



Dogbones Network, host of



The Garden Show and Party

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www.GardenShowandParty.com

Vendor - 2017 Application

Exhibitors, Sponsors, Floral designers and Artists have separate applications.

Business Name _____

Mailing Address _____

Physical Address of Storefront, if applicable _____

Business Phone # _____

Business website _____

I do _____ give permission to include my website as a link with the Garden Party. If you do not have a website, please send 3 pics of your products.

Products or Services Offered (No additional fee for direct sales) _____

Contact Name _____

Contact Phone # _____

Contact Email Address _____

Emergency Contact _____ Emergency Phone # _____

Please check appropriate boxes..... [] display or walls over 4 foot high around booth space

The Show Merchants – includes tables and chairs, as needed

	Friday only	Saturday only	both days	add electricity	total	
[] 6 x 9 (half booth)	[] \$45	[] \$45	[] \$75	plus \$10	
[] 12 x 9	[] \$60	[] \$60	[] \$105	plus \$10		
[] 12 x 18 or 24 x 9	No	No	[] \$195	plus \$10		
[] Food Truck	[] \$25	[] \$25	[] \$50	included		
[] Electrical – State needs and list all equipment being used at vendor space.						

[] **The Outdoor Merchants** – Saturday only – open air under the roofed area of the barn or along sidewalk. No electricity, must bring own setup including tables and chairs. Rain or shine. Designated 12 x 9 space. [] \$30

Be sure to read the Releases, Rules & Regulations

1. Show hours are Friday, March 31, 2017 from 9 a.m. to 4 p.m. and from 9 a.m. to 5 p.m. on Saturday, April 1, 2017. Inside booths are expected to be open during the event's open hours. Outside space is Saturday only from 9-5. The Garden Party itself will occur on Saturday from noon to 5 p.m.
2. The primary vendor registering for the booth space MUST be 18 years old or older and responsible for the items in their booth space.
3. Set-up: show participants will be allowed to open the bays near their booths during scheduled set-up time and scheduled tear-down time ONLY. At all other times, bays must remain closed. Set up will open on Friday morning at 7 a.m. and by arrangement on Thursday evening until 10 p.m.
Vendors are requested to wait until the end of the show time to tear down. Vendors need to be prepared to leave the premises with their setup by 7 p.m. on Saturday. Anything, including displays and products, left on the premises after that time will be considered abandoned. Edwina Shannon, anyone on behalf of the Boro Garden Show, Dogbones Network and the Lane Agri Park are not responsible for the abandoned property or any damage to abandoned property.
4. There is 1 standard booth size: 12' x 9'. Half and double booths are also available. Half and regular sized booths will be issued 2 vendor IDs. Double booths will have 4 vendor IDs. One 6' table and 2 chairs are provided if preferred. Site assignments will be emailed prior to event and will be available during set-up time. Please provide an e-mail address on your application.
5. The use of a generator at the Garden Show is allowed, as long as you have a sound barrier and an exhaust filter. Generators will be inspected at the time of arrival and set-up. There will be access to electricity if you select a booth with electricity.
6. Dogbones Network does carry liability insurance for the event and to fulfill the rental agreement of the facility. Precautions will be made against loss or damage to your booth. It is highly recommended and expected that vendors carry their own liability insurance for their own protection. Edwina Shannon, Dogbones Network, anyone working for the Boro Garden Show and Rutherford County Extension will not be held liable to damages to property of vendors, or their employees of assigns, or to their persons due to fire, robbery, accidents, Acts of God, or any other cause whatsoever that may arise from use and occupancy of leased space occupancy and grounds. The vendor agrees to indemnify and hold harmless any damages incurred.
7. No refunds on the outdoor space rentals. No refunds on Show Booth space after March 15, 2017. All Show Booth space refunds are subject to a processing fee of 50% of the booth fee. No refunds on No Shows.
8. All exhibitors selling merchandise on the Show floor are required to have a business Federal Identification Number or social security number if requested by show management prior to setting up at the show. The responsibility is yours to comply with state codes for sales tax filing. Vendors must comply with all state and local health, fire and electrical requirements, as applicable. Products deemed inappropriate will be removed from display. Should that happen, no refunds will be granted.
9. Trash receptacles will be located throughout the show site for the convenience of the participants and may NOT be brought into individual booths.
10. No dogs, cats or other pets are allowed inside the buildings. The Lane Agri-Park is a no alcohol, no tobacco, no drug campus. Fireworks and stinkbombs are also not permitted.
11. Vendors and exhibitors grant permission to the Boro Garden Show and Party and Edwina Shannon to use his/her name, likeness, voice and words in social media, television, radio, newspapers, and other media and in any form not heretofore described for lawful purposes of the Garden Show and Party, including but not limited to advertising and appealing for funds to support the event. No compensation will be issued for the use of his/her name of likeness.

To participate in the upcoming Boro Garden Show and Party, please complete, sign and return the enclosed application, along with your full payment by check, money order or PayPal to the address provided on this form which will secure your space. Submission for participation in the event does recognize and accept the Releases, Rules & Regulations. Participants will receive confirmation of acceptance within one week of application receipt. Checks will be deposited only after acceptance of your product. **Checks should be payable to Dogbones Network.**

Applicant Signature: _____

Date: _____

** Please note: Failure to comply with these rules and regulations may result in the termination of participation. If so, there is no refund.*

We look forward to your participation in the 2017 Garden Show and Party.