag can be more than 50#. He also offered that if we ever wanted to sell our crusher he would be interested in the body. He also offered to come to our town meeting to answer any questions that may arise there.

Brad Pinkerton answered questions about Pinkerton's services and submitted a bid (see attached) for curbside weekly trash pick up and monthly recyclable pick up for a yearly total of \$17,300.00 plus the tipping fees to PERC. Pick up is on Wednesday for Pinkerton's. He offered that if we were to use Pinkerton's to empty dumpsters at our transfer station that we would have to buy our own dumpsters.

Barbara said we could go up on the stickers to pay for some of the town's solid waste costs.

George thought it would make sense to have dumpsters at the transfer station first and see how that goes. He asked to get more firm prices from Sullivan's.

Carrie said she thought we should give the town all the options to decide.

Carrie told Sullivan's and Pinkerton's that we will contact both companies about our plans "either way".

Fire Truck: Bids were opened and reviewed for the '78 fire truck we have to sell. Stockton Springs made a bid of \$363.00, Frank Crosby made one of \$1,310.00, and Richard Peavey made one of \$800.00. **George made a motion to accept the highest bid. Randy seconded, and the motion passed unanimously.** The accepted bid was for \$1310.00 from Frank Crosby. There were no bids for the other truck. Frank verbally offered 50 dollars for it. And John York refused it. Any other inquiries about the other (unsold) truck can be directed to John York.

Open to the public:

- John discussed that the Fire Dept. was not informed that there had been a road closed (the Morrill Rd.) until after the fact. Randy and George clarified by assuring him that the road had not actually been closed, and in this case there was not an issue of putting any rescue vehicles in danger. John reiterated how important it is for the VFD to know when any roads unsafe to drive on for 30 ton trucks. He discussed that it is not only important for our own VFD but also for all the towns we have mutual aid agreements with. He offered that if he is not able to be contacted that it is appropriate to call Waldo County dispatch to relay the message to him. He also said that the fire extinguishers are scheduled to be re-set and that he needs access to the transfer station and the office to do so, before the end of the month. George said to come by on any day but Thursday to the town office and to contact Jack about access to the transfer station. Karen gave a written request (see attached) to roll over any unused monies appropriated for the Fire Department and appropriated for the fire station Septic and Well. **Carrie made motion to accept request, Randy seconded, motion passed unanimously.**
- Jack wondered about plastic bags for the transfer station that were ordered a while ago. Carrie said they have not come in yet. Jack also discussed mechanical issues with the van, probably a ball joint. A place in Waterville can do the work. Jack agreed to take it there on Thursday and to have Charles Bragdon pick him up. Randy offered that it is important to get clear with whoever is actually doing the work as to what exactly they will be doing and at what rate. Randy cautioned to drive slowly. Carrie asked if the inspection was up to date. Jack affirmed it was. Selectors stated that drivers should keep up on legalities of town vehicles. Jack asked if Bob Demers had registered any complaints. Randy affirmed Bob had reported about large holes in the floor of the crusher that were allowing cold and toxic air in to the front of the truck making it uncomfortable and dangerous. Carrie asked who could fix this. George went to call Dana Roberts right then and left a message. George said he will call Dana again “tomorrow” (Wednesday). It should be done before next weekend.
- Karen said there is no stop sign at the end of Morse Rd.
- Herman asked for the Historical Society whether the vault in the new office is fire proof and climate controlled, and if no one here knows who could be contacted who does know. It was reported that it is up to fire codes but not fire proof. It is on a separate heating zone and stays dry. The door has spaces around it that would let in smoke and there is a hole in the ceiling. Herman suggested that we need a plan for it. Greg McDaniels was mentioned as someone who would know what the hole in the ceiling was for, Ed George would also know. Maybe Peggy McKenna... Amanda said we have an obligation to have a fire proof room. \$12,500 had been appropriated for completion of the town office and has not been used. Randy said we need the office handicapped accessible. Amanda said we need a sign for the office and volunteered to have Minute Men design a sign to be accepted by the Selectors.

**Carrie made a motion to carry over the 12,500 unused monies for the completion of the town office to be used next year. George seconded, passed unanimously.**

- Amanda made a request to the Selectors to make submission of any abatements before the 8<sup>th</sup> of February. Top priority. Selectors verbally agreed.

New Business-

Budget Meeting:

Carrie went to the Liberty Budget Meeting and was impressed with the job they were doing. She liked that their road commissioner had all the figures and a recommendations for the next projects. She suggested that we have Selectmen and Budget committee recommendations on the warrant in March, to help the public know. Amanda described a spread sheet that she had created as a budgeting tool. It had the whole chart of accounts, 2 prior years of budget vs. actual and then columns for Selectmen's recommendations and Budget Committee recommendations, and a report of whatever any variances were between budget and actual.

Warrant # 50: Warrant #50 for \$52,734.53 passed unanimously.

Selectman's report: Selectors received a letter from the State Department of Audit (see attached) reporting that they have not yet received the mandatory Audit for 2004 and that it is a serious matter to have this completed. George and Barbara affirmed that the auditing company called today saying it was in the mail. Asked if it would be in the warrant, the public suggested that both last years and this years audit be in the warrant. Ginny wondered if there was a cheaper way to print the town Warrant. Amanda knows of a vender in Augusta that has done 600 warrants for \$500.00.

Amanda suggested that there be a thank you and dedication to Lenora Martine for her service to the town. **Carrie made a motion to include this in the Warrant, Randy seconded, and it passed unanimously.** Ginny will make contacts to get a photo of Lenora and the statistics of years in office.

George reported that our workmen's comp rating is now .98.

George said Jackie Robbins will be here tomorrow to look over the rest of the abatements and supplements.

Eleventh Hour: Carrie said someone should analyze the cell phone plans and get a plan that works for us. Selectmen reported that there are 2 phones working and one pager. And there is a request to contact the company to get an itemization of calls. Our current bill is almost \$200, which is considered steep. Our tax exemption status should be communicated to the cell phone and fair point companies. Carrie reported that the current plan is a contract with the company and when it runs out it will be time to make a more fiscally responsible plan.

**Motion to adjourn by George, Seconded by Carrie, passed unanimously at 8:45.**

## Montville Selectman's Meeting January 24, 2006

Call to order: at 7pm. In Attendance: Lester Turner, Jack Hills, Charles Bragdon, Karen York, Carrie Peavey, Randy Hayes, George Maendel, Hannah Hatfield, Barbara Boulay, Herman Peaslee, Chris Dyer, Phil Walrad, Richard Gagliardi

Agenda: **Carrie made motion to accept agenda, Randy seconded, it passed unanimously.**

Minutes: **Carrie made motion to accept agenda, Randy seconded, it passed unanimously.**

Open to the Public: Chris discussed changing the status of Frye Mountain Road. It is currently "discontinued". He is requesting that the town either: a) pick it back up again, or; b) reimburse the residents on the road for money and labor spent to maintain it themselves. In the past money for roads from the town budget was given to residents of this road as reimbursement for maintenance to the road. Chris said that the town still must own it because none of the residents have deeds to the road and cannot legally close it to the public. Chris said he will research who officially owns the road and get back to the BOS with documentation. If the town owns the road it is liable for the safety of it as a public way.

Herman offered that preliminary research from the road committee estimates that paving Burnham Hill Rd. would cost approximately \$68,000. Thursday at 10 am Herman will be on the Burnham Hill Rd. meeting with someone from the Kennebec Soil and Water Conservation. This meeting will help the find out how feasible it is to receive funds for this project as a way to minimize run off into river.

Richard asked how the plowing was going. Karen offered that the plow and sand trucks are going too fast on the Halldale Rd. Lester suggested that any complaints of that nature be directed to the State Police. Carrie brought up that she has heard complaints that the roads in Montville are causing wear and tear on plow vehicles.

Karen submitted a letter requesting that the funds from the sale of the town owned fire truck last week be transferred over to the Fire Department's equipment fund. **George made a motion to put \$1,310.00 into the Fire Dept. Equipment Fund.** Carrie wondered if the Selectmen can donate money in this way without the town voting on it. **The motion was tabled until MMA can be contacted about this transferal or donation. George said MMA will be contacted about the issue before next week's meeting.**

Karen asked why old business is not always followed up on and included in the agenda the following week. George responded by clarifying that Business brought up by the Selectmen is followed up on and included in the agenda, and that business brought up by the public is up to the public to bring up.

Richard wondered if all the property tax payers and their committed amounts should be included in the town warrant. Lester clarified that the information is right here in the office and open to the public. And George stated that the reason to list the properties that have not yet paid is as an incentive to pay. Phil said many towns include all properties in town Warrants, and suggests that the more information the town's people have the better informed we all will be. Herman said that there needs to be a lot of information included in order to insure that such a list is fair: information like exemptions; land use stipulations; and the make up of people's properties...

Lester wondered why we don't allow credit card payments for property taxes. Phil suggested that it wasn't fiscally worth the fees the town would have to pay for the service.

Barbara reported that Peggy McKenna has agreed to get a picture of Lenora for the town Warrant and to interview her about her time in office.

Old Business: Road Committee Meeting- Wednesday the 25<sup>th</sup> at 7pm.

#### New Business

Transfer station van repairs: The van is currently at Henry J Smith's in Waterville and needs \$600 in parts and a full day's labor to bring it up to safe working order. **George made a motion to repair it, Carrie seconded it, and the motion passed unanimously.** Karen asked if the letters to Jack Martin, Hidden Valley, and RH Price informing them of the town's discontinuation of the dumpster service had all been mailed out. George said they are right here and the Selectmen signed them. Barbara offered that they need to be mailed to everyone who we have been dumping for.

Budget Meeting: Thursday the 26<sup>th</sup> at 7pm.

Treasures Warrant #51: **Unanimously accepted and signed at \$10,035.54.**

Selectmen's Reports: George informed the board that there is a municipal review board meeting for PERC at 10 am Wednesday the 25<sup>th</sup>.

George said he will mail a report to the state auditors department to inform them that we indeed have received the 2004 audit.

Open to Public: Herman asked if he could get the figures on how much money is left in winter roads, including salt and sand, and winter contracts. He needs these in order to have a firm figure for the warrant this year. Herman indicated that last he knew we were \$7,000 in the red. Carrie said that there was \$20,000 or so left over from equipment to use. Randy asked if we will need more sand. George said there is 25% of the sand left. Randy took that as a “yes”.

Herman discussed the gap between the fiscal year and the town meeting (when money gets appropriated) and wants to make sure that we are legally appropriating the whole winter roads budget (including contract agreements). George said he will need to contact MMA about this kind of procedure, before the road committee meeting tomorrow. Phil asked if the town has record of all ordinances. George said yes but it would take research to find them all. Does the CEO get called to verify permits? George said the CEO is called by the Selectmen or the Planning Board. Phil said we should get the CEO out before we get fined for junkyard permits, and that municipal fees and fines could help with CEO expenses.

Motion to adjourn by Carrie, George seconded, passed unanimously at 8:50pm

Sign\_\_\_\_\_

Sign\_\_\_\_\_

Sign\_\_\_\_\_

## Selectman’s Meeting January 31, 2006

Call to order 7 pm. : In attendance: Karen York, George Maendel, Barbara Boulay, Hannah Hatfield, Amanda Walrad, Randy Hayes, David Harriman, John York, Ed George, Jonathan Thornhill

Agenda: George made a motion to pass the agenda, Randy seconded and it passed.

Minutes George made a motion to accept last week’s minutes with an amendment. The amendment was that there had **not** been an official motion made to move the \$1310.00 received from the sale of the 78 fire truck into a fire department equipment fund. Randy accepted the motion to accept the amended minutes. And both Selectmen present passed the motion.

Open to the public: Hannah presented a request from the UARRC that there be a warrant asking for the town meeting to consider appropriating funds for the UARRC to contain and contract the disposal of Universal household waste, which is a current mandate from

the state. George asked if the recommended money was for the building of the structure or for the maintaining of it, wondered if this was a one time fee or yearly commitment. Hannah said she would find these things out.

David asked if there would be more sand. George and Randy said that Lucas and Sinclair both have sand to buy and George suggested that David buy 500yards from either Lucas or Sinclair.

George mentioned that the floor on the garbage truck still has a hole in it.

George also mentioned that the green van is back and has been fixed. There has been no invoice received yet, though.

Karen submitted a request for Tri Town Jaws support to be put into a warrant for the town meeting. Karen asked if MMA had been contacted about the fire truck sale revenue being able to go directly into the fire Dept Equipment fund. Ed said the truck had been bought by the town. George said he is not sure if that is the most prudent place to put it. Karen clarified that the issue is being tabled until there is a full board to decide about this money.

John York informed Selectmen that the deadline for compliance with the Federal Emergency Operation Center (EOC) which is the end of 2006. We currently are not up to code. Karen said the EOC plan has to be approved by the town on a warrant. Selectors have a copy of the EOC guidelines. Karen will work with Dale to make sure the warrant is updated. An Emergency Management Director is also necessary and can be appointed by the Fire Chief.

Old Business; Road Committee Meeting: George said what he understands from the meeting with Kennebec Soil and Water Conservation is that it is possible to get aid for paving Burnham Hill Rd but not immediately. The most critical place to pave (due to erosion) is .7 miles. Ed found a price for that distance to be 38,000. Randy agrees that 60,000 is high for an estimate. George said the numbers for URIP and Excise need to be known before the budget will be complete. For next year the Choate Rd needs more gravel. Randy says it needs ditching and bushing too. George said the Morrill Rd. needs help. David added that the Halldale Rd does too. George says we are getting \$12,000 from FEMA money for the Halldale Rd near the cemetery for the erosion damage. Road Committee will meet again to finalize budget. George said repaving the top of the Morrill Rd will eventually have to get done and David and Jonathan and Randy agreed that the Center Rd should be repaved right in Center Montville before the Morrill Rd.

New Business Budget Meeting: Karen said there is a Budget/Warrant workshop on the 9<sup>th</sup>. Karen offered that she and Amanda will help type while the Selectors put together the warrant.

Jonathan asked about the fuel reimbursement on the winter roads contracts. George said keep your receipts.

Warrant #51 for \$15,083.55 was accepted by all Selectors present. Amanda suggests the Selectors consider compensation for Amanda as Treasurer at \$500, and as the tax collector at \$525. This is from wages that went to Lenora for time that Amanda was doing these positions. George said yes the wages should be prorated. Amanda said she will have the year end report on Friday or Monday.

Motion to adjourn: Randy made motion to adjourn, George seconded, and it was passed by both present at 8:05.

Sign\_\_\_\_\_

Sign\_\_\_\_\_

Sign\_\_\_\_\_

## Montville Selectman’s Meeting February 7th

Call to Order at 7pm, in attendance: George Maendel, Carrie Peavey, Randy Hayes, Hannah Hatfield, Ginny Walker, Debi Stevens, Herman Peaslee, Richard Gagliardi, Barbara Boulay

Agenda: **George made motion to pass agenda; Randy seconded it, the motion passed unanimously.**

Minutes: **Randy made motion to pass last week’s minutes as written; George seconded it, the motion passed unanimously.**

Roads: Sand with salt was purchased at 9\$ a yard from Lucas to replenish winter supply.

Emergency Management Ordinance: there is a meeting regarding the EMO in Waldo at the Waldo town hall, February 22 at 6:30pm to discuss the ordinance.

Open to the Public: Debi submitted a letter requesting an article to be put in the town warrant to do repairs to the town house. The historical Society received 3 bids for the foundation work and the request in the proposed article is the lowest bid, which happens to be from the most experienced (of the 3) at Historical restoration. Randy suggested our town roads and town buildings should be top priority for work in this coming year. It was discussed that in 2001 that the town voted to put The Town House on the historical building register, but foundation, window, and roof work must be completed first. It was discussed that this work needs to be completed just to keep the building standing. Debi said that Les Fossil, whose bid is being considered, has volunteered to speak at the Town meeting to answer any questions the town might have about the actual work. George asked if the trees and plants would be destroyed in the work. Debi said some could be salvaged. Richard offered that any contract for foundation work must be clear and address any unforeseen structural work, and that the contract must be adhered to. George said the next step for the Selectmen is to

write up an article and come up with a figure based on the bids Debi submitted. Debi also suggested that the \$2500 carried over from last year would be helpful in updating the electrical systems in the Town House.

Debi asked if the granite at the Kingdom School house could eventually be used for the Town House annex. George said to ask the Schoolhouse committee. Randy said he has some granite and so does Walter Lamont, as alternatives. Debi asked if an insert from the historical society can be included with the town warrant. This was affirmed. Carrie reminded the board that there are safety issues with the stove at the Town House being too close to seating and without a railing. She said that the solutions to these issues need to be worked into the budget and there needs to be plan by July 2006 to avoid fines from the Safety Coordinator.

Richard asked if the Power lines get taken care of by CMP. George said yes they do. Richard also asked if there had been any complaints about roads lately. George said none lately. Barbara said there have been complaints about un-registered junkyards.

George said that in 2003 there were changes to the junkyard ordinances. Montville needs to have a policy reflecting the current State Regulations. Our CEO wants to know what to do about them. There was general discussion about junk yards and it was verbally decided that there would be a letter in the paper informing people of what the state and town regulations are about unregistered vehicles on property, and that violators of the junkyard ordinance will first receive letters from the CEO or town before any fines will incur. George said he would make sure there is a letter to the paper ready by next week's meeting. Ginny suggested putting a letter in the Town Warrant or at the town office as well.

Barbara added that Donald Harriman (CEO) needs to be informed in writing about this too.

Randy asked 'what can we do with litterers?' Carrie said 'law enforcement'.

**Computer Protection: George made a motion to allow for a 200\$ purchase of back-up batteries for the 2 office computers. Randy seconded it, the motion passed unanimously.**

**Budget Meeting:** There is one Thursday at 7pm. George said the meeting would include a clearing up of the budget to present it to the town at no more than 2.5% of last year's. Herman asked if that 2.5% increase includes our school payments and county payments. George said no, just municipal, he said this figure of no more than 2.5% increase is a new state stipulation based on Montville residents' income. George said we still need the URIP and revenue sharing figures to finalize the budget numbers.

There was general discussion about the amount of money we spend on plowing Rt. 220. George said we can petition the state to take back winter maintenance of it, and said he would find out how. Richard asked if we could ask the DOT for more money. George said that the URIP funding is formulaic and is not subject to specific requests.

**Warrant #53:** Was accepted unanimously at \$27,888.79. (\$24,000 of which was paid out for winter road contracts)

**Treasurer and Tax Collector Compensation: Randy made a motion to compensate Amanda \$1,025.00 for time she has worked during which she did not receive the allotted stipend. Carrie seconded it, and the motion passed unanimously.**

Selectmen's reports: George received a pole permit for utility poles that were put in on the Howe's Rd. for phone lines; because the road is too ledge-y and the buried cables became exposed. George wondered if we could charge the phone company for personal property taxes for all the equipment they have in our town. Carrie said we could send them the same property reporting form we have for our residents. Randy asked if we should be taxing dumpsters the same way. George said the Pipeline is taxed.

Open to the public: Ginny brought up that in Stockton Springs they have decided to charge only 7.75% interest on overdue taxes even though the state says we can charge up to 11%. Ginny suggested that we not charge as much as 10% because it would be gouging. She also suggested that the article for the town warrant addressing this should be worded in such a way as to be able to amend the % number.

Adjourn: At 8:10 George and Carrie made simultaneous motions to adjourn, Randy seconded it and the motion passed unanimously.

Sign \_\_\_\_\_

Sign \_\_\_\_\_

Sign \_\_\_\_\_

## **Montville Selectman's Meeting February 14 2006**

Call to order: 7pm. In attendance: George Maendel, Carrie Peavey, Randy Hayes, Ginny Walker, Karen York, G.W. Martin, Hannah Hatfield, Barbara Boulay, Herman Peaslee, John York, Ami Stairs, Jay LeGore, Kai George, Claudette Nadeau, Mo Martin

Agenda: Added "Set articles in warrant", and "Public notice about Town Meeting". **Carrie made motion to accept agenda with additions. Randy seconded it, the motion passed unanimously.**

Minutes: **Carrie made motion to accept last week's minutes, Randy seconded, the motion passed unanimously.**

Open to the Public: Karen asked if the EMO (Emergency Management Ordinance) meeting in Waldo was a meeting for the Town of Montville's EMO or for EMOs in general. George said was a meeting about all EMOs not just Montville.

Ginny asked when the warrant would be finished.

Herman asked if we need a warrant to sell equipment this coming

year. George said yes there should be one. Karen said that last year's vote to allow the selectors to sell town property was just for real estate and not for equipment. Randy asked if there needed to be an article to accept donations to the town. George said yes there should be an article asking if the town can accept donations.

Ginny asked if there will be an article about having a roll off day. George said yes, and that the public will decide how many we have. Ginny asked if there will be an article about Jacki Robbins doing an update on the property valuations. George said there will be a warrant addressing that.

Jay suggested we move the town meeting date up one week in order to be able to hold the meeting at the Walker School instead of the Town House. He made mention that the school can accommodate more people and has better facilities. Selectors believe that it is now too late, because of publicity that has already happened, to change the date and place for this year's meeting, but that next year this suggestion should be considered. Ginny said the Walker School has no more seats than the town house does. Others suggested standing room at the Walker School is more ample.

Roads: Winter sand has been put up. Carrie says there was a complaint that much of it is frozen and hard to load. George said we shouldn't be buying frozen sand. Carrie said she had heard of a better offer for sand at \$7.50 per pound. Which is less than what we just paid, but we aren't in the market right now.

Warrant Articles: Carrie asked when the Selectors will commit to finalizing the Town Warrant. George answered that it would be whenever it pleases the Board. Carrie suggested that the Budget Committee be present at that meeting. George said that Thorndike Press is expecting the final warrant to be ready to print on the 7th of March. Carrie asked if we could have it printed cheaper than at Thorndike Press. Carrie made it clear that the selectors need to agree who will be printing the Warrant. George said Carrie and Randy can do research to find a better deal if they so choose. George made a motion to print the warrant at Thorndike Press. Motion was not

seconded. Randy said let's set a date to complete the warrant. George said Amanda will be providing a line item report of last year's numbers to go by. **Carrie made a motion to draw up the Warrant next week, Randy seconded it.** Discussion continued: Randy stated that it would help to keep discussion to a minimum when the warrant is getting constructed, suggesting public comment come after the drafting. George said that summer roads, equipment, and transfer station budgets will likely change. Carrie made mention that the Giggeys have requested again that guard rails be replaced on the bridge on the Morse Rd. George suggested the Road Committee be present at the Warrant drafting meeting. And wanted to include the Historical Society request for town house renovations and the recommended options for the transfer station. As well as the URIP funds number, Excise tax revenue and FEMA numbers. George said he will contact FEMA to get clear on what projects are being funded. **The motion passed unanimously.**

Public Notice for Ordinances: The hearing on the driveway ordinance and the EMO ordinance will be held on March 8<sup>th</sup> at the town house at 7pm. There will be a presentation at this same meeting presenting a comparison of last years to this year's proposed budgets. There was discussion about whether it is up to the planning board or up to the selectmen to post notices about *hearings*. Nothing was confirmed. Karen said this hearing has already been posted by the planning board in the Republican Journal papers.

Future of Montville Meeting: Is scheduled for February 15<sup>th</sup> at 7pm at the town house. No agenda has been posted.

Treasurer's Warrant #2: Was accepted unanimously at \$2,998.23. Carrie asked if we should keep paying Unicef. And wondered if it is a waste of money if we are not using the phones often or at all. George said the phone contracts don't expire until February of 2006, he said then we drop some of the numbers we now pay for when the contract has run out. Randy suggested someone should research the best deal for the town's needs. Carrie said we need a better contract. Herman asked if we need cell phones at all. George said that the town voted to have them. Ginny brought up that the vote was just

one year and that we have not voted to keep them yearly. George offered that cell phones are appropriate emergency equipment. Jay suggested a track phone, and claimed his plan costs only 100\$ per year plus minutes.

Karen found stipulations for posting hearings and found it lengthy and confusing, and suggested George make sure he understands it. George said the public will be informed about the hearing and the town meeting.

Selectman's Report : Eastern Maine Development Corporation sent a letter highlighting how they work to help job creating and regionally impacting projects to happen. These projects they help with must also be implemented within the next 3-5 years. Public or private projects both qualify. The selectors have a copy of this letter and questionnaire available for anyone to read or copy.

The Ivan O. Davis Library has requested \$4,000 from Montville to help operate the library. Montville also received a \$500 request for Mount View Peewee football. Both these requests will be considered and be in the town warrant.

Open to the public: Kai submitted a GMO Free resolution signed by 84 residents of the town of Montville be included in the town warrant. She said that genetically modified organisms are untested and the dangers of cross-pollination into our ecosystem are an irreversible risk. Many of these GMOs include toxic and foreign agents including viruses. This resolution, she said, would help protect our farmers, our tree growth and the health of our residents. George said it will go on the warrant, especially with the amount of signatures that were collected.

Kai said there will be an informational meeting unscheduled as yet to discuss the resolution before town meeting.

Hannah brought up again the fact that it is now illegal to throw away Universal waste and that each town must, with a mandate from the DEP provide a way for its residents to dispose of these CRTs, mercury switches, thermometers, and fluorescent bulbs. She reiterated that the UARRC has a plan to provide for this and that if

we do not help to fund the UARRC plan then we will have to come up with a building and licensed attendants, or a one day event.

**Motion to adjourn: Carrie made a motion to adjourn, Randy seconded it, The motion passed unanimously at 8pm**

## **Montville's Selectmen's Meeting Feb 21, 2006**

Call to order: at 7pm, in attendance: George Maendel, Carrie Peavey, Randy Hayes, Ginny Walker, Ami Stairs, Chris Dyer, Dean Bartlett, Ron Newton, Karen York, Herman Peaslee, Barbara Boulay, Richard Gagliardi, Jay LeGore

Agenda: **Carrie made a motion to pass the agenda, Randy seconded, the motion passed unanimously.**

Minutes: Amendments to last week's minutes were made. Randy said that his request that "public comment be kept to a minimum during the construction of the town warrant" was really a request that there be no public comment at all during the construction. George clarified that the 7.50 / pound of sand that had been offered was really 7.50/ yard. George said he had read Liberty Library request was for 2000 dollars not 4000. **Carrie made motion to pass minutes as amended, Randy seconded it, and it passed unanimously.**

Open to the public: Chris presented the board with some documents and information from County Clerk's office and Maine Municipal Roads. The question of who actually owns Frye Mountain road still is unclear. There is no record of the road being deeded to the property owners on the road. Chris wants the town to take care of it or to pay the residents of the road to take care of it if it is the property of the town. If it is not the property of the town he would like documentation of who owns it. Chris also wonders if the tax assessments of property on that road have taken into consideration the condition of the road and its liabilities. George said he will find out what needs to happen for a town to re-assume the road. Ginny remembered that in the 70s a road had to be up to state standards before it could be re-assumed by the town.

Dean and Ron are looking to have a junk yard here in Montville and wondered what needed to happen with the town in order proceed with getting a permit. George said to present to the BOS the map and lot number and the location on the lot, keeping in mind the elevation of the facility. George said the BOS would research this further after those details were submitted. Randy said the BOS would need to know the intent of the junk yard as well.

Barbara informed the Board the someone in town was looking to bury a deceased relative in a Montville cemetery. Barbara wondered if there were any spaces in any of the cemeteries. Ginny said there are some in the Halldale Cemetery (on 220 Knox Ridge). Barbara suggested that since there are few spaces left in town to be buried in a public cemetery that the town might want to establish a new one.

Richard suggested that the BOS include the entire list of property tax payers in the town and what the taxes were this year. Jay thought last year and this year would be helpful to

keep the public informed about how our revaluation went. George said the warrant is already long. Richard said he wants to make sure the BOS remains as open to the public as possible so we don't go "backwards". Ginny and Karen both said the information about tax payers is here in the office and available to be looked at any time the office is open. Carrie and Herman both offered that it would be complicated to make sure all aspects of each property was addressed in the warrant (i.e., exemptions, make up of the land, house lots, rental units, etc.) Randy agreed that full disclosure would be lengthy.

Town Meeting Warrant: George passed out a draft of the warrant to edit and amend. Karen asked if a moderator for town meeting had been selected. Randy said RH Price has been asked if he would do it. Barbara said that it should be decided and firm. Karen offered that Bill Lee is also a good moderator.

There was a lot of discussion by the BOS and the Budget committee about the first half of the draft. One motion was made. **George made a motion to keep the recommendation for the Selectmen's compensation the same as last year's. Randy seconded it, and the motion passed, 2-1.**

Carrie suggested that articles involving recommended dollar amounts have one line for the selectmen's recommendation, and one for the budget committee's recommendation (if these amounts differ).

It was discussed that tomorrow the road committee would help write and get figures for the warrants on roads and bridges.

There still needs to be research on transfer station/solid waste disposal figures. Randy said he would call Sullivan's.

It was discussed that the rest of the warrant will be edited and fine tuned by the BOS at next meeting which will be Feb 28.

Warrant #3: for \$7,738.56 was accepted unanimously by the board.

Adjourn: **George made a motion to adjourn, Carrie seconded it, and the motion passed unanimously at 10 pm.**

## **Montville Selectmen's Meeting February 28, 2006**

Call to Order: 7pm, in attendance: Randy Hayes, George Maendel, Carrie Peavey, Ginny Walker, Ami Stairs, Bill and Wilhelmina Johnston, Amanda Walrad, Herman Peaslee, Karen York, Jay LeGore, Barbara Boulay, Hannah Hatfield, Denis and Barbara Lucas

Minutes: **Randy Made motion to accept last week's minutes as written. Carrie seconded it, the motion passed unanimously.**

Open to the Public: Karen submitted two requests from the Fire Department. One seeing if the town would vote to raise and appropriate monies to upgrade electrical service to the

firehouse. And the second requested that the board recommend John York as Fire Chief on the town warrant. She also submitted the budget for 2006.

Ginny asked why Mountain Road has been plowed. George suggested she ask David Harriman about it, and offered that the road gets plowed upon request. Ginny suggested that the board follow up on it. Ginny also asked why the Town House was being plowed by the town. The selectmen did not know. Amanda and Hannah affirmed that there was no work order submitted by David this week so it was unclear as to whether David knew anything about it.

Karen asked when the warrants will get voted on. George said he has brought it up to date and when it is complete the board will vote on the whole thing.

Ginny presented a list of things she noticed were not on the warrant yet, including ones concerning Cemeteries, The Bicentennial, and the Historical Society.

George wondered if the selectmen could vote to roll over funds from last year's warrants or if they needed a special town meeting to do that. Amanda asserted that the selectmen can do it in their own meetings.

Herman asked when the warrant needed to be at the printers, George said on the 7th.

Ginny asked who will print it. George said Hutchins.

Hannah relayed that Jack Hills wanted the board to know that the van door has a broken cable and is not completely functional, but is still usable. She said the crusher is making a hissing noise, and that Jack will pay attention to it. And that Bob Demers has said that he is considering not driving the crusher to PERC. Hannah suggested that the board find out why.

**Warrant #4: \$3369.19 Accepted unanimously.**

Selectmen's Report: George says the town has the responsibility to permit Junkyards. Therefore Montville needs an ordinance. Montville has the State statute on the topic and stated that Montville will use it as its own until a town warrant has been voted on. It is too late to include such an ordinance on this year's town warrant. Hannah asked if Dean Bartlett will be informed of this. George said yes.

Town Meeting Report: Still need Selectmen's final report. Tax collector's Report, Treasurer's report, and Fire department reports.

Denis and Barbara Lucas wanted to find out how their application for abatement was coming along. George said he had not looked at the house but had looked at the disused gravel pit and the Quonset hut. George believes the abatements have been entered. He also said Jackie Robins is the one to contact about the house value. Denis said the house and garage need to be looked at because the garage is falling down and needs to have the value decreased. George said he would contact Jackie and make an appointment to look at the property.

Warrant: There was a lot of discussion about the proposed warrant for town meeting, article by article.

Transfer Station options still are not clear Carrie has agreed to talk to Brad Pinkerton to get clearer numbers from Little Ones.

It was suggested to carry over half of the Monies appropriated and unused from the garage account at a future BOS Meeting.

**George made a motion to leave the article in the warrant that asks to hire Jacki Robbins for continued valuation of properties for \$1,500. Randy seconded it, and it passed unanimously.**

**Randy made a motion to list all single line charities (not including parks and recreation) into one article including recommended and asked for amounts. Carrie seconded it. It passed 2-1.**

Jay suggested including in the town warrant the % of taxes that each financial recommendation represents.

Amanda wondered if the amount expended last year would be printed next to each article.

**Motion to adjourn: George made a motion to adjourn at 9:40, Randy and Carrie both seconded (in unison) and the motion passed unanimously.**

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

## **Montville Selectman's Meeting March 7 2006**

Call to Order: at 7pm, in attendance: George Maendel, Carrie Peavey, Randy Hayes, Ginny Walker, Amanda Walrad, Karen York, Barbara Boulay, Hannah Hatfield, Barbara Rado- Mosseau, Jay LeGore,

Agenda: **Carrie made motion to accept agenda; Randy seconded it, the motion passed unanimously.**

Minutes: **Carrie made a motion to accept last week's minutes as written, Randy seconded it, and it passed unanimously.**

Open to the public: Barbara Rado- Mosseau introduced herself as the new superintendent of our school district #3. She indicated that she has entered into this position in the middle of the budget making and that she is committed to make sure the new Mount View School does not cost any more than the state will pay for it. She said she is committed to the district's 5 year plan. She said she is here to serve the district and welcomes questions and input. "Feel free to call." George asked what kind of heating the new school would be installing. Barbara R-M answered that it would be a radiant floor system. George asked if it would use wood pellets as fuel. Barbara R-M said that it is

unclear if that option is cost effective and that she is committed to making sure there no raise in the expenses for the towns, in regards to building this new school.

Hannah asked if there will be Town Warrants available at the transfer station when they are ready. George said yes.

Ginny asked if anyone had found out why the Mountain Rd. and the Town House drive way had been plowed. None of the Selectmen knew the answer to this. Carrie offered to talk to David about the matters and about making sure David passed in a work order sheet with each time card.

Warrant making: Karen asked whether there had been a moderator chosen yet for the town Meeting. Randy said Bob Price will do it if need be. Ginny said it needs to be decided before the last minute. Karen suggested Bill Lee from Waterville.

**Carrie made a motion to add to the Clerk and Treasurer articles that “all fee associated with these offices will be retained by the by town” Randy seconded it and it passed unanimously.**

George suggested that if curbside pick up is decided on by the town that the Selectmen contract with the haulers to have it include tipping fees. He thinks it would be hard to make sure that just our garbage was being weighed accurately when it got to PERC, but if tipping fees were included then we wouldn't have to worry about it. Karen asked if any of the haulers were asked about picking up twice a month in the winter in stead of weekly. None had been asked.

Amanda asked if an article would be included that would ask if sticker fees for garbage could be raised, or if the Selectmen could make that decision. It was decide to put an article in about raising sticker prices.

**Randy made a motion to accept the Town Warrant as created. George seconded it and it passed unanimously.**

Warrant # 5: for \$33,260.70 was accepted unanimously.

Open to Public: Carrie called David Harriman who will bring in his work sheets from the last 2 weeks. And David also said he plowed the Mountain Rd. because Moe asked him to. It was discussed that that is Jonathan Thornhill's road to plow.

Jay asked how late we can submit letters to the town Warrant. George said as soon as possible, that he was taking the warrant to Hutchins tomorrow.

Barbara asked if the supplemental weekly warrant #4 got signed. George said yes it was accepted unanimously.

Jay asked if Hutchins Bros. can take word documents. George said yes, but does not know which they prefer.

**Carrie made a motion to adjourn, Randy seconded it and it passed unanimously at 9pm.**

Sign:\_\_\_\_\_

Sign:\_\_\_\_\_

Sign: \_\_\_\_\_

## Montville Selectmen's Meeting March 14 2006

Call to order at 7pm. In attendance: George Maendel, Randy Hayes, Ginny Walker, Lester Turner, Barbara Boulay, Hannah Hatfield

Minutes: Last week's minutes were accepted by all Selectmen present.

Agenda: Both Selectmen present accepted the agenda.

Open to the public: Ginny asked if the auditors will have their report ready for the Town Meeting. George said the one from 2004 fiscal year will be in the town warrant, and if this past year's audit is completed and delivered by the time of the town meeting, it will be available then to be looked at (but not printed up in the book). Ginny asked if completion of the town office can be attended to with the money appropriated, including making the town office handicap accessible and completing the vault to be up to code.

Barbara asked if Ruth Wooster's culvert situation had been checked out. George said yes. Barbara also mentioned that Karen York reported that there were 2 bad spots on the Halldale Rd. that needed attention. One was near box 265 and the other was down near the cemetery and washed out. Barbara also stated that Mark Pantalone has informed the office that Cherrie Ramon (sp?) from Eagle Top Animal Shelter passed away. Since Eagle Top was her business we will need to find another place to bring stray dogs and another vet closer to the facility we choose. Mark has been checking in with a Knox County shelter in Washington, and with Kennebec Valley in Augusta.

Lester suggested Montville research the possibility of consolidating Montville and Liberty Fire Departments. Lester believes that Liberty's budget for their fire department is similar to ours and the combining them may save both the towns money. He said that a budget close to 50,000 dollars seems excessive for a department that is so inactive. He asked if someone would recommend doing a study on uniting the VFDs before we spend a bunch of money. Barbara suggested that there could be a cap on spending until a decision is made about what to do with our fire dept. Ginny said that the monies for the electrical upgrade is to insure that the garage doors are functional and up to code.

Warrant #6: For \$2053.78 was accepted.

Randy and George signed 7 Town Warrants to be posted around town. These signed warrants were given to Barbara to give to Constable Linwood Mitchell to post.

Motion to Adjourn: George made motion to adjourn, Randy seconded and the motion passed at 7:25 PM.

Sign \_\_\_\_\_

Sign \_\_\_\_\_

Sign \_\_\_\_\_

Call to Order: 7pm, in attendance- George Maendel, Randy Hayes, Carrie Peavey, Ginny Walker, Karen York, Hannah Hatfield, Herman Peaslee, Richard Gagliardi, Jenis Robbins, Ami Stairs, Billy and Bill Johnston, Sandy and Ed George, Charlie Palmer, Ed Win

Minutes: George made motion to accept last week's minutes as written, Randy seconded it, and the motion passed unanimously.

Agenda: George a made motion to accept agenda with the addition to New Business of Lenora's Request, and Roads to Old Business. Carrie seconded it and the motion passed unanimously.

Open to the Public: Jenis wanted to know where the legal end of Montville's part of New Ireland Road was. He wants to put a gate up at the end of it and wants to be sure it is in the right place. George said he will find paperwork on the road and find out. Jenis said he's ready to put the 6 culverts in on the New Ireland Rd. and to gravel part of the road as well.

The Selectmen had ok-ed this work to be done last year at a selectmen's meeting. Jenis said he is willing to pay for some of the gravel to do this work. Randy asked who would be putting the culverts in. Jenis said Lucas Construction. George said that there is an article on the town warrant asking the town if we can accept donations. Jenis said he already has paid for gravel, at no cost to the town. Lester was concerned that the road committee had not been informed that there was work being done and money being spent on the New Ireland Rd. Randy said that Jenis had come to a selectmen's meeting (5/24/05) requesting ditching and culverts, and offering gravel. George and Randy both said that the money for the ditching that was done to the New Ireland Rd was spent from the summer roads budget. Lester thought that the Road Committee was here to monitor this kind of work and spending. Herman wanted to be sure that all offers of donations to the town be accepted or denied in a public meeting of the selectmen. Jenis asked if he could bring an excavator in to install the culverts even though the road is posted. George and Herman added that David Harriman (road commissioner) needs to be involved in the culvert installations. Jenis agreed that he would want David there, anyway. Jenis estimated that the cost of gravel to do from Dean Bartlett's to Steve Mathieson's would be \$5400 and Jenis offered to pay for half of that. George offered that since there was \$11,000 already spent on the New Ireland road for the ditching, that the town may not want to spend any more on that road right now. Jenis said to let him know when there was a decision made. George said yes, he would.

Lester gave the Selectmen an application for the tax assessors to consider.

George wondered if there needed to be more documentation. Lester said no.

George said it would go into the assessment changes for 06.

Ed George brought an application for abatement, and stated that he has submitted this application numerous times before and that he would like a written response to the application, accepting the abatement or with reasons for it being denied. Randy agreed that the BOS would send a letter.

Billy asked why the current audit is not in the town warrant. George said it is not ready yet. Billy asked when it would be ready. George said he didn't know. He also said the auditors were here all day on Friday and that there was confusion that occurred during the transfer

of data from the old computer program to the new one. And that the auditors had just submitted last years totals to work with. George was not sure if the confusion had been clarified. The auditor said that if the numbers were all right the audit would be ready by Saturday (town meeting day).

Ginny asked if it is legal to vote on an article about ordinances that had been written incorrectly. MMA says that the article should be written "Shall an ordinance (ordinance name here) be enacted." It is written in the current town warrant "To see if the town will adopt (ordinance name)..." George said that we will go with what is printed to the town meeting and then speak to MMA. Randy said if it is challenged on the floor, then it will have to be addressed right then. Ginny offered that the Selectmen are supposed to do things the right way. George said that the wording cannot be changed after printing.

Ami said that she felt like time she spent on helping to draft the warrant was wasted, because the warrant that was printed was different from the one she had last seen. George said that the warrant in the book is the one the selectmen voted on in a selectmen's meeting. Ami disagreed. (Though she had not been present for the Selectmen's meeting where the warrant was finally decided and voted on) Charlie wondered why Article #22 (about giving the Selectors authority to dispose of old town equipment as they see fit) was on the warrant, when it was on the warrant last year. Randy said it's on again because it isn't a standing policy, and must be voted on each year, unless we vote for it to be a standing policy.

Karen asked if the town has a Dunns#. George asked what this was. Karen said a Dunn and Bradstreet Number. George said no.

Annual report: Roads; Carrie reported that she was asked why the Halldale Rd had holes in the road with sticks and little flags, instead of the town filling them. George asked if anyone had informed David of this. Charlie said Haystack Rd has holes too and that he filled one himself. Carrie said she has not been contacting David because she feels like he gets defiant and offended when talking about his job with the Selectors. Ed Win said he contacted David on March 10 about 2 inches of slush on the road. Ed went off the road on 220 going up towards Knox Ridge, and was very concerned about the safety of our roads. David informed him that Construction Unlimited is contracted by the town to do winter maintenance on that road. George said there haven't been any complaints about Construction Unlimited's work yet this winter. Ed Win wanted to make sure the town and anyone responsible knew that the poor maintenance of our roads is a lethal issue. Herman reported that the Road Committee is having a meeting Wednesday the 22nd at 7pm.

Treasurers Warrant: #7 for \$2061.78 was accepted and signed unanimously.

Lester wondered how much the town had in the bank currently. George said he didn't know. And Hannah acting as deputy treasurer had not looked before the meeting. George said Amanda did not include anything on the warrant that we couldn't cover in our account.

Town Meeting: Richard asked when it starts. George answered 10 o'clock. Karen brought up that the fire department will host the lunch at the Community Center/Grange Hall and that donations of food are still very welcome. It was reported that someone from Sullivan's Waste Disposal

will be at the town meeting and Carrie said Pinkerton's will be represented as well.

Letter from Lenora: Lenora has requested that the town relieve her from all personal liability to the town, associated with her former jobs. Sandy clarified that there was no audit for this year yet. George said that her letter would be signed when the audit come in.

Selectmen's Reports: Randy reported that Esther Mathieson wants the New Ireland Rd. attended to and says it is now as wide as 220. Randy said he looked at it and suggested ditching.

Animal Control: Randy asked if Mark Pantalone has a facility of his own that he could use while the town is looking to find a Shelter for stray animals (since Eagle Top is no longer in business). It seems mark does not have the ability to house strays. George said the town must have an agreement with any facility we use. George has requested contracts from both Kennebec and Knox shelters. Randy wants to know if the Humane Society can be used and will do more research on this. Carrie said that our Vet is already working with towns that use Knox. And added that Mark does not care which facility the town decides on. He also wants to know what the current plan is if someone calls about an animal. George found out that the ACO is responsible to pick up cats if there are calls about them. Ed Win asked how many animals get picked up by the town in a year. George answered 6 or so. Ed asked does the town take big animals? George said we don't need to. George said the Board of Directors at Kennebec will consider Montville as a member town on Thursday the 23rd. Mark cannot pick up any animals until we have a contract to take them somewhere. Barbara suggested that one of the shelters might take us before a usual contract would start, because of our unexpected circumstances.

Carrie made motion to adjourn, Randy seconded it, and the motion passed unanimously at 8:02pm.

Sign:  
Sign:  
Sign:

## Montville Selectmen's Meeting March 28 2006

1. Call to order at 7pm: In Attendance – Dianna gallant, Ginny Walker, Lester Turner, Barbara Boulay, John Boulay, Linwood Mitchell, Herman Peaslee, Karen York, Hannah Hatfield, Amanda Walrad, Randy Hayes, Ami Stairs, Abbie Hills, Bernice Nadler, George Maendel.
2. Agenda: **Randy made a motion to accept the agenda Ami seconded, the motion passed unanimously.**
3. Elect Chairperson: **Randy made a motion to elect Amanda as chair of the Select Board, Ami seconded, the motion passed unanimously.**

#### 4. New Business

- a. Discuss and define duties of each board member: Amanda said she would be in the Selectmen's office on Wednesdays and Fridays at first to update assessments and the computer program. Randy is interested in focusing on roads. Ami is flexible and interested in Roads and overseeing the poor. Amanda will write up duties to read and approve for next week.
- b. Discuss and define employee duties: There is currently a written description for the transfer station employees. All employees need clear descriptions of duties and procedures. Amanda will draft up these up for Selector input for next meeting.
- c. Covered in b.
- d. Discuss Reorganization of Selectmen's Office: Need filing cabinets. Karen said John York is aware of what needs to be done at the town office to bring the vault up to code. BOS decided to all go together to get office and storage supplies on Friday. Amanda suggested that at some point volunteers could come in to help clean up and sort out the vault and selectmen's office.

#### 5. Old Business

- a. Road Maintenance: Randy reported that the culverts on Choate rd and Haystack Mountain rd. are crumbling and getting bad. David Harriman has been rock raking, and needs 3-4 yards of gravel,,. The ton truck is up on blocks and Randy doesn't know why. Randy suggested working first on bushing along many roads to eventually ditch. Karen offered that John York knows the rules on flaggers needed when chipping and cutting brush on a public way. Amanda suggested that pictures of the roads (before during and after maintenance) would be helpful for tracking the progress of roads. She suggested there be vital statistics kept of all roads and their condition, maintenance plans, and completions. Randy wants to work closely with the road committee in making these road plans and implementing them. Amanda mentioned that Liberty BOS has invited the Montville BOS to discuss how the boards might work together, Ami, Randy, and Amanda all verbally agreed that they would find time to meet.
  - b. Auditor: Amanda reported that 2004 audit is 13 months late, and 2005 audit is not ready yet. There has been a lot of miscommunication and confusion about how things transferred from one program to our current programs. Amanda suggests to start clean the town hire an other auditor to work with Newberg Associates (computer programmers of our current system) and Kiel Hood (current auditor) to insure that all numbers are clear and accountable going into the future.
6. Treasurers Warrant: #8 was amended to hold back a bill from Hutchins Brothers that seemed high. **Amended warrant at \$55,311.74 was accepted and signed by all 3 Selectmen.**
  7. Selectmen's Report: Amanda suggested we get signs for the town office and make the egress handicapped accessible, and test water. Lester offered to pick up a

water test kit. Ami offered to arrange for the sign and accessibility work to get done,

**Amanda made a motion to appoint Dianna Gallant and Bernice Nadler to the Planning Board as alternates. Ami seconded and the motion passed unanimously.**

**Selectors signed Deputy Fire Warden appointments for Richard Peavey, mark Pantalone, and Linwood Mitchell.**

Barbara Boulay submitted her resignation as registrar of voters. **Amanda made a motion to accept her resignation, Randy seconded it, the motion passed unanimously.**

**Ami made a motion to appoint Abbie Hills as Registrar of voters, Randy seconded the motion and it passed unanimously.**

Barbara submitted a statement to the Board addressing damage to her car that happened in the town office parking lot.

8. Open to the public: Herman was concerned about the legality of voting at town meeting to take out a loan for a new truck with no hard figures on what that truck will cost.

Karen submitted copies of the updated Emergency Management Plan to the Board. She also mentioned that the EMP mandates that employees of the town must have EMP training (Free!) and that the BOS must have training too. Some of these trainings can be done on line. Karen also mentioned that the Fire Station is ready to drill the new well over there. Lester was concerned about the quality of the ground water over there. Karen asked Lester to speak with John about it, and added that the water there needs to be potable. Randy added that someone from the VFD should be there while the well is being drilled.

Herman reported that there are Road committee meetings on the 4<sup>th</sup> Wednesdays, and that if the BOS wanted one at another time that that could be arranged if it was with enough advance notice.

Ginny would like a list of abatements and supplements to last years tax commitment.

**Officers that need appointing (or re-appointing) are: Constable, Animal control Office, Health Officers, and E911 Officer.** Greg Hills requested a meeting with the BOS for Tuesday the 4<sup>th</sup> of April at 6:30 pm to discuss his experience with E911.

Adjourn: **Amanda made a motion to adjourn at 9:05pm, Randy seconded it, and the motion passed unanimously.**

Montville Selectmen's Meeting April 4, 2006

9. Call to order at 7:00 pm: In Attendance –Lester Turner, Karen York, Hannah Hatfield, Amanda Walrad, Randy Hayes, Ami Stairs, Abbie Hills, Bob Delio, Mark Pantalone, Greg Hills, John Bednarik.
10. Agenda: **Randy made a motion to accept the agenda Ami seconded, the motion passed unanimously.**
11. Motion to accept the minutes, passed.
12. New Business/Open to the Public
  - a. Mark Pantalone, ACO, asked to be recognized.
    - i. Needed to discuss the Knox Animal Shelter application, and to request a copy of the key.
    - ii. Also suggested into looking at the online registration for dogs, to make it more convenient for owners.
    - iii. The dog warrant, for overdue registration
  - b. Debi Stevens asked to be recognized. Discussion of the Town House foundation, grant writing options (Bob Delio and Linda Dartt were also on hand). The 4/25/06 Select board meeting will have the Town house/Debi Stevens on the Agenda to further discuss options and grants.  
**NOTE:** Board mentioned importance of a Building Committee.
  - c. John Bednarik asked about his abatement. Stated he spoke with George Maendel and the past board had agreed that he should receive one. Amanda stated that she still is sorting the office and has been unable to locate the form at this time. However the process would be completed as soon as it was found. Made a suggestion to the Board that they make finding all missing documents a priority.
  - d. Greg gave a presentation on the E-911 process and history.
  - e. Board needs to work on all paperwork for the MMA renewal.
13. Old Business
  - a. Outstanding Appointments: Code Enforcement Officer (CEO), Health Officer, E-911 Addressing Officer, Licensed Plumbing Inspector (LPI), Emergency Management Director (EMD).
    - i. CEO, LPI: looking at other possible people besides Don Harriman Mark Pantalone voiced an interest as CEO, stating that he would do the job for \$15 per hour and mileage, all fees collected would come back to town coffers. Bob Delio cautioned the board about hourly waged CEO's, as they could potentially create work for themselves. Mark encouraged the board to look at others to see if anyone is more qualified. Also stated that he would not allow the board to put him in a place where he felt unsafe doing his job.
    - ii. Looking at options of nurses that live in town as Health officer. Martha Coleman, Debi Lasky, Lisa Jiminez and Michelle Schmidt were all possible candidates.
    - iii. E-911 Addressing Officer: Ami Stairs appointed, Greg Hills appointed as Deputy.
    - iv. Lester Turner Appointed as Deputy Road Commissioner.

**14. Treasurers Warrant: #9 included a bill from Hutchins Brothers. **Warrant at \$7997.53 was accepted and signed by all 3 Selectmen.****

**15. Selectmen's Report:**

- a. Amanda: there will be no official Select board meeting on 4/11/06. The Board is meeting with Liberty on 4/10 at 7 pm
  - i. It was decided that the Road Committee should meet in 4/10 to discuss the current conditions of the roads, and their recommendations. There are culverts that need replacing and an overall plan for the roads needs to be brought forward. There has been no backlash about the New Ireland Road.
- b. Cross has begun drilling at the Fire House. Lester asked permission to be on hand for the process.
- c. The file cases and shelves have arrived and the organization can begin for the Select board's office and vault.
- d. Hannah requested assistance from Amanda with her new position
- e. Claude, from Newburgh Associates, will be in on Friday to work on computer issues and training assessors on programs.
- f. Discussion of the Responsibilities of the Board members. Randy stated he would read later and sign.
- g. Financial policy will be completed next week.
- h. Sign for Town Office: prices ranged from \$190 for a 24"x36" aluminum to \$470 for 3'x4' wood. It was decided to order a 24'x36' wooden sign for \$275, to be printed on both sides. Handicap parking signs will be ordered at the same time.
- i. License plates have arrived for registrations.
- j. Hidden Valley Camp via mail will be in to discuss:
  - i. Wants trashed picked up. Knows fees have changed. Recommended that prices are raised to match Sullivan's.
  - ii. Wants road graded, when camp is not in session
  - iii. Wants to pick up table George Maendel borrowed.

**Adjourn: Amanda made a motion to adjourn at 9:30pm, Randy seconded it, and the motion passed unanimously.**

## Montville Selectmen's Meeting April 18, 2006

(no meeting on 4/11/06)

16. Call to order at 7:15 pm: In Attendance –Lester Turner, Karen York, Hannah Hatfield, Amanda Walrad, Randy Hayes, Ami Stairs, Abbie Hills, Don Harriman, Carrie Peavey, Ginny Walker.
17. Agenda: **Ami made a motion to accept the agenda Randy seconded, the motion passed unanimously.**
18. Minutes: **Ami made a motion to accept the minutes Randy seconded, the motion passed unanimously.**
19. Open to the Public

- a. Road Committee requests an official list of roads, and mileage thereof, that the town is contracting out for Winter Road Maintenance.
- b. Fire Truck #3 is currently out of service, due to a leaking tank.
- c. Dave's Work requested a signing off of their annual Junk Yard permit.

20. New Business

- a. **Randy made motion to reword of the ACO Ordinance to ACO Policy , seconded by Ami; passed.**
- b. **Randy made a motion to accept the amended ACO policies and duties and responsibilities Policies as written, seconded by Ami; Passed.**
- c. Signed the Historical Society letter, giving permission to seek grant money on behalf of the town.
- d. **Ami made a motion to change the word "Ordinance" to Policy, in reference to the Constable duties and Responsibilities, Randy seconded; passed. Randy made a motion to accept the amended Constable Duties and Responsibilities Policy, Ami Seconded; Passed.**
- e. Road Employee update: David Harriman resigned, need for a temporary employee; no need for a full time employee at this time. After April 22<sup>nd</sup> Randy will contact Dig Safe and make grading and road repair plans accordingly. Would like to wait until after Road Committee meets and makes recommendations. Randy will gather all necessary information for the temporary employee, and have him prepare and sign all necessary documents. **Randy made a motion to place an ad in the paper for a part-time/seasonal employee to do ditching and brush cutting, etc., Ami seconded; passed**

21. Old Business

- a. Selectman's Duty policy: **Randy made a motion to accept as read, Ami seconded; passed.**
- b. CEO policy changed to read "a minimum of \$150 per day, after 30 day notice sent. Each day a new violation.", as recommended by CEO Don Harriman. **Randy made a motion to accept the recommendation put forth by Don, Ami Seconded; Passed.**
- c. Don Harriman:
  - i. Stated that he would like to see all residents treated the same (i.e. one junkyard, all junkyards) Board supports this decision; He takes direction from the state, would like selectmen to formulate and sign a letter stating what will be required of him to do. He would like a list of the letter recipients of the 30-day compliance letter, so he can speak with them ahead of time.
  - ii. Would be able to give regular updates at the selectmen's meetings.
  - iii. Suggested an "intent to build" or "Building notification" form, to be able to track changes in town property.
  - iv. Suggested a two week public notice being placed in the paper stating new town policies.
  - v. Requested \$3,000 yearly preferably in 3 payments, last installment before Christmas.
  - vi. Use his cell to contact him for business 323-8209

- d. Appointments:
    - i. **Amanda made a motion to appoint Don Harriman as town CEO and LPI, Randy seconded the motion and it passed. Don will receive \$3000 for COE and \$500 plus all fees collected for LPI.**
    - ii. Health Officer: Colleen Wynn has been approached, and is considering the position.
    - iii. Elections Warden: Ginny Walker is considering position
    - iv. EMD: decision may be made by end of month.
  - e. Town Sign: Amanda will edit banner in the middle to read “Incorporated in 1807”. **Amanda made a motion to order new town sign, Randy seconded; passed.** Steve Lucas has volunteered his time to dig the holes to place the sign. **Ami made a motion to accept Steve’s donation, Randy seconded; passed.** Norman Fuller will be placing the sign, and his written estimate will include all areas of the town house that he was asked to address.
  - f. Landscaping: Steve Lucas has gravel at his pit for finishing the landscaping at the Town house, including covering the septic. Lester Turner has volunteered his time, if Steve will drop a dozer at the Town Office. Chris Schmidt has volunteered to move the flagpole to the Town Office, so it can be utilized.
  - g. Road work:
    - i. Choate Road and Center Road will have culverts replaced, waiting for one more contract to come in before work will begin.
    - ii. Steve Palmer is a potential person to contact about small contracts.
    - iii. All road jobs will be spelled out in detail and cost before being considered.
  - h. Selectmen to meet tomorrow (4/19/06) to begin reorganizing their office.
- 22. Treasurer’s Warrant: #10 Warrant at \$8701.98 was accepted and signed by all 3 Selectmen.**
- 23. Selectmen’s Report:**
- a. Randy is working with the Fire Chief to decide where the water line will go to the Fire House.
  - b. Jack Martin offered \$1500 for sander, decided it should be offered as a bid to all interested parties.
  - c. Sarensen Leibler’s letter: discussed with Liberty board, could do a joint letter to the paper. Decided to have no response. Board did decide to pay any Library fees that are uncovered by Montville residents.
  - d. General Assistance Ordinance signed by board.
  - e. GMO update: Board agrees to support the Grassroots plan to go forward for further research.
- Adjourn: Amanda made a motion to adjourn at 10:05 pm, Randy seconded it, and the motion passed unanimously.**

Randy Hayes, 2<sup>nd</sup> Selectperson\_\_\_\_\_

Ami Stairs, 3<sup>rd</sup> Selectperson\_\_\_\_\_

## Selectmen's Meeting April 25, 2006

1. Call to Order: at 7pm. In attendance: Charlie Palmer, Dan McGovern, Jim Guerra  
Les Fossel, Fred Gomkowski, John Perkins, Ami Stairs, Randy Hayes, Amanda  
Walrad, Bob Delio, Debi Stevens, Debbie Lasky, Karen York, Scott King, Ginny Walker,  
Hannah Hatfield,

2. Acceptance of Agenda: **Ami made motion to accept as written, Randy 2<sup>nd</sup>, and the motion passed.**

3. Minutes: **Amanda made a motion to pass last week's minutes with the following amendments: Norman Fuller was to be asked to do the sign. And Steve Lucas has top soil not "gravel" at his pit for finishing off the landscaping here at the town office. Ami Seconded and the motion passed.**

4. Open to the public: Ginny was given permission to buy flags for the cemeteries for Memorial Day. Ginny also reported that there is money in trust for the up keep of Mt Repose Cemetery.

Karen submitted Risk Management Outline from MMA (attached). She also submitted 3 grants to be signed by the BOS. Amanda signed Matching grant applications. **Amanda made motion to move forward with grants, Ami seconded, the motion passed.**

**Amanda stated all employees must have safety policies.**

Dan and Jim from Tri-County Transfer Presented an overview of their facility in Union and left contact information for the town to consider as a solid waste option for Montville. They will remain in touch via e-mail.

5. New Business:

- Les Fossel/ Town House Repair
  - Les and Fred answered questions about what their bid entailed. They affirmed that change orders would be submitted to a contact person, that the job would be guaranteed and that an approximate start date would be included in contract. Fall was the earliest possible time they could start. They said they would work around times the Building was in use.
- Town Office Work:
  - Norman Fuller estimated the ramp for handicapped accessibility would cost him \$983 . Norman also looked at foundation and will submit an estimate for that as well. Ami will research on getting the painting done.
- Tax Anticipation Note
  - Put on hold till the BOS researches loan rates on Friday for the transfer truck.
- Transfer Truck:
  - Randy got a quote from Freight Liner for the truck including cleaning up and installing crusher at \$58,000.

- **Randy made motion to accept this proposal with a standard transmission. Ami seconded the motion and it passed unanimously.**
  - Demo weekend:
    - **Ami made motion to have demo weekend on June 24 and 25. Randy seconded and the motion passed unanimously.**
6. Old Business:
- Auditor: Amanda has contacted our Auditor about receiving our audit and clearing up adjustments they made to our systems. There has been no response back from them.
  - Road Employee:
    - Jonathan Perkins has been hired.
    - Other applications will be honored for another 3-4 weeks
    - **Randy made motion to pay Jonathan 15\$/hr, Ami seconded and it passed unanimously.**
  - Choate/Center Rd Culverts:
    - Steve Lucas was chosen to do the Choate and Center Road culverts.
    - Linwood (Last name?) might be able to do the cold patch.
  - Selectmen's office reorganization: Coming along.
  - Appointments:
    - Randy made a motion to appoint John York as EMD and Karen as Deputy EMD. Ami seconded and it passed unanimously.
    - Ami made a motion to appoint Ginny as Election Warden, Randy seconded it and it passed unanimously.
7. Treasurer's Warrant: BOS signed 3 edits from previous warrants. Current warrant was for \$54,375.70 and included a school payment.
8. Selectmen's Report
- Amanda says its time to get serious about assessing
  - Randy has been cleaning out garage and taking inventory
9. Correspondence: A pole easement for Everett Lingely was signed.
10. Open to Public:
- The office is not aware of any Junk Yard Permits on hand. This next week a notice will run in the paper about the state mandates for junkyards. To become a Permitted Junkyard there has to be: A Public Hearing, a Town Application filled out, certified letters stating intent to all abutters of property for their consent. If approved, the proposal for junk yard must come before the BOS for review. Then the state application must be filed with them.
- BOS will consider a stipend for the EMD at the next selectmen's meeting.
- Scot King discussed more local options for fixing up the Town House. Scot will bring a more concrete and local proposal to the BOS for the Town House foundation.
- Debi Stevens is still working on donations and grants for the Town House Reno.
- Laura Hatfield was tapped as a candidate for a sign painter for town buildings. Hannah will get in touch.
11. Adjourn: Amanda made a motion to adjourn at 8:45, Randy seconded, motion passed unanimously.

## Montville Selectmen's Meeting April 18, 2006

(No meeting on 5/9/06)

24. Call to order at 7:02 pm: In Attendance – Karen York, Amanda Walrad, Randy Hayes, Ami Stairs, Abbie Hills, and Herman Peaslee.
25. Agenda: **Ami made a motion to accept the agenda Randy seconded, the motion passed unanimously.**
26. Minutes: **Amanda made a motion to amend the minutes to state “Linwood Mitchell” in reference to the cold patching. Randy seconded.**
  - a. **Ami made a motion to accept the amended minutes Randy seconded, the motion passed unanimously.**
27. Open to the Public
  - a. Karen York asked to be recognized (see attached) in reference to the National Flood Insurance Program. **Town must enact an ordinance, to have access to additional funds from FEMA.**
  - b. Stated that this year is a good year for a major hurricane in the mid-coast area; EMD has to have a plan in place.
  - c. The fire truck (that is currently out of service) can be welded; should be small or no cost, will double check.
  - d. Waldo County Emergency Management has a long list of items that the town must undertake.
28. New Business
  - a. Appointments:
    - i. No issues with the ACO appointment.
    - ii. Comprehensive Plan Committee held first meeting. Board has right to appoint as many as needed, for as long as necessary.
      1. Board Appointed: 3 year term: Chris Schmidt, Tom Donahue, Jen Gunderman-King; 2 year term: Greg Hills, Billie Johnston, Bob Delio; 1 year term: Ginny Walker, Mike Hannan, Bill Johnston.
    - iii. John York was reappointed as Fire Warden.
    - iv. Stipend for EMD was set at \$1000. **Randy recommended said amount, Amanda 2<sup>nd</sup> Passed.**
    - v. Constable Stipend: **Randy recommended \$500, Ami 2<sup>nd</sup>; Passed**
  - b. April Hartley called to discuss the safety at 220/Halldale road intersection. Amanda spoke with David Allen (DOT Local Planning Office) who **suggested writing a letter to Dale Doughty explaining the situation; mail it out very soon so it can potentially be considered as a Safety Project this summer.**
  - c. David Gould was hired as a second part time town road employee; a state certified grader operator. Hired for bush cutting. **Amanda made a motion to use the DOT State Wages as guidelines for payment of Road employees, Ami 2<sup>nd</sup>. Passed. (make a copy of said Wage guidelines available to Hannah)**

- d. Board will begin working on assessment work for the 2006 Commitment. (i.e. Homestead Exemption , Farmland, etc applications)
- e. Board discussed holding Business Meetings every other Tuesday, with alternate Tuesdays being Board work meetings. All meetings are still open to the public. **Amanda made a motion to hold Board Business meetings every other Tuesday, beginning immediately; Randy 2<sup>nd</sup>; Passed.**

29. Old Business

- a. Town office work
  - i. Norman Fuller will give bid tomorrow, to Ami.
  - ii. Mike Woodbury still has not returned a bid, for painting.
  - iii. Paul Norwood, highly recommended, will be stopping by to look at building and give a bid.
- b. **Work needs to begin on the Town House immediately, issues with supports under building.**
- c. Work on culverts will begin next week, by Steve Lucas.  
\*\*\*\* Karen York is a certified flagger\*\*\*\*
- d. **Amanda will make calls to recommended Health Officers**

30. Treasurer's Warrant: #13 Warrant at \$4243.42 was accepted and signed by all **3 Selectmen.**

31. Selectmen's Report:

- a. Ami: Bob Demurs had problems at PERC with the compactor. It wouldn't come down when activated; had to pull approximately 30 bags out, and then it worked fine. **Requested a release be signed by board so that PERC can assist as needed.** (see attached)
- b. Randy received a camp schedule from Hidden Valley Camp, requesting road maintenance.
- c. Amanda has still received no response from former auditor. Randy recommended hiring a lawyer to send a certified letter to demand audit, or to fire him. **Then recommended waiting one week before hiring new auditor, 2<sup>nd</sup> by Ami.** Passed. Amanda stated she was still waiting for return phone calls she had out to other auditors.

32. Correspondence:

- a. Bev Goodale requested one time use of the Community Hall for an exercise class. Board agreed.
- b. **Ami asked if the Board had any idea about the State Threshold for General Assistance reimbursement. Research will be done.**
- c. The town will be unable to request loans, or tax anticipation notes, because one of the requirements is last year's audit, which still has not been released. Mike Trainer (bank) will follow up.
- d. MMA sent a copy of the letter sent to the Boulay's.

Adjourn: **Amanda made a motion to adjourn at 9:12 pm, Randy seconded it, and the motion passed unanimously.**

Randy Hayes, 2<sup>nd</sup> Selectperson\_\_\_\_\_

Ami Stairs, 3<sup>rd</sup> Selectperson\_\_\_\_\_

## **Montville Selectmen's Meeting May 16, 2006**

Call to Order: 7pm, in attendance- Amanda Walrad, Randy Hayes, Ami Stairs, Ginny Walker, Karen York, Hannah Hatfield, Charlie Palmer, Tom Carter, Jay LeGore, Lester Turner

Minutes: **Amanda made a motion to accept last week's minutes with the addition of contacting Scott King under old business #4. Randy seconded it, and the motion passed unanimously.**

Agenda: **Amanda made a motion to accept agenda, Ami seconded it and the motion passed unanimously.**

### Open to the Public:

- It was suggested that all Randy's work and research and plans on roads be documented so that the road committee and the town know what has been done and what the future plans are for each road. Randy said "can do". Road committee will help documenting the vital statistics of each road.
- Another budget committee member needs to be appointed to have a full board.
- Karen York submitted a recommendation for Tom Carter to be EMD. **Amanda made a motion to accept John York's resignation from EMD, Ami seconded it, and the motion passed unanimously. Amanda made a motion to appoint Tom Carter as the EMD for Montville, Ami seconded it, and the motion passed unanimously.**
- Karen will talk to Dale about doing NIMS trainings here in Montville. Selectors, Clerks, and Treasurers must receive this emergency training.
- There was discussion about town equipment and junk for sale. Randy said he would inventory sellable equipment, find honest prices and put them in the paper. Lester said there has already been interest in the SS sander and the Kodiak.
- The transfer station pad and hot top project is in the scope of this years plan.
- Pay for Deputy Tax Collector and Clerk was discussed. Hannah needs to set hours for Tax Collecting. Amanda suggested that the board may allow for a *couple* hours a week of deputy hours. Amanda suggested that Hannah and Abbie figure out how to balance the jobs without a lot of expense to the town. The issue will be revisited in executive session after more thought is given to the matter.

### Assessor Work:

- June 1 is the deadline for Homestead exemptions and transfers.
- August 21 is the goal for the tax commitment date.

### Auditor:

- Keel Hood will be in tomorrow to clarify data and has indicated that the audit will be complete and in our hands 5 days from then.

### Bond Counsel:

- Amanda made motion to retain Mike Trainer from Eaton Financial as bond counsel. Ami seconded it, and the motion passed unanimously.

#### Town Office:

- Amanda will call MMA about what materials must be used for the base of the handicapped ramp. Norm Fuller submitted bid to do the ramp for \$983.
- Paul Norwood submitted a bid of \$1350-1800 (50% up front) for painting. Amanda asked for a start date, completion date and wants to offer no money before the start of the jobs, before a motion is made on this.
- **Amanda made a motion to hire Lester Turner at state wages to rototill the town office, Randy seconded it and the motion passed 2-1 (Ami opposed).** Then Steve Lucas can bring back the loam, and the flag pole and sign can be set.
- Amanda will get bids for paving on Friday. St Clair, Discount Paving, Lane Construction, and Mariners were mentioned as possibilities.

#### Health Officer:

- Amanda will contact Michelle Schmidt and Donna Hannan about the position.

#### Treasurers Warrant:

- Warrants #14 for \$6358.43 and #15 for \$6358.43 were signed by the whole board.

#### Selectmen's Report:

- A member of the road committee must sign the Halldale Safety statement for the State.
- Amanda will call Courier Publications to find out how to submit free public service announcements.
- Hannah will provide Selectors with and appropriations report.
- The compactor at the transfer station is acting up. Randy will go with Bob Demers to assess the condition and possible repairs.
- Choate Rd needs Dig Safe paint again before the culverts can be sunk or repaired.
- Weston's need a culvert at their driveway, and the Byses on the North Ridge Rd may too.
- Issues about gating discontinued roads are clearing up. If the road is deeded back to a resident then the resident can gate it. If there is no deed, one can "soft gate" (no lock).
- The little part of the Kingdom Rd is often not graded. Randy says it will be.

#### Correspondence:

- Les Fossel cannot jack up the building until fall. Scot King said he could do it sooner but has not provided the town with proof of insurance. He has been asked to jack and support the building only. Anything else warrants a change order.
- Grange Hall rental for May 26<sup>th</sup>.

#### Open to Public:

- Abbie suggested the Selectors give advance notice to the office if they will not be in on Tuesday evenings for office meetings.
- Karen said the back of the fire house needs to get cleaned up to do the rest of the well and to have space to train. Ginny will find name of someone who can take that metal on Demolition day.
- There will be a Field Day meeting at fire house on Saturday at 8:30 am.
- The Field Day will be on August 5<sup>th</sup>
- Amanda will research vendors for Demo day

- There needs to be a fee schedule for TVs, fridges, tires, etc.
- The making more keys to the garage was discussed and not decided on.
- Karen warned that dogs have been poisoned in our town.

Adjourn: **Amanda made motion to adjourn, Ami seconded and the motion passed unanimously.**

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## BOARD OF SELECTMEN MEETING MINUTES

May 23, 2006, 7pm

**Present: Amanda Walrad, Randy Hayes, Hannah Hatfield, Ami Stairs came in later.**

7pm- Meeting Called to Order

7pm- Discussion regarding the current condition of the roads. Randy noted that the rain and the limited use of our grader due to repair were causing some strain on completing work. John Perkins works on weekends and evening mostly and with the exception of one good day, if it isn't the rain, the grader is down. Discussed bringing in some gravel for Haystack Mountain Road and North Trotting. Morrill Road needs serious work too. Discussed the Butler culverts on the Choate Road and covering them with gravel verses resetting them. Randy thinks gravel will work. Amanda wants them reset. Randy informed Amanda that Dave Gould was unavailable as there is much-needed repair on Appleton roads. Randy not sure if he will work again. Discussed hiring out more work verses hiring more in house labor. Discussed asking Charles and Jack to bush. Randy will ask them. Jon Boulay is finishing up cold patch. Need to hire someone for FEMA work.

7:45pm- Treasurer's Warrant #16 for \$10,150.78 was executed.

7:55pm- Amanda drafted letters to contractors, Randy reviewed correspondence.

8:23pm- Meeting Adjourned

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## Montville Selectmen's Meeting May 30, 2006

33. Call to order at 7:00 pm: In Attendance – Amanda Walrad, Randy Hayes, Ami Stairs, Abbie Hills, Ginny Walker, Tom Carter, Jon Perkins and Lester Turner.
34. Agenda: **Ami made a motion to accept the agenda Randy seconded, the motion passed unanimously.**
35. Minutes: **Amanda made a motion to accept the amended minutes Ami seconded, the motion passed unanimously.**
36. Open to the Public

- a. Tom Carter attended the EMA meeting Tuesday, May 23, introduced to group by John York. There is a \$200 grant available to be used for trainings, materials etc, as needed. Submit bills to Waldo County EMA. Reminder about the training on 6/10.
- b. Ginny: Mt Repose has a tree down; she asked Charles and Jack to remove.
- c. Randy requested that whenever a piece of mowing equipment goes down, they take it to be repaired.
- d. Lester tilled the front yard. Lucas needs to remove rocks and bring in topsoil.
- e. Gravel needs to be put in place at Butler's driveway on Choate Road
- f. Fees set for Roll Off: \$2 per tire, \$5 for large truck, max of 4; \$20 per appliance
- g. Wait on reprinting of ordinances until new copier arrives.
- h. Allowed the Fire Department to fund the transmitter, signed request.
- i. Jon requested the Cox Machine be paid ASAP for his quick repair to the grader.

### 37. New Business

- a. Have Audit, Abbie requested a copy to provide additional copies to the public.
- b. Road vitals, etc
  - i. A folder for road repairs was requested to be kept.
  - ii. Culvert repair: nearly all culverts in town need replacement
  - iii. Jon needs gravel on roads he's grading. Specifically Haystack Mountain Road and culvert before bridge on Halldale.
  - iv. Lester can be available to order gravel
  - v. Randy will speak to Lucas about holding a bill for \$10000, and deliver gravel as needed.
  - vi. Haystack, Thompson, No. Ridge, Morrill, Choate , So Trotting Park, etc are order of need for work.
  - vii. Coal patching to be done this week
  - viii. Have the company that grader was purchased from and have it serviced needs much for inspection (tires, brakes, etc.)
- c. New copier: Amanda will call the state and complete research.

### 38. Old Business

- a. Need return of service, town meeting minutes, warrant, etc, call MMA
- b. Sent notices to Paul and Norman
- c. Health Officer: Michelle Schmidt interested
- d. Still need Budget Committee appointees

### **39. Treasurer's Warrant: #17 Warrant at \$14942.31 was accepted and signed by all 3 Selectmen.**

### 40. Selectmen's Report:

- a. CEO wants to resign
- b. David Gould no longer works for town
- c. Charles prefers brush work, Jack currently too busy; GW Martin also interested
- d. Ami to explore driveway tarring options

- e. Lucas bid for driveway too expensive, right now
41. Correspondence:

**Adjourn: Amanda made a motion to adjourn at 8:30 pm, Randy seconded it, and the motion passed unanimously.**

Amanda Walrad, 1<sup>st</sup> Selectperson\_\_\_\_\_

Randy Hayes, 2<sup>nd</sup> Selectperson\_\_\_\_\_

Ami Stairs, 3<sup>rd</sup> Selectperson\_\_\_\_\_

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## BOARD OF SELECTMEN MEETING MINUTES

JUNE 6, 2006, 7PM

**Present: Amanda Walrad, Ami Stairs, Jack Hills, Lester Turner, Karen York, Hannah Hatfield, Marie Pottle, Ginny Walker.**

7pm- Meeting Called to Order

7pm-Marie Pottle asked to be addressed regarding clarification of her Map/Lot in lieu of a survey she wanted to have done. She also wanted to follow up with a Veterans Exemption Application. Ami made copies of all pertinent documents and Amanda said she would follow up with Marie in the morning after she had time to review the Maps.

7:30pm-Jack Hills was addressed by Amanda and he was told that Ami had picked up a new lawn mower for use on town property. The old mower which is leaking fuel will be serviced in the near future or replaced if repair is deemed too costly. Jack said he and Charles would begin around the Town House before SAD Election on Tuesday.

7:45pm- Lester Turner asked for his payment for tilling the Town Office and School House property. His pay rate was set at State wage for a small tractor with operator at \$30+/-.

7:50pm-Discussion regarding the roads and grader ensued. Amanda will call Bouregaard for service on grader. Amanda addressed Ami with regard to conversation she had with Randy as Road Commissioners and it was decided that all Board Members were in favor of hiring out grading work on some roads. Amanda told Ami that the documents were sent off to Bond Counsel and we should anticipate getting a tax note shortly. Amanda to follow up with Scott King or call Fred from Les Fossil's office to shore up Town House. Amanda to follow up with Minutemen Signs. Ami and Amanda agreed to use DM & J for the demolition weekend and Mike Wallace of DM & J faxed over price sheet. Amanda to follow up with him in the morning.

8:00pm-Treasurer's Warrant #18 for \$35,215.60 was duly signed and included a payment on the general obligation loan.

8:10pm- Ginny brought in a State Flag for display when the Flagpole is moved to the Town Office. The cemetery funds were discussed. Ami and Amanda agreed that Ginny should look into finding appropriate flag holders for the veteran graves and funds would be drawn from the cemetery CD which is up in August (they believe) and the remainder from cemetery funds.

8:18pm- Karen York asked that Ami and Amanda appoint John York as Representative for the new emergency channel maintained by Thorndike. Ami made a motion to do so and Amanda seconded.

8:20pm-Meeting Adjourned

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## Montville Selectmen's Meeting June 20, 2006

1. Call to Order: 7pm, in attendance was Ami Stairs, Amanda Walrad, Randy Hayes, Ginny Walker, Karen York, Margot Hayes, Abbie Hills, Hannah Hatfield, Herman Peaslee, Linda Dart, John York, Dan and Wendy Rowland, Matthew Leavitt, John and Barbara Boulay.

2. Agenda: **Ami made a motion to accept the agenda as printed, Randy seconded it and it passed unanimously.**

3. Minutes: **Ami made motion to accept minutes as written, Randy seconded it and it passed unanimously.**

4. Open to the Public:

- Karen announced that there will be an Emergency management training (NIMS) for town officers in Liberty on July 22. And informed the Board that the VFD got a grant for traffic safety devises and vests.
- Hannah relayed that Jack Hills suggests we hire a substitute Transfer Station attendant.

5. New Business:

- A. Special Town Meeting:
  - Amanda relayed that the vote at Town Meeting (March 25, 2006) on article 31C that allowed the select board to get a loan to purchase a new truck for the trash compactor was not legally presented. This needs to be re-addressed at a special town meeting before any loan is committed to. The price parameter needs to be agreed on by the town. The truck being looked at right now by the BOS will cost \$62,000.00. The BOS is looking to get a loan for \$60,000 for this which will end up costing the town approximately \$13,600 per year for 5 years.
  - The BOS is also in the process of getting a tax anticipation note, which must be paid back this year at 4.36%/anum interest.

- Amanda said that last year we had a loss of \$30,000 and used the General Obligation Loan as “surplus”. This has made it hard for Montville to borrow, and impossible to lower taxes.
  - It was mentioned that wording in the town Warrant for the special town meeting is integral to a legal and comprehensive vote.
  - Amanda stated the need for a full time administrator for the town in the near future. Amanda said that she will work full time for 6 weeks this summer. She cannot however, do this every week for the rest of her term. Some things that need to get done which are clearly not getting done under the current system of organization are: Grant writing, project prioritizing, analyzing financial reports, researching financial options, implementing procedures, and organizing It was discussed that any new position in the governing of a town must be brought to the public 3 months before it gets voted on, so if there is to be a vote to change or add to the governing body of Montville it should be introduced at this special town meeting. Linda suggested that the town be informed of the fiscal reasons to have a town manager. Amanda stated that Montville and Liberty BOS have discussed the possibility of sharing a manager. It was suggested that we must make sure a town manager would save the town the cost of the salary of such a position
  - It has become apparent that the re-valuation was not complete. It did address house valuations but not land values. Amanda would like to have the special town meeting to occur before tax commitment.
  - Amanda and Hannah looked at a cash flow projection for the rest of this year and realize that we must be very frugal.
  - Selectors will write all the warrants for the special town meeting unless one is submitted from the public with at least 70 signatures.
  - **Amanda made a motion to have the special town meeting held on the 29<sup>th</sup> of July, Ami seconded it and the motion passed unanimously.**
  - Ginny suggested that we mail all residents a post card announcing the special town meeting and describing all articles that will be on the warrant.
  - Amanda stated that she would like the input of the Comprehensive plan committee in writing the special town meeting articles.
  - Ginny wondered if the town could vote to have its Spring town meeting on 2 consecutive days, and wondered if this special town meeting could either bring this up or let us vote for or against it right then.
  - Amanda suggested that there be an article to have the taxes split into two bills, suggesting that it would bring in revenue more consistently through the year.
  - Linda Dart reminded the Board that all employees need job descriptions.
  - Amanda said she would like to recruit Linda Dart and Shelly King to the budget committee.
- B. Tax anticipation Note: **Amanda made a motion to sign tax anticipation note. Ami seconded and the motion passed unanimously.**
  - C. Butler Culvert/Bushing:
    - Randy reported that Marsha Butler’s driveway is causing the washing out that needs to be controlled for the culvert to be properly set and

functional. Ginny suggested that Marsha be notified of this. Amanda said she'd like to see the project done.

- Randy mentioned that Lucas submitted a bill that is 50 cents more per yard than quoted. Treasurer will pay the quoted price.
  - Roger Roberts wants the culvert he had informed the board about months ago to be replaced. Randy said "can do!"
  - GW Martin is ready to bush. We have no chipper yet. GW needs to be emailed to be notified of his hiring.
  - North Trotting Park, Morse, Haystack, and Halldale roads are priority roads for getting bush work done. Herman, as chair of the road committee, would like to see each road (one at a time) get worked on to completion (making sure basic maintenance on all roads is continued). Randy said the roads that need major work first are Choate, Morrill, and Halldale. Amanda suggested the road committee be part of the weekly selectmen's meetings to make sure the board and the committee are both on the same page. Amanda will put Road Committee on the agenda for next week's meeting. Randy suggested that the committee make a road plan for the selectors to enact.
  - Dan and Wendy Rowland brought up that there is no drainage in front of their house due to the washouts this winter.
  - There is still no stop sign at the end of Morse Rd.
  - There is no guard rail there either. Ami said that Woody Mitchell is meant to get a price for Guard rails.
  - FEMA work must be done. Amanda suggested that the FEMA documents need to be reviewed so that we know what work needs to be done in what order and how.
  - Randy will contact Lucas to bring loam and ditch and dig out culverts.
- **D. New Employee: Amanda made a motion to go into executive session. Ami seconded, and it passed unanimously.** Scott Randal was hired as a Public Works employee. He has a CDL license, and will be paid state wages for all road and transfer station work. He is also qualified to do mechanical work.

#### 6. OLD BUSINESS:

- **A. Demo weekend:** Randy will ask Scott Randall to work the front-end loader for Demo Day. Ami, Hannah, Amanda and Phil will all be there throughout the weekend to help. Still seeking others to help.
- **B. Town Office Repair Bid/ Schedules:** Norm Fuller did finish the Handicapped ramp at the town office. There has been no contact from Paul Norberg about painting. Amanda will call Fred about checking out the support work that was done on the town house. Discount Paving was contacted about paving the town office driveway. They estimated that it would cost \$1,800.00 to do enough paving to cover 2 handicapped spaces. Randy says we need dig safe to fix the culvert at the end of the driveway before paving could happen.

Open to the Public: Matt Leavitt suggested that there be a call for residents' email addresses so that any town meetings, announcements and projects can be known by more people. He suggested that there be a post card sent out requesting that anyone who wants town information submit their email addresses. Karen said there can be an email sign-up

sheet at the field day. Amanda said we can use the Homestead exemption list as a start for whom to mail post cards to.

7. Treasurer's Warrant: # 20 for \$11,832.23 was signed by all 3 selectors.

8. Selectmen's Reports/Correspondence:

- Amanda wondered if some of our roads should be discontinued. And will look into this further and consider putting an article in the special town meeting warrant addressing this.
- Randy noticed that Al Foster has a gravel pit too close to the road. DEP or DOT are the ones in charge of that.
- Randy has list of old town equipment to be put in paper for bid. It was decided that the bids will be due on the 25 of July.
- Randy said the mowing is not getting done. Ginny said that one mower could get bought from the cemetery fund. **Amanda made a motion to buy one mower and 2 weed whackers, Randy seconded the motion and it passed unanimously.** It was suggested that there be a service schedule for all town equipment to be followed by employees who use them.
- The van for recyclables is up for inspection. Randy will look for a trailer to replace it instead of investing any more in it. **Amanda made a motion to look for a trailer to replace the van. Ami seconded the motion and it passed unanimously.**
- Selectors decided to compile a list of residences that need to be cleaned up in order to comply with state standards for "junk" accumulation. This list will be given to the code enforcement officer after the 4<sup>th</sup> of July.
- Randy said W.W. Earthworks is selling sand delivered for 6\$ a yard. Herman suggested we put sand out for bid.
- Amanda reported that Searsmont is looking to do another Hazardous Waste day but will not be hosting one this year.

9. Open to the Public/Eleventh Hour:

- It was suggested that it might help to have another informal/public Future of Montville meeting before the Special Town Meeting.
- Ginny suggested we calcium the dirt roads.
- Karen says that Lester Turner should take the NIMS class.

10. Adjourn: **Amanda made motion to adjourn at 10:40pm Ami seconded the motion and it passed unanimously.**

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**Amanda Walrad 1<sup>st</sup> Selector**

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**Randy Hayes 2<sup>nd</sup> Selector**

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## Montville Selectmen's Meeting June 27, 2006

42. Call to order at 7:00 pm: In Attendance – Amanda Walrad, Ami Stairs, Abbie Hills, Ginny Walker, John & Karen York, Herman Peaslee, Bob Delio, Ed George, Linda Dartt, Lester Turner and Richard Gagliardi.
43. Agenda: **Ami made a motion to accept the agenda Ami seconded, the motion passed unanimously.**
44. Minutes: **Amanda made a motion to accept the amended minutes Ami seconded, the motion passed unanimously.**
45. Open to the Public
  - a. Karen updated Lester on the NIMS training, and reminded the town officials who have not taken the training on the date and time.
  - b. Richard Gagliardi asked about the road status and potential plans. Amanda stated that due to weather and breakdowns road work is behind. The Choate and North Trotting Park Roads were a priority right now, as are the Halldale, Burnham Hill and possibly the New Ireland Roads as unfinished FEMA projects. Amanda also stated that the culvert on Marcia Butler's driveway has been completed by Steve Lucas. Rich spoke about looking at how Searsmont cares for their roads and using them as a guide; Amanda stated that there was a clear need for a long term plan for the roads, and the board is hoping for a lot of input from the Road Committee.
  - c. Karen stated that there will be a Field Day planning meeting after the 4<sup>th</sup> of July, and funds will need to be utilized.
  - d. Abbie mentioned:
    - i. Debi Stevens requested a letter of support, from anyone interested, for the grant being applied for on the Town House, and "what it means to you, the impact on the community and the future of the town".
    - ii. The Howard Road is missing a sign
    - iii. Received a complaint from a resident about CEO using inappropriate language when requesting information.
  - e. Karen asked about the mowing for the field for Field Day. Moe has agreed to mow both sides of the road. It was suggested that contacting Glendon Mehuren for haying the field might be advisable as he has graciously stepped down from the hayrides so that Clayton Larrabee can have carriage rides.
  - f. Scott Randall was asked to mow Mt Repose
  - g. Lucas has stated that he will have the yard around the Town Office completed soon.
  - h. Bob requested that the yard between the Schoolhouse and the parking lot be mowed so Greg Hills can deliver the sheetrock and materials he had donated for the schoolhouse project.
46. New Business

- a. Randy resigned stated personal reasons, with no effective date. Lester stated that he has had no communications with Randy, or the board, regarding work. Randy has folders and list of work that is completed, what needs completion; list of equipment going out for bid; etc.
- b. FEMA:
  - i. Amanda would like to have the Road Committee meet with the local DOT engineer about the work that needs to be done on Halldale, and draft a bid proposal that is specific to the job. This must be completed by Dec. 2006. John volunteered to meet with the engineer, if Herman is agreeable.
  - ii. Other unfinished projects: New Ireland, 13% completed; Burnham Hill, "pavement sliding off road" near Mac George's driveway; Hidden Valley, ditching to be completed?
- c. Road Committee was hoping to hold meetings with the Board on same nights.

#### 47. Old Business

- a. Warrant for Town Meeting to be held 7/29 to potentially cover:
  - i. Elect a Moderator (Don Berry has not yet committed)
  - ii. Transfer truck (borrow up to \$60,000; go used instead of new?)
  - iii. Elect a 2<sup>nd</sup> selectperson (someone to fill remainder of term and duties outlined for position)
  - iv. Rewriting of charter to accept a Town Administrator (specify where money is coming from, and why needed.)
  - v. Permission from town to hold election of officers before Town Meeting.
- b. Discussion:
  - i. Amanda requested assistance from residents for ways to streamline the budget, future financial planning, potential cuts, etc. Karen stated that we held and appropriated the money in March, if people didn't turn out to vote they have no right to complain when taxes are increased.
  - ii. Rich stated that the town shouldn't be in garbage business
  - iii. How will the loan effect the town financially?
  - iv. Karen will send list of salable equipment to papers; Lester will work with Amanda as to what is for sale and reasonable amounts.
  - v. Roads may need to be closed
  - vi. Stockpiling sand to save money
  - vii. Lucas and Martin contracts expire this year

#### **48. Treasurer's Warrant: #21 Warrant at \$6272.62 was accepted and signed by 2 Selectmen.**

#### 49. Selectmen's Report:

- a. Ami mentioned that Mark has asked for a Deputy ACO
- b. Mark also requested a revisit of the fee schedule.
- c. Amanda wants to schedule time with Jon and Scott about roads and Herman and Rich about the Choate Road

#### 50. Correspondence:

- a. Webber Oil: lock in rate of \$2.529, with a budget not a pre-buy
  - b. MMA salary survey
  - c. Closing documents for loan
  - d. Health Officer questionnaire
  - e. Marcia Butler very please with the culvert, she was told to address the driveway issue.
  - f. Roger Robert culvert still needs a replacement
51. Open to Public
52. 11<sup>th</sup> Hour Items
53. **Adjourn: Amanda made a motion to adjourn at 9:40 pm, Ami seconded it, and the motion passed unanimously.**

Amanda Walrad, 1<sup>st</sup> Selectperson \_\_\_\_\_

Ami Stairs, 3<sup>rd</sup> Selectperson \_\_\_\_\_

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### **Selectman's Meeting July 11, 2006**

1. Call to order at 7pm. In attendance: Karen York, Ami Stairs, Amanda Walrad, Hannah Hatfield, John Bednarik, Ginny Walker, Lester Turner, Jay LeGore, Linda Dartt, Shelly King.

2. Agenda: Amanda made a motion to accept the agenda. Ami seconded and it passed unanimously.

3. Minutes: **Amanda made a motion to accept the minutes from the June 27,06 Selectman's Meeting with amendments as follows: In 4,b. Burnham Hill Rd is a priority but not FEMA. And R. Gagliardi spoke of Vermont Roads and not Searsmont's Roads. Ami seconded the motion and it passed unanimously.**

4. Open to the public: Lester wanted to move Road Committee discussion up in the agenda, this was agreed on by all.

5. Road Committee:

- Lester reported that the culvert on the Center Rd needs to be paved. He thinks it may need a backhoe to clean it out before it gets paved.
- Lester got a call from someone in Holton who has interest in purchasing all of the equipment we have to sell, and will put in a bid stating such. A time frame for picking up all and any items purchased from the town will have to be arranged. Ami wrote a list (attached) of items up for bid.
- Lester is looking for prices of used trucks that could carry our crusher.

- Amanda said that the Road Budget still has funds for projects.
- Amanda said the Choate Road should get finished before we move on to other special road projects. Linda and Shelly noticed that some of the work already done on Choate Rd was not well done. In one area the road has become as thin as a one lane road because of the ditching. Amanda said she will discuss the Choate Rd with Steve Lucas.

#### 6. Special Town Meeting:

- Don Berry is not available to be moderator on the 29<sup>th</sup> of July. He may be available on another date. Lee Woodward, Ron Price and Bill Lee are other options for moderators.
- It was suggested that the meeting be held on a Tuesday evening instead of a Saturday. Amanda will ask Abbie to find out if Don Berry is available on the 1<sup>st</sup> or the 8<sup>th</sup> of August in the evening.

#### 7. Special Town Meeting Warrant:

- The Board of Selectmen is not legally required to accept Randy's resignation and officially release him. And Randy is not officially resigned until Amanda and Ami do so. Jay asked what the point would be not to accept his resignation right away. Amanda said that she and Ami would be left with all the BOS liability including anything Randy left that Ami and Amanda may have had no knowledge of. Amanda and Ami will draft a letter accepting his resignation upon the election of a new 2<sup>nd</sup> Selector.
- Hannah and Amanda have to print up financial reports for the warrant.
- Amanda hopes the budget committee can be helpful in analyzing our finances and suggesting spending possibilities for the future. BOS wants to be sure the public is fully informed about our financial situation before voting at Special Town Meeting, and before commitment. Amanda suggested the town be careful not to over budget revenue. And also brought up that we have had no articles appropriating moneys specifically for liabilities insurance and matching payroll liabilities. And stated that we have not budgeted for un-collectables.
- She suggested that the Town consider creating a capital reserve fund to begin accumulating surplus.
- Amanda said that Jim Wadman, a perspective new auditor, is willing to work with the town to come up with a viable "business plan" to help us stay afloat. Amanda would like the budget committee to come up with ideas on how to accumulate surplus.
- Hannah will provide the budget committee with an income report.
- Linda asked for the required School and county payments to be put into the appropriations report.
- John asked if we need to be paying Social Security for the elected officials' payroll. Amanda will contact MMA about it.
- Amanda has started a draft of the Special Town Warrant. There will be one article asking the town to consider extending our Spring Town meeting to 2 days, one of which would be an election of officers. This would also ask if the voting would be secret ballot like presidential elections (to let towns people come in and vote over

a period of time). Another article will address the purchase of a truck for the transfer station. Amending the charter to include the possibility of a town manager will likely be an article. And a warrant may possibly be asking the town to consider amending the budget.

8. New Business:

A. The BOS is in the process of signing a contract with Les Fossel to do the Town House renovation starting at the end of August.

B. MMA Elections: Amanda **made a motion to vote for Terry St. Pete and Galen Larrabee for MMA Legislative Policy Committee. Ami seconded and it passed unanimously. (attached) Ami made a motion to nominate Anne Swift for Vice President of MMA. Amanda seconded the motion and it passed unanimously. (attached) Amanda made motion to vote for Nicholas Mavodones for president of the MMA Executive Committee, and the vote for Anne Swift as vice president. Ami seconded and the motion passed unanimously. (attached)**

C. Metal: Ami made a motion to have Don York take the metals collected during our Demo day (and over the years), Amanda seconded it and it passed unanimously. Karen said John York will call him to find out what (if not all) he can take.

9. Treasurer's Warrant # 23: For \$7050.17 was signed by both Selectors present.

10. Selectmen's reports:

- Amanda said we need a new computer for the selectman's office. Hannah said she has a lap top of her own she would be willing to donate to the town if Bob Delio has a look at it and finds it useful. All computers should be looked at to see if they have Norton anti virus on them.
- There has to be a guard rail installed at the end of Morse Rd. It was suggested that Lester call to see if David St. Clair could do it.
- Amanda and Ami will be going around on Saturday morning to do a road and junk yard survey. Looking on all roads for potential road problems, missing street signs and junk.
- Amanda said the town could be collecting personal property taxes on Satellite companies with any dishes in town.

11. Open to public:

- Hannah mentioned that the transfer stickers are getting low. Amanda said this is a good time to revisit researching prices of other vendors.
- Shelley King said she is often available to do computer work for the Town Office on Mondays

12. Adjourn: **Amanda made a motion to adjourn at 10 o'clock, Ami seconded and it passed unanimously.**

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## Montville Selectmen's Meeting July 25, 2006

54. Call to order at 6:58 pm: In Attendance – Amanda Walrad, Ami Stairs, Abbie Hills, John & Karen York, Herman Peaslee, Bob Delio, Linda Dartt, Lester Turner, John Bednarik, Amon Morse, Jack Hills, Shelly King and Dave St. Clair.
55. Agenda: **Ami made a motion to accept the agenda Amanda seconded, the motion passed unanimously.**
56. Minutes: **Ami made a motion to accept the minutes Amanda seconded, the motion passed unanimously.**
57. Open to the Public
- a. Jack Hills wanted to remind the public that on Field Day, August 5<sup>th</sup>, that the Transfer station will be open ½ day on Saturday (12-4) and ½ day Sunday (8-12).
58. New Business
- a. Equipment Bids as follows: Submitted by: Amon Morse, Jr, Dave's World, Jack Hills, Wayne's Landscaping, Lucas Construction, Fuller Construction, Lester Turner, Scott Randall, and Morse Equipment. Amanda, Ami, Lester Turner and Herman Peaslee went into Executive session (MSRA 405 6 C) to make decision on bids. **Bids accepted: Dave's World for 1972 International Fire Truck for \$820, Kodiak 6 Wheel plow truck with plow, wing and sander \$5750, Cutting edges and bolts \$720, Chevy 6 wheel plow truck \$560, 2 Hydraulic hose machines with hoses and fittings \$920, Truck tires and spacers \$720; Amon Morse, Jr Brigadier truck, Viking Plow, Steel sander, wing \$7800, Red Utility Van \$75, and "Colby College" van \$2500; Lester Turner 175 Hobart welder \$251.50; Jack Hills Troybilt string mower \$300; Scott Randall Lincoln 225 welder \$250; Lucas Construction 1974 Ward LaFanc pumper \$400; and Wayne's Landscaping Air Flow 2000 \$4500, 10' steel sander, old \$900. Total bids accepted: \$26,466.50.**

TOOK TREASURE'S WARRANT OUT OF ORDER/ABBIE CASHED OUT DAVE'S WORLD & AMON MORSE.

59. Treasurers Warrant: # 25 Amount \$8000.60, signed by Amanda and Ami.
- 5.b** Run ad in paper regarding painting of the Town Office. Contact Denise Miner and Billy Mathieson as potentially interested parties.
  - 5.c.** GW knows someone who will donate electric fence and someone else who will donate either goats or sheep to pasture in around the schoolhouse. And then to auction off said animal(s) to benefit the Field Day and keep the area down so it would not have to be mowed. It was decided that more information was needed before a decision could be made.
60. Old Business
- a. Special Town Meeting Warrant: has been drafted; will include:
    - i. Select a moderator

- ii. Select a 2<sup>nd</sup> Selectperson
  - iii. An item for holding balloted election of officers previous to Town Meeting
  - iv. Item regarding the Transfer Truck
  - v. Item regarding splitting the tax bill into two separate billing cycles
  - vi. Discussion about a Town Manager has been tabled at this time.
- b. Road Committee/Reports
- i. No. Trotting Park Road has a brush pile that must be removed; Lester was requested to find someone to remove it.
  - ii. Burnham Hill work nearly completed so far only expended \$5000, required emergency intervention
  - iii. Roads that need attention after heavy rains: Thompson, Howes, Burnham Hill, Goose Pecker Ridge, Choate, North Ridge Roads.
  - iv. Choate Road will be having some ditching and culvert work done by Lucas Construction
  - v. Halldale Road, Amanda will be meeting with some Dave St. Clair, Steve Lucas, Buck O’Herin, Lester and the MDOT engineer to discuss the issues with the road. Re: FEMA Work
  - vi. Peavey Town Road can wait, culvert going up the hill will be done
  - vii. Berry Road needs grading
  - viii. Hidden Valley Road need to investigated as to what is needed to finish the FEMA project
  - ix. Approximately \$3000 for tarring the handicap area.
  - x. Scott Randall trained on grader; Steve Lucas or Scott on Howes Road

61. Selectmen’s Report:

- a. Need to put bids for sand in paper
- b. Can renew contracts with current contractors for snow plowing and sanding

62. Correspondence:

- a. Planning Board Memo re: gravel pit off No Mountain Valley Highway/Narrow Gauge Lane. Amanda will follow up.

63. Open to Public

- a. Scott Randall requested that Lester look into his wages. He is using his own chainsaw; he will receive the higher wage as he had not been compensated for the use of the chainsaw.
- b. Need to rent a chipper for the brush piles. Lucas or Charles Bragdon have one?
- c. Cemeteries need to be mowed.

64. 11<sup>th</sup> Hour Items

65. Adjourn: **Amanda made a motion to adjourn at 9:21 pm, Ami seconded it, and the motion passed unanimously.**

Amanda Walrad, 1<sup>st</sup> Selectperson \_\_\_\_\_

## BOARD OF SELECTMEN MEETING MINUTES

August 1, 2006, 7PM

**Present: Amanda Walrad, Ami Stairs, Lester Turner, Karen York, Herman Peaslee, Emily Brown, Katie Campbell**

7:12pm- Meeting Called to Order

7:13pm- Amanda made motion to accept agenda. Ami seconded. Passed unanimously.

7:14pm- Minutes were amended. Language regarding Lester Turner "to find someone to remove brush" revised to Lester Turner asked to find out about costs for renting chippers. Also amended New Business to include the appointment of Linda Dartt and Shelley King to the Budget Committee. Ami made a motion to accept Minutes as amended. Amanda seconded. Passed unanimously.

7:25pm-Old Business taken out of order. Road Committee addressed. Herman Peaslee and Lester Turner reviewed the figures for work done on the Burnham Hill, Halldale and Choate Roads. It was determined that at least 55k was remaining in roads to be used for repair on Peavey Town, Howes Road and Randlett Road washouts. Dave Gould to grade at end of week. He will focus on Burnham Hill, Goosepecker, Halldale and Penny Road first. Scott Randall repairing ton truck. Scott Randall out trucking this week will return Monday. Dave World chipper will be rented for Scott to remove brush on North Trotting Park and other roads he bushed since GW Martin has not shown up to remove to date. Ami and Amanda thanked Lester and Herman for all their help with the roads and all parties were happy to have a schedule of work done this year, to be done by 2007, and complaints to follow up on. Amanda mentioned that once we get the possible discontinuance on record to review and a five-year plan for other improvements and possible paving we would be in terrific shape. Karen York mentioned the weight limit restrictions on the Kingdom and Peavey Town Bridges for Fire Safety crossing. Amanda agreed to request an opinion on weight limit increase from the DOT Bridge engineers who will be looking at the Halldale Bridge.

8:10pm- Emily Brown addressed the Board regarding her assessment which she felt was too high for her three season cottages on the Choate Road. Amanda assured her that Jacki Robbins would follow up with her prior to her leaving on August 17th.

8:22pm- Katie Campbell addressed the Board regarding the plumbing permit for her septic system. She had contacted the Town Office for a copy in May and there was nothing on file. She was told to contact Don Harriman, CEO and he referred her back to the Town. She was given a form by Abbie in June and referred to the state for a search. The problem now she said, is that she doesn't have the exact date and it will cost her \$65.00 and four weeks to get results per year the state searches. Amanda looked in the

files and noted that there was no permit on her property (then owned by Hrichak) in any of the years on file with the Town. Amanda also noted that her own permit was not on file for the same approximate year of install. Katie Campbell said Tom Hrichak recalled that when he called Don Harriman for the permit in the first place, Don did not come up to even look at it as he recalled Walt Lamont's work and approved it by name. The concern is that Katie will have the state search and they will come up with nothing as the paperwork may not have even been filed and the fee misplaced or stolen. Amanda referred her to the state certification board and Frank, the CEO of Searsmont for information on how to proceed. Advised Katie Campbell that Montville Board is looking into replacing Don as CEO for numerous complaints against him. Board is considering CEO of Belmont as replacement.

8:45pm-Treasurer's Warrant \$14, 383.94.

9:00pm- Correspondence. Letter regarding National Flood Insurance Program. Meeting scheduled for August 29th at 6:30pm. Selectman to attend. Bangor Abatement submitted letter regarding flat tire caused by Marsha Butler's culvert. Amanda to submit to MMA.

9:20pm-Meeting Adjourned

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## Montville Selectors' Meeting August 15 2006

**Call to Order** at 7pm .In attendance: Amanda Walrad (1<sup>st</sup> Selector), Ami Stairs (2<sup>nd</sup> Selector), Jay LeGore (3<sup>rd</sup> Selector), Jack Hills, Lester Turner, Shelly King, Linda Dartt, Al Maynard, Scott Randall, Herman Peaslee., Hannah Hatfield.

**Agenda:** Ami made motion to accept agenda as written, Amanda seconded, and the motion passed unanimously.

**Minutes:** There was an amendment to the minutes from August 1, 2006 Selectors' meeting. The Selectors will consider possibilities for another plumbing inspector not the full CEO. Amanda made motion to accept minutes as amended, Ami seconded, the motion passed with a majority vote, Jay abstained.

**Open to the public:** Hannah introduced a sign-up list for residents to list their email addresses. This was created to better inform the public of town matters. The sign-up sheet will be in the Town Office and it was discussed that it could be available for residents to sign up at the Transfer Station. Hannah presented a fee schedule created by Abbie (Clerk) for charges for genealogical and land research. Amanda suggested that the Selectors' create the schedule, and wanted to make sure that no applicable fees are waived.

**New Business:**

**A. Jay LeGore:** Welcome Jay to his first Select-board meeting as 3<sup>rd</sup> Selectman. Amanda asked if he had any questions. Jay said no.

**B. Transfer Truck:** Amanda stated that the lawyer who has been working with us on the loan for the truck is on vacation this week and will return next week. The truck Randy had considered as a possibility for the Town to purchase had been ordered through Freight Liner, without a contract from us. Amanda said we are not liable to buy it and that the Select-board intends to honor the results of the straw poll at the special town meeting that overwhelmingly showed that the town is interested in purchasing a used truck for the packer instead of a brand new one. Amanda has found the name of a person who can clean and install our packer onto the body of any truck we get. Lee Sumner is his name. Amanda said Scott has adjusted the clutch on the packer truck but that the transmission is broken and we need to make arrangements to contain our trash in a different manner for the time being. She said the crusher must be dumped, either in our yard or up at PERC. Lester suggested we empty the packer here at our transfer station, and that we clean it and install the packer to any newly purchased truck ourselves. Lester added that Scott has greased the packer recently and that it should be the job of the people operating the equipment not Scott's job, unless he is officially the grease guy. Lester added that the packer is not currently inspected. Jay suggested we could have it hauled up to PERC for emptying. Amanda made it clear that the transfer station needs dumpsters for the interim, and that uncovered dumpsters would not be DEP compliant. Herman suggested we locate a large dumpster in the garage, which would keep it out of the weather and be compliant with the regulations. Lester said that Scott uses the garage to fix equipment in.

Lester submitted specs on 2 trucks from O'Connors and one from CB Kenworth (attached) for the Select-Board to consider. Of these 3, Lester recommends the CB Kenworth one.

Al Maynard, from FreightLiner, stated to the board that the brand new truck FreightLiner had ordered for the town of Montville that Randy Hayes (while he was 2<sup>nd</sup> Selectman) had facilitated, was ordered "in good faith". This truck can only be sold reasonably to a municipality (because of sales tax laws on this kind of a truck) and because of this it is somewhat of a liability to FreightLiner.

Amanda said she understood his position but stated that Randy only had the authority to "move forward to pursue a decision on a truck"

Al said he hopes the town will consider a used truck from FreightLiner. And will fax us this week if he can find anything to the specs we need and thinks he can find one with a warrantee that is longer than 30 days. Al recommends the work of Lee Sumner as someone who can clean and place the packer onto the truck.

Jay suggested the Select-Board make an effort to have a decision about which truck to purchase by next week. Jay will do more research on trucks we know about and on finding other's for sale.

Amanda said this issue would continue to be on the agenda until the issue is resolved. Jack informed the Board that the transfer station would need 2 dumpsters for the weekend. Lester suggested Little Ones, he thinks they are cheaper and provide better service.

Amanda made a motion to allow Jay to contact dumpster services and hire one to help us contain and deal with our incoming trash and the built up trash currently in the packer, in an economical and timely manner. Ami seconded the motion and it passed unanimously.

**Old business:**

**A. Road committee/FEMA:** Herman reported that Uwe Langmesser is concerned that the work on Choate Rd has not fixed the problem in front of his house. Herman looked at it with him and found that the fix was not meant to reroute water from his property but was rather meant to keep rocks and gravel from getting washed away. The only way to address Uwe's problem is to divert it to his neighbor. Amanda said not to schedule any more work there for now but suggested that the town continue to watch that area of road. Linda and Shelly were concerned about other work done on the Choate rd. Linda said that there has been 3 different jobs done on the same stretch of road and that it was a waste of money. She said it did not need to be ditched at all on the up hill side of the road and now that it has been, a lot of the gravel the town paid for is being washed away. Shelly was surprised by the extent of the work that was done and was disappointed that she was not well informed about the work that was being executed on her road (including damage and destruction to plants on her property) even when she asked about it directly.

Shelly asked if the Select-Board could meet her on the road to look at it.

Amanda said if the work was faulty, then Lucas Construction should fix it.

Jay offered to meet with Linda and Shelly on the road to discuss it there.

Shelly said the road committee is invited too.

Jay said he is nervous about how road work does get done and wonders if there were drawings for the Select-Board and the contractors to agree upon about each job then the work that is being hired out for would be clearer. Another alternative is to have a town employee on site when contractors do major work.

Lester said he would like to see a plan for each job.

Linda said that even for a small job it might behoove the town to hire an engineer so that there is not money wasted on work that does not help the roads. And that there needs to be a system of accountability.

Herman said the road committee is essentially defunct and Lester said that he is taking a lot of pressure as the deputy road commissioner.

Lester said he wants to have figures of what has been spent so far on FEMA work.

Amanda said that culverts are not on the FEMA list, Ditching and 1.5 feet of gravel are FEMA approved. Hidden Valley is done and Halldale needs more gravel. Amanda said we need someone who can grade our roads. She said we can ask Steve Lucas but that he is busy.

Lester said that Dave's World will finish up on Halldale and then go to the New Ireland Rd.

Hannah will supply the numbers of what we have spent on FEMA work to date.

Herman said there are 2 trees growing in a ditch up on Howes Rd and that the Clarks are fine with the trees being cut to make the ditch more functional. Herman wondered if winter sand has been put out to bid in the paper yet.

Amanda said yes, and wondered if Scott could look at the sand shed and do the repairs on the roof before we get any sand.

Jay warned that it could be dangerous to work on a roof.

Ami suggested that if he were harnessed in and with a spotter it should be fine. Amanda said to make sure that any bids considered include putting the sand into our shed.

Herman brought up that the contracts for winter roads need to be signed.

Amanda mentioned that Steve Lucas is willing to sand this year as well as plow.

Scott brought up that using a pop level can work well for ditching an area like near Shelly and Linda's houses on the Choate Rd.

Amanda said the Thompson Rd needs to have its exposed culverts dealt with.

Ami said she will get a list of road signs and stop signs needed.

Jay said the DOT needs to check out areas that need guard rails, before we can hire contractors to place them. We need them on Morse Rd, Burnham Hill, and the east end of Penney Rd.

**B. Budget Committee.** Budget Committee will meet during business hours at the town office with treasurer at 11 am on Monday the 28<sup>th</sup> of August.

Shelly said the budget committee will stay at 3 members for the time being unless someone is chomping at the bit to be on it, so that the 3 current members can get a good understanding of the numbers and accounts and system.

Linda asked if all Budget committee meetings must be public.

Amanda said yes and that she did not know for sure if it needed to be in a town building but suggested as much.

**Treasurer's Warrant:** # 28 was signed at \$33,848.35 by all three Selectors.

Herman said he would like to know what the cost of bushing has been.

**Amanda made a motion to authorize Hannah to move \$50,000 from our Money Market account into our Town Operating checking account. Ami seconded and the motion passed unanimously.**

**Open to the public:** Lester wondered when we contact FEMA to get reimbursed.

Amanda said once we complete the job we call FEMA, they send over an inspector to assess work and if it passes we submit all our bills and wait for a check (could be 6-8 weeks).

Jay said he has acquired a DOT video for grader training and hopes to talk to Elmin

Mitchell about teaching people locally how to grade so that we have more (any!) graders

to work for us. Jay will ask Elmin if he would be willing to help create the course and

teach the class.

Ami made a motion to accept Jays proposal to use DOT material and Elmin's expertise

(if he agrees) to create a grader course for Montville. Amanda seconded and the motion

passed unanimously.

Jon Thornhill, Steve Lucas and Greg Mathieson were other people mentioned as possible grader operators or experts in the field to help with creating the course.

**Selector Reports:** Amanda reported that we got new computers so now 2 assessors can work at the same time. Amanda is not sure that the commitment will be done by the end of this month, which was the last estimate of when commitment would be done. Ami said her nights are now more free so that she can be more available to assess. Amanda reported finding properties that had been given exemptions last year without any paperwork to verify or report it.

Amanda reported that in 2 weeks, August 29<sup>th</sup>, there will be no Selectors' meeting, on account of having to be at a National Flood insurance Meeting in Belfast.

Amanda wondered if Ton Carter might be able to be our Health Officer as well as the EMD.

Amanda and Ami signed a management letter from a perspective auditor: James Wadman. (see attached)

**11<sup>th</sup> hour:** It was discussed that when an employee uses their own chain saw to do bushing, the extra \$3.15 will be paid in such a way that the town is not paying tax liabilities on that part. The Board will consider whether to purchase a town chain saw or continue without one.

Jay said we should find some time to discuss where or whether to spend the rest of the money appropriated for Highway expenses.

Ami made motion to adjourn at 10:25pm, Jay seconded it and it passed unanimously.

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## DRAFT

### Montville Selectmen's Meeting August 22, 2006

66. Call to order at 7:06 pm: In Attendance – Amanda Walrad, Ami Stairs, Abbie Hills, Jay LeGore, Herman Peaslee, Linda Dartt, Shelly King and Al Maynard.
67. Agenda: **Amanda made a motion to accept the agenda Ami seconded, the motion passed unanimously.**
68. Minutes: **Amanda made a motion to accept the minutes Ami seconded, the motion passed unanimously.**
69. Open to the Public
  - a. Shelley King asked to discuss the Choate Road. She stated that the ditch that was made between her house and Richard Gagliardi's property has standing water, it does not flow out; the culvert has begun to erode (where it had not previously) and is plugged from the road erosion. She also asked if/when the ditch would be seeded and the road graded, or if the project was finished. The Board stated that the ditching has been completed and the rest should be done soon (in process of re-seeding, and

grading) It was also mentioned by Jay LeGore that there has been a culvert placed on his property at the entrance to his field and asked if he needed to reimburse the town. Amanda stated that it was not at his driveway and there was not one there previously so she did not think that he would be held liable for the culvert.

#### 70. New Business

- a. Bid out Landscaping: There have been issues with town employees and the equipment; there are several plants, shrubs and trees that need to be moved at the Town House before the work starts on the foundation. Ami stated that she would like to see as much salvaged as possible, but remove all that is necessary to make the foundation more accessible to the contractor. Jay suggested having volunteers do as much as possible to dig and/or prune and then have the town employees come in and finish the work. Linda Dartt volunteered to help mark the plants that are meant to be kept. Amanda suggested that she, Linda and Mary Thompson get together to work out a landscaping plan for the Town House, Town Office and School House. **Amanda made a motion that The mowing of the Cemeteries and Town Buildings/Properties be put out to bid. Ami 2<sup>nd</sup>, passed unanimous.** A determination as to how the bids will be accepted (in part or as a whole)
- b. Grading/FEMA:FEMA work should be completed tomorrow (8/23/06). Jamie Marple has expressed an interest in grading for the town. Scott Randall, John York, Jon Thornhill have all met with Elmin Mitchell for a Grader Class; which consist of watching a video provided by State of Maine DOT and Elmin providing supervision and hands on learning. Scott went out Tuesday on the Foy Road under supervision and was unsupervised . Jay will call FEMA to discuss the progress of the projects. GRADING: Discussion about what needed to be completed before winter: Thompson, Berry, Bean, Goosepecker, Penny Halldale, Burnham Hill Roads preferably in that order to be graded. Amanda will contact the winter roads contractors and ask that they come in to meet and discuss their contracts.

#### 71. Old Business

- a. Transfer Truck: Al Maynard stated that Freightliner of Maine is going to explore their legal options, referencing the truck that has been ordered. Again stated that it would be a difficult vehicle to sell off the lot because of the specifications requested. Amanda reminded him that the town's lawyer has stated that the town is not liable for the order. Al has found another truck, but has been asked by his boss to hold off offering it with the town until the new truck discussion has been exhausted. Jay will call about the Kenworth and find out the history and warrantee. Herman suggested taking John York or Jon Thornhill to look at the truck as they have experience with large trucks. Lester will be back on Thursday.

72. Treasurers Warrant #29 \$18,818.97 corrected to \$17,818.97. Correction to #28 was made. Strattham Tire invoice Amanda was aware of: tire went flat during Demo weekend.
73. Selectmen's Report:
- a. Amanda and Ami should be able to have the assessing completed this week.
  - b. Jay asked about how best to utilize the remaining balance in the summer roads account. Suggested bushing and some prep work for next year. Rest of board in agreeance.
74. Correspondence:
75. Open to Public
76. 11<sup>th</sup> Hour Items
77. Adjourn: **Amanda made a motion to adjourn at 9:21 pm, Ami seconded it, and the motion passed unanimously.**

Amanda Walrad, 1<sup>st</sup> Selectperson\_\_\_\_\_

Ami Stairs, 2<sup>nd</sup> Selectperson\_\_\_\_\_

Jay LeGore, 3<sup>rd</sup>  
Selectperson\_\_\_\_\_

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TOWN OF MONTVILLE  
BOARD OF SELECTMEN MEETING MINUTES  
WEDNESDAY, AUGUST 30, 2006, 10:30am

**Present:** Amanda Walrad, Ami Stairs, Jay LeGore, Lester Turner, Steve Lucas.

10:30am- Meeting called to order.

10:30am- Treasurer's Warrant reviewed and approved. **\$7,294.46.**

10:40am- Discussion ensued regarding the purchase of the Transfer Truck. John York went to see the 2001 International at CB Kenworth and said, "Buy it." Lester spoke with CB Kenworth and negotiated for a thirty (30) day or 1,000 mile warranty on the drive train as Amanda had previously expressed some concern regarding a warranty on the vehicle purchased. **Jay made a motion to pursue the purchase of the 2001 International at CB Kenworth for \$23,298.00 that includes the shortening of the vehicle to our specs and the warranty. Ami seconded the motion and it passed unanimously. Ami made a motion to pursue securing the truck with a bond note or loan and the installation of the packer and possible refurbishing of the packer as well as the PTO install to be paid from funds in the equipment account. Amanda seconded the motion and it passed unanimously.** Packer work to be done by Maine Equipment Company. Jay will contact Maine Equipment and research the sandblasting and painting of the packer to be done in house verses by Maine Equipment.

Jay will contact CB Kenworth and get all the necessary paperwork with regard to the purchase of the truck. Amanda will contact Cale Burger at Camden National and Mike Trainor, the attorney from Eaton Peabody in order to get the loan documents in order for purchase. Amanda to inquire about 2 year and 5 year loan terms based on attorney recommendation.

11:00am- Amanda mentioned that Les Fossel would be commencing work on the Town House around the 15th of September. Amanda recommends that North Ridge Road from the hill above the Walker residence to the Center Road be repaired and ditched at the same time the drainage and grading is being done for the Town House. Jay asked if the driveway entrance from the North Ridge Rd into the parking lot could be narrowed. Ami and Amanda stated that the driveway is shared with the residence behind the Town House. Amanda then suggested that if a culvert needed to be installed at that driveway that the owner's be notified that they will be responsible to pay for ½ the culvert. All selectmen agreed. Amanda mentioned that the driveway should be redone as well.

11:12am- Meeting Adjourned.

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Amanda Walrad, 1st Selectwoman

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Ami Stairs, 2nd Selectwoman

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Jay LeGore, 3rd Selectman

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## Selectors' Meeting September 5, 2006

**Call To Order: At 7pm. In attendance: Amanda Walrad, Jay LeGore, Shelly King, Herman Peaslee, Lester Turner, Hannah Hatfield, Cheryl Tibbits.**

Agenda: Amanda made a motion to accept the agenda, Jay seconded it and it passed.

Minutes: After the word "Draft" was crossed out, the August 22<sup>nd</sup> Minutes were approved and signed by both Selectors present.

August 30<sup>th</sup> Minutes were approved and signed by both Selectors present.

Open to the Public: Hannah presented a possible fee schedule from the Clerk for fees like copying and faxing and genealogical research, to be earmarked for preservation of archival records. Amanda stated that she understood that it is up to the town how to spend any monies collected. Amanda suggested that Abbie contact MMA about how these fees should be collected and distributed.

Hannah mentioned that the Budget committee wants a key to the building. Amanda said she will discuss this with Ami as to who will make a copy for them.

Hannah reported that a resident on Goosepecker Ridge Rd. noticed the entire road sign and post was missing. Amanda said the post had been taken down so that a new sign could be placed.

Bid For Painting the Town Office: The Office still needs caulking, power washing, staining and painting. Cheryl Tibbits of Triple R Construction expressed interest in the job. Amanda said to come by tomorrow (Sept 6) to get a better sense of the job in the daytime.

Transfer Truck: Amanda presented a letter from Camden National Bank for the \$23,000 loan we will take out for the purpose of buying a trash truck. Jay and Amanda both read and signed the letter. Amanda had closing documents for the loan that will be paid off in 2 payments ending in September of 2007. The closing on the loan is scheduled for September 12, 2006. Amanda and Jay signed the bond note and Ami, Hannah and Abbie all have parts to sign and attest to.

Jay wondered when we could pay CB Kenworth. Amanda said we could pay the deposit for the truck right now but not the full amount until the closing on the loan. Lester wanted to make sure we got it up to Maine Equipment (the company that is scheduled to put our packer onto the newly purchased one) as soon as possible. Jay said he would firm that up with Maine Equipment. Amanda said a couple thousand should be enough for a deposit to CB Kenworth. Shelly offered that 5% of the cost is customary.

**Jay made a motion to sign the CB Kenworth agreement including a deposit of \$1,150.00, Amanda seconded and the motion passed.** Amanda signed as "Purchaser" and Jay signed as "Manager".

Jay wondered about how to get our current packer truck up to Maine Equipment. Lester suggested Totman's in Searsmont as being the cheapest towing around. Lester said Sonny Bailey might want our old truck after the packer is taken off. Amanda said to have him call us about it, because we don't want to have to tow it back.

Jay stated that Maine Equipment can do all the sand blasting and painting before they install it onto our new truck. He said he had found someone in Vassalboro who would do it for \$135/hour. But wondered if it could get done before the 12<sup>th</sup>. Lester said we could do it. Amanda said that Scott has enough to do already. Lester suggested it be power washed before it goes up. Jay said he will call Maine Equipment to let them know when to expect the old truck and the new (to us) truck to arrive. Jay said he will call Totman to see about towing ASAP. **Amanda made motion to give Jay the authority to move packer to Maine Equipment to be cleaned, painted and installed, Jay seconded and the motion passed.**

Bids for Sand and Salt: 2 bids were received for winter sand. Lucas construction made a bid for \$9/yard. Cory Porter made a bid for \$8.75/yard with 1/3 of the money to be paid up-front. Both bids included a statement that if we ordered more than the bid quoted that the price per yard would stay the same. We did not receive from Corey a statement on whether he could bring more in the middle of the season if we ran out. Amanda asked if anyone knew anything about Corey's sand. No one present did. Amanda said she did not like the idea of paying 1/3 up-front. Lester reported that Steve (of Lucas Construction) had sand delivered today, not realizing that the bids had not been decided yet. Lester

reported that the sand was very clay-y and suggested that it be checked out before it was spread. Amanda said he should not have delivered it. Jay said he would check out the clay content tomorrow. **Amanda made a motion to accept Lucas Construction's bid for winter sand at \$9/yard put up. Jay seconded the motion and it passed.** Amanda said she would talk to Steve about the kind of sand we will need.

Winter Plowing: Jack and Steve must renew their contracts to plow this year. Amanda said a price has to be decided on for Jack and Steve. Jay said he didn't think gas prices were a good reason to pay more. Amanda said we pay high for winter roads. Herman and Lester both said that Liberty pays more per mile. Jay said he would ask all 3 winter road contractors to come to the next Selectors' meeting to decide all this.

Roads: Lester said that soon the Howard road may need to get plowed. Herman said that he has access to the state statutes on what responsibility the town has to continue maintenance on roads when they have not been maintained for years (like the Howard Rd). Amanda said the Warrant workshops will address possible road discontinuations. Shelly mentioned that the county is archiving road records and that any information we have on discontinued roads would be welcome for their research.

Herman stated that he wants to be informed about road plans.

**Amanda said work on the North Ridge Rd at the end where the town house is would be good to get done at the time of the restoration of the town house. Jay said all along North Ridge needs to be assessed and addressed, and that Goosepecker ridge is bad and low. Scott says the end of Penny Rd. keeps washing and the cement blocks could fall into the culvert. Lester said that the bridge on Halldale should be repaired next year. Amanda agreed and thought it should be on a warrant at town meeting. Jay said guard rails and continued grading is happening now and wanted to state that his priorities right now are addressing bad mud spots and bad washouts.**

Jay said he talked to Ron Loonan from MEMA (state connection to FEMA), and Ron said there is no final inspection for FEMA "small projects" (which ours are). This means that once our FEMA projects are done to the FEMA specs if there is any money left we can use it on other projects aside from FEMA. A "small project" summary certification letter must be completed and faxed by December of 2006 to be in compliance. We got a letter stating that we will only get 65% of the State Share of each job at first and will eventually get compensated for the remaining 35%, but it is unclear when that will be. Shelly wondered if the Choate Rd. was "done" besides grading, and if there is any way to keep the gravel from running off the road by Peter Stewart's. Jay said the check dams in the ditches help trap the gravel. Shelly relayed that Jay agreed that the ditch from her driveway to Gagliardi's was not necessary. It was confirmed that the road is a 4-rod road and that the town owns 32 feet from the center on both sides.

Shelly asked if there had been seed planted and why there was hay in the bottom of the ditches. Scott said it all had been seeded and that the hay is meant to deter erosion.

Amanda said she will keep Herman posted on plans for the roads.

Herman added that there are still some projects from previous Select boards that need to be done, for example on the "Paradise Valley" on the Morrill Rd.

Jay said he found 2 vendors for the 3 guardrails (Morse, Penney, and Burnham Hill Rds.). It needs to be decided how long they should be and exactly where. The quotes from the vendors were \$10.71/linear foot for used (estimated whole project cost of \$5,500), and \$20/linear foot for new (estimated whole project cost of \$9,500).

Lester offered that the state uses used guardrails. Jay said that where the guardrails will go on the Penney Rd will have to be posted as “narrow bridge”.

There was discussion about the Jersey Barriers and on Burnham Hill and Halldale, and Jay wondered if the Halldale ones might be dug up and put somewhere else.

Jay made a motion to budget \$6,000 for guardrails. Amanda seconded and the motion passed.

Amanda asked Lester if Dave St. Clair has interest in working on the Penney Rd. Lester affirmed that he does. Amanda suggested we use some of the extra FEMA monies to pay for that. **Amanda made a motion to let Jay contract for Penney Rd repairs. Jay seconded and the motion passed.**

Scott relayed that he had graded Haystack and had gotten out a car size rock. Amanda mentioned that there is a culvert on Haystack that is almost out of the ground, and recommended taking it out.

Amanda made a motion to give Scott holiday pay for Federal Holidays that fall on weekdays. Jay seconded it and the motion passed.

Budget Committee: Met on August 28, and has a few administrative questions. Shelly said the Budget Committee will be meeting on the second Monday of the each month. Shelly wondered if they need to be posted. Amanda said she will ask the Clerk to post it. September 11<sup>th</sup> is the next meeting.

Tax Commitment Report: Amanda reported that Jacki Robbins’s information did not get imported into the software in a consistent manner. Notes and data were different and therefore Claude (Newburgh Associates) was unable to verify data to import it to us. So Ami and Amanda have begun to enter this information manually. Amanda said she thinks the tax commitment will be ready to send out on Monday the 11<sup>th</sup> of September. Amanda said she would contact Jeff Kendall from the State about valuations of Montville’s property being at 100% the value that the state has put on it. If we don’t come close to the state’s numbers we are not entitled to the full amount of the exemptions that we give our taxpayers. As it is Amanda believes the state may want us to increase last year’s building values by 25%. Amanda will contact Jeff and try to get us up to 100% of what the state values us at.

Landscaping :It was questioned whether the town should pay its own employees to landscape and continue to mow or whether the town should put the option out to bid. Amanda thought that it would be good to get bids for it and bring them to the town meeting for the town to decide.

Freedom CEO called and is interested in being our CEO. Amanda will look at his credentials. And find out if he is a qualified to do the plumbing part too.

Painting the Town Office and Stucco: Mary Thompson had offered to donate labor to do this Town Office work, in trade for the town getting a sign for the School House. She has no insurance, but would be willing to be hired as an employee (instead of trading for the sign). Amanda said she will talk to Ami after Triple R. Construction comes to assess the job, about what who should do this work.

Treasurers Warrant #32: Amanda noticed that there was a discrepancy between the Cash receipting report and the BMV report. She informed Hannah that she needed to see what that difference was before she signed the Warrant. Jay took the bill for the grader work from Chadwick and Baross to show to Lester for verification.

Correspondence: New Auditor sent an introduction letter, Amanda will file. Disciplinary notes from 2 employees were submitted and signed by employees and will be confidentially filed. Workers comp claim report was filled out.

Adjourn: Amanda made a motion to adjourn at 10:20, Jay seconded motion and it passed.

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## Montville Selectmen's Meeting November 14, 2006

78. Call to order at 7:02 pm: In Attendance – Amanda Walrad, Ami Stairs, Abbie Hills, Jay LeGore, Herman Peaslee, Linda Dartt, Shelly King, Karen York, Bill Terry, Lester Turner, Adam Paul, and Autumn Birt.
79. Agenda: **No written agenda, board met informally before the Selectmen's meeting to discuss outstanding issues, and prioritize what needed further discussion at the Select Board's meeting. (i.e. what the future goals for the town were; no road discontinuance; have done well with the Road Budget thus far.)**
80. Open to the Public:
  - a. Adam Paul, from New Ireland Road, wanted to know what the possibility of removing the bridge by his house was. Jay recommended removal and not replacing of bridge, for safety reasons. Adam asked about a foot bridge as an alternate choice. Board decided *to place* a "Jersey Barrier" with a "Temporarily Closed" sign. Amanda will call MMA to get *information on how to treat residents affected by removal of bridge*, and will send letters to land owners on the road including the different options for the bridge.
  - b. Herman asked what was happening with the glazing of the windows at the Town House. Amanda stated that she would ask her husband Phil, Scott Randall and Jack Hills if they were interested in the job. As a side note

Amanda contacted Les Fossil and he is to start the work on the Town House in December and finish in the spring.

- c. Hannah has a Municipal Law class on Friday.
  - i. Neil Doolan asked what the process was regarding turning land that had the schoolhouse on it (Rt. 3) back to the landowner. Bill Terry stated that where the schoolhouse sat could potentially be split between two property owners, and more research needed to be done first. Neil also recommended that the town charge for advertising signs on property owners land.
  - ii. Bill Terry also recommended that the debris pile be cleaned up, a potential Fire Department training exercise.
- d. Bill Terry stated that the roads looked really good right now. He had several questions about his properties.
- e. Discussion about CEO and Junkyard permits. Is Don interested in CEO and LPI or just *LPI*? There are still several properties in violation.
- f. Verizon cell tower: they want to build a 190 foot tower, our ordinance states no taller than 100 feet. Verizon has done 2 balloon tests; wants to work within the town's parameters; Amanda is in contact with an attorney, ~~who stated (unofficially) that the town "doesn't have a leg to stand on"~~; still waiting for official recommendations.

**81. Opened equipment bids: SEE ATTACHED.** Received 9 bidders, total of equipment sale \$3673.50.

82. Treasurers Warrant #41 \$ 217,245.22.

83. Open to the Public:

- a. 2007 Warrant: Shelley King suggested that each committee be contacted to place their request for the 2007 Warrant by December 15<sup>th</sup>. Amanda stated that many things about the warrant would be changed. Also suggested a work session for binding the warrant, Abbie reminded Amanda that a new copier was necessary in order to print the town book in house. Amanda stated that she would work on that. Amanda also stated that she would send Shelley the 2006 Warrant draft and the Municipal Appropriations.
- b. Road Committee requested that a member of the Select Board be present at their meetings so recommendations can be made, and they can all be on the same page. Ami stated that there needs to be better communication between all committees and the Board. Jay stated that he would stay on as Board contact person on the Road Committee.
- c. Board acknowledged the passing of Ed George. Amanda stated that she and Ami sent flowers to the family on behalf of the town.
- d. Fire Department: Bid for electrical was higher than expected; Karen stated that between the two accounts there should be plenty to cover the overage. **Amanda made a motion to accept the bid placed by Liberty East. Jay 2<sup>nd</sup>. Passed.**
- e. Land on Morse Road: Map 7 Lot 3, ½ acre parcel owned by Paul Perreault; made no formal request of the use of the land. **Amanda made a motion to accept the donation of the land to the town. Ami 2<sup>nd</sup>.**

**Passed.** Amanda will fill out a Quit Claim Deed and send via certified mail.

- f. Old Packer Truck sold for \$500; only one bid received. Derek Thomas was winner. **Amanda made a motion to accept the bid, Ami 2<sup>nd</sup>.**

**Passed.**

- 84. New Packer Truck: Amanda asked Jay why the truck was being hand sanded, as it was made clear in previous meetings that it was to be professionally done by a company from Vassalboro or Kal Keithan. Ami stated that there was never discussion or a decision made about a “temporary job”, it was to be done right the first time. Jay stated that he made the decision to have Scott Randall and Charles Bragdon hand sand the packer and make temporary patches to the packer. Ami reminded the board that it was decided that all work was to be completed before the truck was to be put back in service. Amanda stated if town employees are to do work not in their normal job description it needs to be brought before the board for discussion. Jay stated that the business in Vassalboro was only going to sand blast outside; Kal Keithan wanted to complete the work in the Town’s Garage and doesn’t have the time. Ami recommended that the truck be taken back to Maine Equipment and the work be completed, as we discussed and voted on earlier. Amanda suggested that Maine Equipment be contacted to see what their schedule looks like and when the truck can be put back on their schedule. Jay stated he would do that.
- 85. Millie: Abbie asked about the status of the building being cleaned by Millie, because she is no longer working for the town. Ami said she will contact Florence Jackson for an estimate, as she was recommended by Millie.
- 86. Adjourn: **Amanda made a motion to adjourn at 9:45 pm, Ami seconded it, and the motion passed unanimously.**

Amanda Walrad, 1<sup>st</sup> Selectperson\_\_\_\_\_

Ami Stairs, 2<sup>nd</sup> Selectperson\_\_\_\_\_

Jay LeGore, 3<sup>rd</sup>  
Selectperson\_\_\_\_\_

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## Selectmen’s Meeting November 22, 2006

Call to order 7:10 PM, In attendance: Jack Hills, Lester Turner, Hannah Hatfield, Ami Stairs, Jay LeGore, Amanda Walrad, Linda Dartt, Shelley King

Minutes: The date of the meeting was amended to be “November 12” not November 20, Under *Open to the Public (a.)* Amanda’s call to MMA was amended to get “information about how to treat residents effected by the removal of the bridge” (not for “correct terminology of the sign”). *Open to the Public (e.)* was amended to say “just LPI”

(instead of “just CEO”). *Open to the public (f.)* Amanda’s “unofficial” statement was deleted. **Amanda made a motion to accept minutes as amended, Ami seconded it, and the motion passed unanimously.**

Agenda: Amended to include “B. Town Warrant Discussion” under New Business. Agenda was accepted as amended.

New Business:

A. Verizon Wireless/ Attorney Fee Agreement: An agreement from Eaton Peabody to represent the Town of Montville and it’s Planning Board regarding the Verizon Cell Tower, was read and signed by all 3 Selectors. (Attached)

Correspondence: WCAP and Unity Barn Raisers is having an event to discuss local needs in our greater community December 2 @ 4:30-6:30 at the Community Center in Unity. All are welcome to participate we will post the list of questions to be talked about at the event, here at the office.

The State sent a list of proposed value of towns. Montville’s proposed valuation is \$62,050,000

Roads:

Peavey Town Rd: Lester reported that Jack Martin will not be able to plow or turn around if something is not done to help that road. It was decided that since there is not enough time to fix the road before winter it should have more gravel smoothed over it and a turn around made for Jack near the Old Buckle place, so that the remainder of the road will not have winter maintenance. Jay will talk to Steve first about delivering gravel, secondly Dave’s World and will be spending up to \$1,500 for it, to whoever can get it to us the quickest. The Town will spread it.

Amanda said she will wait until next week, after she hears how the work is going, before she contacts the property owners who own land past The old Buckles place, to inform them that there will be no winter maintenance, by the town of Montville, on that section of road.

Lester mentioned that Richard Peavey has a little bit of gravel that he may be willing to sell to the town right near where the Peavey Town Rd. work gets done and that some day the town might want to approach him about it.

Twitchell Hill Rd: It was decided to get an excavator to bring in the sides and smooth it down. Jay will arrange for it.

**Ami made a motion to spend \$1000.00 on excavating up on Twitchell Hill Rd. Amanda seconded and it passed unanimously.**

Lester reported that all the equipment Morse is buying from us has been loaded up and is ready to go.

Jay said we have heard no word from Morrill since they won their bid.

Amanda said that Hannah needs to put winter road preparations under Winter Roads instead of Highway.

Treasurer's Warrant: #42 for \$13,019.95 was signed. \$1000.00 for CEO is being held back for further discussion with Don Harriman about his job description and performance. Hannah is meant to pay him (next week) for his LPI compensation. Amanda said that work done by Newburgh Associates relating to the assessment, needs to be put under "Assessments Costs" not "Subcontractors"

**Ami made a motion to pay the Registrar of Voters \$300.00 for the year. Jay seconded and the motion passed unanimously.**

Selectors' Reports: Amanda said she has been catching up with Verizon.

After the Holiday she will be working more with Hannah to get ready for the pre-audit, that is scheduled for December 20th.

Amanda said she will also be working on getting an office copier before the warrant goes to print. Lester suggested using some of the income from equipment sales to pay for a copier. It was discussed that leasing may be less costly in the long run. Amanda said she will get back to the Board about it soon.

Ami brought up complaints about abandoning the New Ireland Rd. Bridge. She said some residents use the bridge to haul wood in their ATVs (which are lighter and not as dangerous for the bridge). These residents would prefer it be rebuilt instead of being abandoned or just a footbridge.

Open to the public: Jack wants a key to the Town House in order to glaze the windows. Wonders if it might get too cold to glaze, but will do as many as he can until it does freeze up. Ami suggested that Jack use Town Office ladders if he needs any. Amanda wondered if the town might want to establish a capital fund for the town house windows so we can install sturdy replicas of the original ones. Linda suggested talking to Debi Stevens first about what kind of windows are needed to get it onto the Historical Register, and to find out if some of the window work was included in the grant that the Historical Society got. Amanda gave Jack Hills a key to the Town House.

Town Warrant Discussing: Amanda said she does not want to take up the topic of discontinued roads.

She said she is interested in discussing the possibility of changing the charter to include a Town Manager. Two salaries from comparable towns now using managers were \$46,000 and \$36,000. Jay suggested we could share one with another town. Amanda said that organizationally we are at point where we could bring someone in to the position. Town meeting must be where a change in the charter is decided. And the charter change must be decided at least 90 days before appropriating funds for compensation. It was discussed that there is little to no time left to have a special town meeting before this coming annual town meeting. It was suggested that the topic be brought up, but not voted on at this coming Annual town meeting, to then have a special town meeting later in the year to decide, and if decided on, implement it and appropriate funds in 08.

11<sup>th</sup> hour: Hannah will send a copy of the Veronesi's tax bill to their address in Switzerland .

Waldo County Selectmen's Association has a follow up meeting in Early January (no date noted) to assist EMD regarding Avian Flu.

**Amanda made a motion to adjourn, Jay seconded, and it passed unanimously at 8:30**

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Montville Selectmen's Meeting November 28, 2006

87. Call to order at 7:10 pm: In Attendance – Amanda Walrad, Ami Stairs, Abbie Hills, and Lester Turner.
88. Agenda: **Ami made a motion to accept the agenda Amanda seconded, the motion passed unanimously.**
89. Minutes: **Ami made a motion to accept the minutes Amanda seconded, the motion passed unanimously.**
90. Open to the Public:
  - a. Abbie mentioned the packet received from Liberty regarding excise tax. Amanda stated that she would be in the office on Wednesday and would go over it then.
  - b. Hannah had assessing questions for the board (Grondin and Williamson & Assoc.).
  - c. Residents have called stating that they are not receiving call backs from Assessors. Amanda stated that they (board) have 30 days to respond, and it does not have to be a call, but by mail.
  - d. Since heat has been used the water has gotten very dark. Need for a filtration system or bottled water.
  - e. Garage furnace did not get cleaned, door was not unlocked. Suggested to reschedule and have it done as soon as possible
  - f. Amanda still needs to look into a new copier.
91. New Business:
  - a. Christmas bonus/wreathes:
    - i. Wreathes: Amanda made a motion to approve the purchase of two wreathes for the Town Office at \$10 each. Ami seconded, passed.
    - ii. Bonuses: Amanda made a motion that the bonuses should be as follows: Hannah & Abbie \$150 each, Jack & Bob \$50 each, Scott \$100, Charles \$75. Wage money to come from the "other officers" account. Ami 2<sup>nd</sup>, passed.
92. Old Business:
  - a. Roads/status of projects/condition: Steve Lucas to be contacted about the Twitchell Hill/Peavey Town Roads Project

- b. If Trash Truck not back by Friday garbage will have to be placed in the 1-ton and covered.
- c. Reminder that December 15 is the deadline for money requests for the 2007 warrant.
- d. Amanda to meet with Hannah to work on books for the upcoming audit.
- e. Building Maintenance: Phil to do roof on Sand shed, possibly build an outside Bulletin Board. Abbie to order more bulletin board for the hall and office; still need to do research on de-humidifier for the vault.
- f. Town Book to be dedicated to Ed George this year, as well as working in the Bi-Centennial. There will also be a dedication of the Town Office to Ed, and the Allen's. Abbie will discuss with Lenora, if she is interested.

93. Treasurers Warrant #43 \$ 67,615.57.

94. Selectman's Reports:

- a. Amanda: Verizon-Scott Anderson is expected at the Selectmen's meeting Tuesday December 5<sup>th</sup>, with questions to go to the Town (regarding the allowance of 190 ft tower).
- b. Amanda went over list Abbie provided last week:
  - i. Violations in the utility room (cut off switch not within arms reach, and oil barrel too close to electric panel.).
  - ii. Amanda will address the Carole Carson driveway issue and the Taddeo's request.
  - iii. Have Tootie Jackson clean twice a week November through April, and once a month May through October. Abbie to call her and give her the key and code.
- c. Jay discussed with Amanda and Ami the road projects. (see attached). Priority roads are: Peavey Town and Twitchell Hill. Future projects: Cemetery, Burnham Hill, and Halldale bridge.

95. Open to the Public:

- a. Moe questioned Hidden Valley Road. The road needs to have the grade changed to direct it in a more appropriate direction.

96. Adjourn: Amanda made a motion to adjourn at 8:22 pm, Ami seconded it, and the motion passed unanimously.

Amanda Walrad, 1<sup>st</sup> Selectperson \_\_\_\_\_

Ami Stairs, 2<sup>nd</sup> Selectperson \_\_\_\_\_

Jay LeGore, 3<sup>rd</sup>  
Selectperson \_\_\_\_\_

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Montville Selectors' Meeting December 5, 2006

1. Call to Order: At 7:05. In attendance: Amanda Walrad, Ami Stairs, Ginny Walker, Herman Peaslee, Jon Thornhill, Peter Kassen, Hannah Hatfield, Jay LeGore, Scott Anderson, David Valez, Scott Randall.

2. Agenda: Amended to change all New Business to “Verizon Wireless”, and to move Treasurers Warrant before new business. **Amanda made a motion to accept the agenda as amended. Ami seconded and the motion passed unanimously.**

3 Minutes: Amended to: clarify that Tootie is being hired to clean the town office 2 times per *month*, not per *week*; and to clarify **that there had been a motion that passed unanimously to put our garbage into the one ton truck if the packer is not on back yet. Amanda made a motion to accept minutes as amended, Ami seconded and the motion passed unanimously.**

4 Open to the Public:

- Ginny asked who will be plowing the buildings this winter. Amanda said that Steve Lucas has the contract to plow around the town house and the town office.
- Hannah reported that Ricky Turner wants to work for the town. Amanda suggested he fill out an application, and said that we already have employees for the town and probably only hire based on specific qualifications.

5 Treasurer’s Warrant # 44 for \$36,491.80. **signed**, with the instruction to create a new account for town building wages and to change Mark’s travel expenses from CEO to ACO.

6 New Business;

Verizon:

Scott Anderson stated that Montville’s ordinance restricting building heights (to 100 feet or less, and not more than 40 feet above tree line) is still an obstacle to Verizon’s cell tower plan.

He presented to the Select Board and to Peter as the chair of the planning board, 2 supplemental reports addressing questions that the planning board had. These supplementals addressed the possibility of putting one 100 foot tower on a more optimal site, and the other addressed the possibility of a series of 100 foot or less towers.

David Valez said that the supplemental addressing the series of towers finds that there would be an unacceptable amount of interference to be able to use Verizon’s licensed frequency.

David also said that the supplemental about one optimally placed tower, finds that there would be an unacceptable 100-200 foot uncovered piece of road in Searsmont, if the optimal site were even available.

Peter said that Montville needs to find out what standards “acceptable” is being measured by. Amanda said that she will be contacting our legal counsel and find an engineer to go over these supplementals and make sure that the Town understands their findings and ramifications.

Scott and David made it clear that they would like the town to move on this issue ASAP. They said that the Montville tower needs to go up in order to turn on some of the surrounding existent towers.

Amanda made it clear that there is no time to have a special town meeting in order to change or amend our ordinance.

Scott asked if he needed to have a petition to get an article on the town warrant regarding a change in the ordinance. Amanda said that she would prefer that the planning board, the selectors, our legal counsel and Verizon together should help draft the article.

Peter will ask MMA if there needs to be a hearing to make an amendment to an existing ordinance.

Scott said that he and David cannot make it to the next planning board meeting (as planned) but will write a letter to the planning board as to Verizon’s intent and hopes for the January planning board meeting.

Amanda asked if Peter wanted the select board and our legal counsel at the planning board meeting. Peter wanted to make sure Montville’s interests were being considered by our legal counsel and an independent engineer, and said that at the Jan 10<sup>th</sup> meeting it would be good to have the Selectors present.

## 7 Old Business; Roads:

- A. It was reported that Marleen Merando, who is a Palermo resident, lives on the Peavey Town Rd beyond where the board had decided to end plowing this year. Marleen has missed doctor’s appointments and cannot bring in wood or heating fuel because of the condition of the road and it’s lack of maintenance. Amanda said she is only required to contact impacted Montville residents about the discontinuation of winter maintenance. She said she has written a letter to the Montville residents of Peavey Town and New Ireland Rds to inform them of a hearing about discontinuation of winter maintenance to the end of Peavey Town Rd, and the closing of the New Ireland Rd. bridge. She said she has not talked to MMA about procedures on how to deal with residents of other towns who may be (or are) impacted by our roads. Jay suggested that there must be a law mandating that we have to maintain up to the town line. Ami said she just wants to be clear that we are legally in the right. Amanda will seek advice as to how to proceed with the options to discontinue vs. maintain.
- B. Hannah reported a complaint that the burms on Choate R were too high. Scott and Jay said they are ditches not burms.

- C. Scott said he noticed that there was a defunct culvert on Peavey Town Rd in a place that needs a working culvert. Ami wondered if could wait for spring.
- D. Scott reported the need for a culvert on Hidden Valley Rd  
**Amanda made motion to fix it now, Ami seconded and it passed unanimously.**
- E. Jay wondered if we might fix the Rt. 3 end of Choate Rd. and estimated the cost at \$1500-\$2000.  
Ami said she's fine with leaving it until spring.
- F. Scott is researching prices on a schariffier for the grader. Amanda said it is a smart investment for a town with so many dirt roads. Scott found one estimate, so far ,at \$10,000.
- G. Amanda said we are still waiting for Phil to fix the salt shed roof.
- H. Scott asked if we can get an account for fuel at Liberty Trading Post.  
Ami asked Hannah to ask Abbie to have Lennie at LTP fax us over an application to fill out, to be billed for Town equipment fuel.

#### 8 Open to the public:

- Hannah reported that a resident who is in danger of going to foreclosure has applied for general assistance. Ami and Amanda said they will work with residents who apply and qualify for GA. And agreed to draft a letter possibly granting such residents a 30 day stay on the foreclosure.

### ***Meeting adjourned at 9:30***

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## Montville Selectmen's Meeting December 12, 2006

97. Call to order at 7:25 pm: In Attendance – Amanda Walrad, Jay LeGore, Abbie Hills, Herman Peaslee, Marlene Mirando, Tom Christiansen, Kathy Christiansen and Hannah Hatfield.
98. Agenda: No formal agenda, warrant, selectmen's reports and open to the public to be covered in meeting.
99. Minutes: **Amanda made a motion to accept the minutes Jay seconded, the motion passed unanimously.**
100. Treasurers Warrant #45 \$ 12,272.38
101. Open to the Public:

- a. Marlene Mirando asked to discuss the Peavey Town Road situation. She is unable to get to her house on the Palermo side, and needs to get home for medication. Amanda had asked Jay to post a “pass at your own risk” sign. Amanda asked Jay what Scott’s schedule was and if he would be able to bring gravel up, or use the backhoe to bring some fill in from the sides, to fill in some of the ruts and make it passable. Marlene would be required to plow the section. These were acceptable options for Marlene. Jay will have Scott go up ASAP. Herman wanted it clear that crossing the bridge was “Pass at your own Risk”, so the town will not be held liable. Amanda wanted to find out who and what was repaired on the bridge last. The preliminary hearing regarding the road discontinuance is still slated for January 9<sup>th</sup>.

102. Selectman’s Reports:

- a. Jay
  - i. A man from Tenants Harbor was interested in purchasing the antique snow plow from the town. Herman stated that it has been voiced in the past that residents would like to see it restored and kept in town. Jay said he’d call the man back and tell him it was not for sale.
  - ii. Stated he had a call from a resident stating that Burnham Hill Road was not plowed at 8 am after the storm.
  - iii. Asked Amanda if he should leave the sign on Peavey Town Road; yes it needs to stay.
  - iv. A panel on the packer has rusted through, but is not a mechanical part, seemed cosmetic. Amanda said it is not a high priority but does need a replacement so that it doesn’t lead to further problems.
  - v. Received a call from the PUC in reference to phone lines being cut. One was on 8/04/05 on the Howes Road and another on 05/06 on the Morrill Road. Amanda stated that Northland had cut the culvert on the Morrill Road and they have not responded to a bill sent to them for the culvert replacement. The Howes Road cable was not in the right place and was not buried deep enough and was cut by the grader, from what Amanda could remember. Jay further stated that there was a Dig Safe training on the first Wednesday in January and he is going to try and attend.
- b. Amanda:
  - i. She has hired an RF Engineer, Mark Hutchins, to work on behalf of the town for the Verizon project. He is unsure if he will have a written report prepared for the January Planning Board meeting. The town received a stay for a month from legal action because Verizon has to be in Palermo this month, all issues will be addressed in January.
  - ii. Adam Paul is now certified through DOT for road work and has offered his services to the Town and Road Committee. He provided a letter for the January meeting referencing the cost of the bridge replacement; and will talk to the residents on New Ireland

and Kingdom Roads to get their feelings on possible options. Herman stated that if the bridge is not replaced than the road name would have to change (to North/South or East/West as applicable). And that Robbins has several bridges that they take their equipment over and doesn't believe them to be as expensive as Adam had stated (in excess of \$100,000).

- iii. DOT sent a report on three bridges in town (New Ireland, Kingdom and Peavey Town) that have issues that need to be addressed.
- iv. Needs clarification on the Salvage yard application process before signing off on a renewal. Will look into on Wednesday (12/13).
- v. Ami and Amanda interviewed CEO form Freedom. He wants more money, but is proactive.
- vi. Community Farm Share has asked to be placed on the 2007 Warrant, requesting \$1000.
- vii. No Selectmen's meeting on December 26<sup>th</sup>, but there will be on January 2<sup>nd</sup>.
- viii. Ami and Amanda discussed getting a gift certificate for Lester to acknowledge all that he has done to help the town this year. And Amanda needs to send Christmas cards to Board members and contractors.

103. Adjourn: **Amanda made a motion to adjourn at 9:00. pm.**

Amanda Walrad, 1<sup>st</sup> Selectperson\_\_\_\_\_

Ami Stairs, 2<sup>nd</sup> Selectperson\_\_\_\_\_

Jay LeGore, 3<sup>rd</sup>  
Selectperson\_\_\_\_\_

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MEETING MINUTES OF THE SELECTBOARD  
DECEMBER 19,2006

Present: Amanda Walrad, Ami Stairs, Jay LeGore, Debbie Stevens, Herman Peaslee, Karen York, John York, Linda Dartt, Shelly King, John Bedarnik, Scott Randall, Hannah Hatfield.

7:00pm- Meeting called to Order

7:00pm- Review of Minutes from prior Meeting. Minutes Amended to strike from Section 5(a) "Marlene would be required to plow section." And added, "Amanda noted that the Select Board will declare abandoned roads formally, including the Peavey Town Bridge. Amended Section 6(b)(i) to strike "The town received a stay for a month from

legal action.” and replaced with “Verizon requested an extension on their application process to January 10<sup>th</sup> Planning Board Meeting because Verizon has to be in Palermo this month.” Amended Section (6)(b)(iv) “Amanda needs....” and “recommend using him” (referring to Jay Goober as new CEO).

7:10pm- Amanda made motion to accept Minutes as Amended. Jay seconded. Passed unanimously.

7:11pm- Motion made by Amanda to accept Agenda. Ami seconded. Passed unanimously.

7:12pm- Amanda presented Christmas Cards to be signed by Ami and Jay on behalf of the Town/Select Board to various committees, volunteers, and contractors.

7:20pm- Amanda asked the other members of the board for clarification on the follow up with the potential new CEO. Unanimously decided to contact Jay Goober and retain his services for next fiscal year. Amanda will call tomorrow.

7:23pm- Open to the Public. Hannah Hatfield asked to move the Warrant up on the agenda so she could print out checks prior to going home for the evening. The Board agreed and reviewed the Warrant.

7:30pm- Warrant #46 approved for \$77,056.82.

7:31pm- Reopen to the public. A resident of Goosepecker Ridge addressed the Board with regard to some boulders he noticed in the ditch along the road near his home. Scott Randall stated that he had pulled them from the road with the backhoe as they were hazards and placed them as far back as he could get them in the ditch. The resident was concerned that someone may be injured if they went off the road in that area as he has seen many people do over the years. Scott said he would try to bury the boulders or move them further back.

7:42pm- Karen York addressed the Board with a request for Tri-County Jaws for the 2007 Warrant, and the Fire Department for carrying funds from 2006 into 2007. Amanda stated that both requests would be considered when building the 2007 budget.

7:50pm- John York addressed the Board with regard to Liberty ambulance. Earle Albert wishes to be added to the January 2, 2007 agenda. The Board agreed to add him. John also mentioned the resident on Halldale Road who Amanda had spoken with regarding a washout at the end of her driveway, needed to have gravel filled in. Jay and Scott would address the issue this week.

8:10pm- 2007 Warrant Discussion ensued. Amanda invited the Historical Society to present their project first. Debbie Stevens presented a letter including the itemized funds and materials needs for both the Annex Additions on the Town House and the overall restoration of the Town House. Amanda suggested after review of Debbie’s letter

that we request the Town take a loan of “up to \$40,000 for the improvements to the Town House” and make sure to present at the informational meeting the plans to continue seeking funds from grants and other sources to reduce this figure. Shelly King asked for clarification on the importance of this project. Amanda explained that there were numerous reasons for addressing this structure now. First, MMA is refusing to continue to insure; second, we do not meet the federal handicap accessibility standards for a public building but more importantly for a voting facility. Thirdly, for historic preservation and the ability to get on the Historic Register which would enable the Town to receive additional funds from outside sources in the future as well as further support any future applications for a community block grant. Finally, the overall support of the Town to improve this building for heartfelt reasons, community spirit, and obligation to preserve our capital assets.

8:35pm- John Bedarnik suggested that we look into paid volunteers. Specifically offer to pay a certain amount an hour that could only be used to pay against their tax liability. Amanda and Shelly wondered about the insurance liability for this scenario. Amanda to investigate the idea with MMA.

8:43pm- Amanda made a motion to carry forward all monies from the current fiscal year to 2007 for the continued improvements to the Town House. Ami seconded and it passed unanimously. Ami made a motion to place an item on the 2007 Warrant requesting the Town allow the Select Board to take a loan up to \$45,000 for the Town House Project. Amanda seconded and it passed unanimously.

8:50pm- The Fire Department was invited to present their budget for 2007. The Select Board reviewed and determined it was in keeping with their 2006 appropriations. No special projects were requested. Slight variance in wages to accommodate for the 10 members verses the 5 members in 2006. Amanda stated that although the budget seemed reasonable, going forward we will have to work within the confines of the LD1 law and the fire department should be prepared to cut some funds and reflect on where they could compromise their budget if need be for discussion in January.

9:15pm- Discussion ensued with regard to the Road projects for 2007. Amanda mentioned the need to repair the Halldale bridge at an approximate cost of \$20,000. Burnham Hill, Goosepecker, and Haystack Mountain were also mentioned, in addition to repaving a portion of Halldale and Center Road. Amanda stated that we should consider all projects in order of priority and discuss what those priorities are at our next meeting in January. Also, need to discuss the possibility of borrowing funds for paving projects and need to address bridges in town that may be put up for discontinuance and what plan b would be if discontinuance was not approved. Ami mentioned that she would like to see white lines painted on our paved roads for safety purposes and was quoted \$800 per mile for this. Herman Peaslee recommended on behalf of the Road Committee to keep the 2006 road budget for 2007 and address paving separately. Board agreed this was in line with their thoughts.

9:23pm- John Bednarik addressed the Board with a question regarding his abatement check. Hannah Hatfield to investigate where check was sent. Confirmed it was delivered to mortgage company.

9:28pm- Scott Randall presented a quote for a scarifier for the Town grader. He also presented information based on the current cost of running through cutting edges without the scarifier versus with it and demonstrated how the equipment would pay for itself in three years. The Board was impressed with Scott's research and reviewed the current status of the equipment account. Amanda made a motion to pursue the purchase of the equipment at approximately \$4,400.00 and Ami seconded the motion and it passed unanimously.

9:42pm- Ami stated she had no Selectman's report other than she has been processing numerous GA applications. Jay also had nothing to report. Amanda brought Jay and Ami up to speed on the Verizon issue and informed them that she had a teleconference with the Town attorney and Peter Kassen, Planning Board Chair, to discuss our options going forward. The Engineer informed the attorney that PCS frequency Verizon utilizes was not in existence when our ordinance was drafted and there is a need for revision to accommodate for this scenario. Amanda and Peter both expressed to the attorney the need for additional site reviews in coordination with any variance that either the Planning Board or Board of Appeals may grant, as well as the applicant being responsible for all costs incurred by the Town to process applications when variances and additional site reviews and engineering data are necessary. It was decided that all parties would submit ideas for a "Chinese menu" of ordinance amendments to be compiled and reviewed prior to presentation at the January Planning Board Meeting at which both the attorney and the Verizon representatives will be in attendance for. Any ordinance change approved by the Planning Board will be heard at the annual information meeting and placed on the town warrant in March.

9:48pm- Correspondence was opened. Amanda presented the lease agreement for the new copier. Amanda and Ami made a motion to sign the agreement. Motion passed unanimously and agreement was signed. Amanda to return to vendor.

9:50pm- Requests from the Town Clerk for a raise in salary and for items in the Town Office were presented. The Board agreed to renew the evaluator system in January, allow the Clerk to pursue online IFW service for the Town and will reconsider other items later on. The salary increase was denied. A review is being done by Amanda to find out if the Town can obtain benefits for employees and the Board will be pursuing switching the front office positions of Treasurer/Tax Collector and Clerk/Registrar/MV Agent to hired positions rather than elected. Wages will be determined upon receipt of this information.

9:54pm- Meeting Adjourned.

