



Thank you for your interest in The National Coalition of 100 Black Women, Inc.- Harrisburg Chapter (NCBW Inc. Harrisburg Chapter). In your membership packet, you will find the pertinent information necessary for membership consideration into the NCBW Inc., Harrisburg Chapter.

We are eager to welcome professional women into our chapter to work alongside us in advocating for black women and girls and contribute to the growth and success of the organization.

Prospective members must: reside or work in Central PA, be willing to be an active community leader, act in accordance with the mission and vision of the organization and have documented evidence of community service and/or active political, professional and volunteer leadership.

Benefits of Membership in our Chapter include:

- Engagement with your community as an advocate for Black women and girls.
- Participation in National Leadership Conferences & Events.
- Becoming a part of a Sisterhood of Leaders and Change Agents.
- Expanding your personal and professional network of colleagues.
- Impacting and Influence Legislative policies locally and nationally through advocacy initiatives.
- Leadership and Professional Development opportunities.

We sincerely appreciate those individuals who are willing to join hands with us to make a difference!

Once again thank you for your interest. We look forward to reviewing your application for membership.

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## **PROSPECTIVE MEMBERSHIP CHECKLIST**

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- Completed Membership Application
- \$25 Non-refundable application fee
- Brief bio or resume.
- One (1) professional letter of recommendation
- One (1) professional photo



## The National Coalition of 100 Black Women, (NCBW) Inc. Harrisburg Chapter

N C B W  
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On February 11, 2012 over 40 members of the Harrisburg Chapter of the National Coalition of 100 Black Women, Inc., were officially installed during the "Dawn of a New Beginning Gala" at the Harrisburg Civil War Museum. Stacey King, Chartering President of the Harrisburg Chapter, worked tirelessly over three years toward the Chartering of our local Chapter.

**Our Mission:** *The National Coalition of 100 Black Women, Inc., mission is to advocate on behalf of minority women and girls to promote leadership development and gender equity in the areas of health, education and economic empowerment and development.*

**Our vision** *"is to be an effective force in Central Pennsylvania by mobilizing African-American and other women of color, who understand the need and have the desire and determination, to develop solutions for success around gender equity in health, education and economic empowerment and development."*

The NCBW Harrisburg Chapter is committed to strengthening and empowering the community through:

- Acting as change agents to influence legislation
- Increasing awareness of, and furthering actions to close the gender gap in health, education and economic development
- Legislative analysis and voter mobilization
- Personal and professional development
- Mentoring and scholarships
- Addressing issues that impact us in a changing society
- Assisting the elderly and homeless population
- Promoting health awareness and education
- Assisting victims of domestic violence and other violent acts

We work to develop alliances with other community organizations, leadership from corporate, civic, political and government entities and to build a consensus among special interest groups. We are the eyes, ears and voice for all women of color and we serve as a complement to the strong heritage of existing Black women organizations that share our goals.

To meet the diverse needs of its members, NCBW implements programs which:

- provide an effective network among Black women
- establish links between NCBW and the corporate and political sectors
- enable Black women to be a visible force in the socioeconomic arena
- meet the career needs of these women and facilitate their access to mainstream America
- use the tools of modeling and mentoring to provide meaningful guidance to young women
- recognize the historic and current achievements of Black women

Below is a partial listing of Harrisburg NCBW Chapter programs:

- Voter ID education and advocacy
- Local Legislative Day
- Secondary Education Scholarship and educational planning
- Showered with Love -Annual Community Baby Shower for new and expectant parents
- Sister-nomics wealth building
- Health related awareness & education workshops such as: HIV/AIDs, Cancer, Metabolic Syndromes, Nutrition and Mental Health
- A Tribute to Trailblazers Awards Gala recognition program
- Dream Girls Mentorship/Girls S.T.E.A.M Club
- Annual educational scholarship award
- Leadership training and membership development

Collectively we can and will make a difference on issues that impact the present and the future. If you feel strongly about advocacy on a local, statewide and national level, please join us as we strive to make a better future for our family, friends and community.

More information can be found on NCBW Inc. Harrisburg chapter by visiting: [www.ncbwharrisburgpa.org](http://www.ncbwharrisburgpa.org)

National information on NCBW can be found by visiting: [www.ncbw.org](http://www.ncbw.org)



NATIONAL COALITION OF 100 BLACK WOMEN, INC.

## ADVOCACY PRIORITIES

### HEALTH

- Eliminate Disparities
- Prevention/Decrease Mortality
- Improve Health Outcomes
- Access to Affordable Health Care
- Culturally Competent Research on Chronic Disease adversely impacting African American Women
- Quality of Life – Public Safety and Crime

### STRATEGIC ALLIANCES

- Government
- Corporate
- Non-Profit
- Faith Based International

### ECONOMIC EMPOWERMENT

- Pay Equity
- African American Women Owned Business Growth
- Livable Wage Employment Opportunities

### EDUCATION

- Eliminate Disparities
- Improved Outcomes of Graduation Rates
- Vocational/College Preparation
- STEM Education
- HBCU Supports
- Access Affordability

### CIVIC ENGAGEMENT LEGISLATION ON SUPPORTING ADVOCACY AGENDA

- Voter : Education/Reg/Rights
- Increase Women Candidates running for political office
- Issue Timely Policy Alerts
- Issue Position Papers on PP Platform Issues





## The National Coalition of 100 Black Women, Inc. Harrisburg Chapter

### FAQS and MEMBERSHIP REQUIREMENTS

**We are a National organization of 61 chapters located throughout the US with over 2800 women who are committed to advocating for health, education, economic development and gender equity.**

**The list of Frequently Asked Questions (FAQs) is provided to address some of the inquiries about membership in NCBW Inc., Harrisburg Chapter. We hope that your specific question(s) will be answered; however, if you have further questions pertaining to membership please visit our website or contact us via email at:**

**[ncbwhbgmembership@yahoo.com](mailto:ncbwhbgmembership@yahoo.com)**

#### **Requirements:**

- Member must participate in a minimum of five (5) Chapter programs per membership year.
- Member must submit timely payment of annual dues and assessment fee to NCBW Inc. Harrisburg Chapter by the deadline stated on the NCBW fee schedule document.
- Must complete a new member meeting prior to official membership installation.
- Member is required to regularly attend monthly chapter meetings.
- Member must sign up for at least one (1) standing chapter committee.
- Member must actively participate in chapter advocacy events and fundraisers including but not limited to selling tickets for chapter events.
- Member must attend at least (1) National Leadership Conference and Biennial Conference as scheduled by the National Office.

\*Additional leadership and biennial attendance requirements are required for those members on or seeking Executive Board positions at the Chapter or National level.



**Frequently Asked Questions (FAQs)**

***Q. Is NCBW Inc. a non-profit organization?***

**A.** Yes, NCBW Inc., Harrisburg Chapter is a non-profit, 501(c)(3) organization with official status from the Internal Revenue Service (IRS).

***Q. What type of advocacy work does NCBW participate in?***

**A.** The Harrisburg Chapter focuses on advocacy work in several areas including health, gender equity, education, leadership and economic empowerment and development. It is always our goal to advocate on behalf of issues affecting Black women and girls in our Central PA community and on a National level. We work to identify the needs and concerns of our community and ensure that women and girls of color have a voice. Our Chapter actively participates in Legislative Days, voter registration, and closing disparity gaps in education, health, and economic empowerment and gender equity.

***Q. Who is membership open to?***

**A.** Membership is open to women who have demonstrated evidence of community involvement and leadership; and agree to support the mission and goals of NCBW both locally and nationally.

***Q. Is there an age limit to join?***

**A.** NCBW Inc. welcomes women 21 years of age and older into our advocacy organization.

***Q. What are the benefits of NCBW membership?***

**A.** Benefits of NCBW membership include:

- Becoming involved with advocacy initiatives in the Harrisburg area and on a National level
- Mentorship opportunities
- Leadership and professional development
- Participation in national leadership conferences
- Participation in working groups to further the organization or in community focused programs
- Expanding your network of professional colleagues
- Networking and collaborate with community partners and successful businesswomen

**Q. *What happens after I submit my application?***

**A.** Each application is thoroughly reviewed by our membership committee. Our membership process consists of two (2) phases: completed membership application and an interview with our Membership Committee, Chapter President and/or Vice Presidents. After completion of your interview, you will be notified within 7 business days if you have been accepted into NCBW Inc., Harrisburg Chapter membership. Each new member must fulfill their financial obligation (membership dues), attend new member orientation and the Induction Ceremony.

**Q. *Can I make payments on my dues?***

**A.** Yes, dues do not have to be paid in full upon acceptance into the Harrisburg Chapter. However, they must be paid in full by the deadline to continue as a member in good standing. A partial payment of dues must be made prior to attending a new member meeting or Chapter meeting. Members are permitted to make payments per the fee schedule found in your invitation to join packet.

**Q. *Are dues assessed per calendar year?***

**A.** No, our dues/fee schedule goes per the National membership year, which runs from October 1 – September 30.

**Q. *How is the dues amount allocated?***

**A.** Each local chapter is required to send \$50 per member fee to the National Headquarters of NCBW Inc., as well as a payment of \$1,500 per chapter. National fee requirements are subject to change at the discretion of the National board. The remaining money, if any, stays with the local Harrisburg chapter for the implementation of advocacy/community programs. Dues are subject to increase at the discretion of the Chapters' Executive Board

**Q. *What is a fundraising assessment?***

**A.** Each Chapter of NCBW assesses their members a fundraising assessment. The great news is-- these funds do not have to come directly out of your pocket! However, some members graciously choose to make NCBW a part of their personal charitable giving and satisfy the assessment in that manner. The assessment ensures that our Chapter members are actively doing their part to participate in our fundraising efforts by selling tickets and/or ads etc. to signature Chapter programs. Fundraising is how we maintain committed to offering various programs to our community free of charge. The assessment must be satisfied by the last calendar meeting of the membership year (June of each year). For the current members year, the fundraising assessment for full/active members is \$200 and \$225 for Executive Board Members.

**Q. How often does NCBW meet?**

**A.** The Harrisburg chapter meets on the 3<sup>rd</sup> Thursday of each month. There are no meetings held during the months of July, August and December of each year. A calendar of meeting dates will be provided during orientation.

**Q. What is Associate Level Membership?**

**A.** Associate level membership is designed for the member that supports the vision and mission of NCBW and fulfills her financial obligations but cannot actively commit time and service to the requirements for membership meetings and/or on committees. Under this level of membership, you are without all rights and privileges offered to those holding full membership status. Associate members cannot hold Chapter office, do not have voting rights, participate in Chapter meetings, or serve on standing committees. Associate level members are listed as members of the Chapter and encouraged to attend NCBW Harrisburg programs. Additionally, this level of membership has access to resources and trainings arranged by the National office.

**Q. Where can I find the most up-to-date information on the NCBW Harrisburg chapter?**

**A.** Information on our local Harrisburg chapter can be found by visiting our website [www.ncbwharrisburgpa.org](http://www.ncbwharrisburgpa.org). You may also visit our Facebook page listed under The National Coalition of 100 Black Women, Inc. Harrisburg Chapter [www.facebook.com/ncbw100harrisburg](https://www.facebook.com/ncbw100harrisburg). Our Instagram page can be found at [www.instagram.com/ncbwharrisburg](https://www.instagram.com/ncbwharrisburg).

Information regarding the National branch of NCBW can be viewed at [www.ncbw.org](http://www.ncbw.org).





## **NCBW HARRISBURG CHAPTER CLASSES OF MEMBERSHIP**

### **NCBW NEW ACTIVE CHAPTER MEMBERSHIP**

- ❖ Must be a woman at least 21 years of age.
- ❖ Must fully support the mission and goals of NCBW locally and nationally
- ❖ Must be fulfill financial obligations locally and nationally
- ❖ Must have demonstrated leadership skills
- ❖ Must actively participate in membership meetings, events, and committees
- ❖ Full voting privileges
- ❖ Must actively participate in at least one (1) standing committee
- ❖ Must actively participate in a minimum of five (5) Chapter programs per membership year.
- ❖ Member must attend at least (1) National Biennial or Leadership Conference. as scheduled by the National Office.

### **NCBW TRANSER MEMBERSHIP**

- ❖ Must submit a letter of eligibility from former Chapter
- ❖ Must fully support the mission and goals of NCBW locally and nationally
- ❖ Must be fulfill financial obligations locally and nationally
- ❖ Must have demonstrated leadership skills
- ❖ Must actively participate in membership meetings, events, and committees
- ❖ Full voting privileges
- ❖ Must actively participate on at least one (1) standing advocacy committee
- ❖ Must actively participate in a minimum of five (5) Chapter programs per membership year.
- ❖ Member must attend at least (1) National Biennial or Leadership Conference as scheduled by the National Office.

### **NCBW REINSTATEMENT MEMBERSHIP**

- ❖ Must pay a reinstatement fee determined by the Executive Board
- ❖ Must pay any outstanding/owed assessments from previous membership period
- ❖ Must fully support the mission and goals of NCBW locally and nationally
- ❖ Must be fulfill financial obligations locally and nationally
- ❖ Must have demonstrated leadership skills
- ❖ Must actively participate in membership meetings, events, and committees
- ❖ Must participate in new member orientation and new member induction ceremony
- ❖ Full voting privileges
- ❖ Must actively participate on at least one (1) standing advocacy committee
- ❖ Must actively participate in a minimum of five (5) Chapter programs per membership year.
- ❖ Member must attend at least (1) National Biennial or Leadership Conference as scheduled by the National Office.

### **NCBW ASSOCIATE LEVEL MEMBERSHIP**

- ❖ Must have demonstrated leadership skills and service to the community
- ❖ Must fully support the mission and goals of NCBW locally and nationally
- ❖ Must pay the associate membership dues determined by the Executive Board
- ❖ Must pay any outstanding/owed assessments from previous membership years
- ❖ Must be fulfill financial obligations locally and nationally
- ❖ Must participate in new member orientation and new member induction ceremony
- ❖ No voting privileges
- ❖ Does not participate in monthly Chapter meetings or on standing advocacy committees
- ❖ Cannot hold Chapter Office
- ❖ Membership is non-transferrable



## National Coalition of 100 Black Women Inc. Harrisburg Chapter

### 2021-2022 MEMBERSHIP FEE SCHEDULE AND IMPORTANT DEADLINES



- ❖ **Monday, May 17, 2021:** Membership Applications due
- ❖ **Week of June 7-11, 2021-** Prospective Member Interviews  
(conducted via Zoom conference)
- ❖ **Thursday, July 1, 2021:** New member fees due
- ❖ **Monday, August 2, 2021:** New member orientation  
(mandatory participation for all new and reinstated members)
- ❖ **August 2021:** Member mix & mingle event  
(exact date TBD)
- ❖ **Saturday, September 4, 2021 - New Member Installation**  
(conducted via Zoom mandatory participation for all new, reinstated and transfer member)
- ❖ **September 2021:** Strategic Planning Retreat / TBA



**National Coalition of 100 Black Women Inc. Harrisburg Chapter**

**2021-2022 MEMBERSHIP FEE SCHEDULE**

Below are fees associated with Active (Full) Membership with NCBW Inc. Harrisburg Chapter. These fees also pertain to Reinstatement Membership.

**Active (Full) Membership:**

ITEM	FEE
<b>NEW MEMBER APPLICATION FEE</b> *Due upon submission of application. This fee is waived for reinstatement and transfer members only.  <b>Applications are due by May 17, 2021</b>	<b>\$25.00</b>
<b>ACTIVE (FULL) LEVEL MEMBERSHIP DUES</b>  <b>*Due in full by July 1, 2021</b>	<b>\$200.00</b>
<b>NEW MEMBER ORIENTATION FEE</b>  <b>*Due no later than July 1, 2021</b>	<b>\$20.00</b>
<b>MEMBER FUNDRAISER ASSESSMENT</b>  <b>Please refer to FAQ document for more information on the fundraising assessment. Amount is subject to change.</b> <b>*Individual member fundraising assessments must be satisfied in full by no later the last meeting date in June per calendar year (Ex: June 16, 2022).</b>	<b>\$200.00</b> (active members only not serving in a leadership role on the Chapters Executive Board)  <b>\$225.00</b> (Executive Board)



**National Coalition of 100 Black Women Inc. Harrisburg Chapter**

**2021-2022 MEMBERSHIP FEE SCHEDULE**

Below are fees associated with Associate Level Membership with NCBW Inc. Harrisburg Chapter.

**Associate Level Membership:**

ITEM	FEE
<b>NEW MEMBER APPLICATION FEE</b>  *Due upon submission of application.  <b>Applications are due by May 17, 2021</b>	<b>\$25.00</b>
<b>ASSOCIATE LEVEL MEMBERSHIP DUES</b>  *Due in full by July 1, 2021	<b>\$300.00</b>
<b>NEW MEMBER ORIENTATION FEE</b>  *Due no later than July 1, 2021	<b>\$20.00</b>



THE NATIONAL COALITION OF 100 BLACK WOMEN, INC. HARRISBURG CHAPTER

**HARRISBURG CHAPTER MEMBERSHIP APPLICATION**

\$25.00 non-refundable application fee is due with submission of application.  
This fee is waived for reinstatement and transfer memberships only.

Membership year runs from October 1 – September 30  
Annual full membership dues: \$200 per membership year (non-refundable).

A brief biography or resume, letter of recommendation and professional photo must be submitted along with completed application. Attachment of a resume is optional and can take the place of the biography.

This application must be completed by former members seeking to reinstate their membership after a Chapter absence of one (1) full year or greater.

**SECTION I:**

Full Name: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No. (Primary): \_\_\_\_\_ Personal Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Education (if applicable): \_\_\_\_\_ Degree Obtained: \_\_\_\_\_

Date of birth (Month/Day): \_\_\_\_\_

Age Group:  
Under 30                      31-40                      41-50                      51-65                      65 and older

**SECTION II: MEMBERSHIP INTEREST:**

**Type of membership you are seeking:**

- |                          |                            |
|--------------------------|----------------------------|
| Full (active) membership | Associate Level membership |
| Reinstatement membership | Transfer membership        |

Please tell us why you would like to join the National Coalition of 100 Black Women, Inc., Harrisburg Chapter:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will you use utilize your skills and resources to further the advocacy mission of the National Coalition of 100 Black Women Inc., Harrisburg Chapter?

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List any other professional organizations and affiliations (\*Include positions held and committee involvement):

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Please list any professional awards you have received:

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**Indicate which of the following areas you have expertise:**

- |                            |                                |                    |
|----------------------------|--------------------------------|--------------------|
| Event Planning             | Education                      | Social Services    |
| Fundraising                | Leadership Development         | Auditing           |
| Grant Writing              | Civic Engagement/Public Policy | Budget and Finance |
| Public Relations/Marketing | Health                         | Project Management |
| Technology                 | Diversity & Inclusion          |                    |

**Indicate your committee interest (standing committees are marked with an asterisk) select at least one:**

- |                                      |                       |
|--------------------------------------|-----------------------|
| Auditing                             | *Budget and Finance   |
| *Education/Mentoring                 | *Economic Empowerment |
| * Membership and Chapter Development | *Health               |
| Fundraising                          | *Public Policy        |

***Please provide one (1) personal reference: (Name, address and phone number)***

Reference Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

I acknowledge receipt of the prospective membership information and I fully understand and accept the personal time commitment and financial obligations required to be a member of NCBW Harrisburg Chapter in good standing.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Completed application along with application fee (check or money order) can be remitted to:**

NCBW Harrisburg Chapter  
P.O. Box 60244  
Harrisburg, PA 17106

**Electronic application submissions and payment can be submitted to:**

[ncbwhbgmembership@yahoo.com](mailto:ncbwhbgmembership@yahoo.com)  
<https://www.paypal.me/HarrisburgNC100BW>

(please include name and "2021-22 application fee" in notes section)

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**For Internal Use, only: Application revised: 3/21/2021**

Date application received: \_\_\_\_\_ Received by: \_\_\_\_\_ Amount of payment received: \_\_\_\_\_

Cash \_\_\_\_\_ Check \_\_\_\_\_ Bio Received: Yes \_\_\_\_\_ No \_\_\_\_\_ Date Bio & Refs. Received \_\_\_\_\_

Accepted: Yes \_\_\_\_\_ No \_\_\_\_\_ Date of decision: \_\_\_\_\_ Date of notification letter: \_\_\_\_\_

Membership Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_