

BEAR PAW SERVICE DISTRICT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
October 1, 2016 – 9:00 AM

Directors Present: Andrea Folkertsma, Ron Taylor, Mark Ackerman, Greg Brock, Pat Roberts, Al Snaider, Tricia Swiger, Greg Brock (Randy Barton & Chrissie Howard)

Directors Absent: None

Others Attending: See attached list

Call to order: Andrea Folkertsma

Andrea Folkertsma called the meeting to order and leads the Pledge of Allegiance. Board members are asked if all members have reviewed the minutes from the 7-30-16 meeting. All board members answer yes. Ron Taylor makes a motion to suspend the reading of the minutes and accept them as presented. Al Snaider seconds the motion. Motion is unanimously carried.

Financial Report:

Tricia Swiger delivered the financial report as follows:

We are currently within budget. There was a situation concerning account 6515 with gravel where a road was washing out but we will be covering that. Everything within the budget is on target. Right now is the crucial time of year where we have to watch our spending. If any board member needs a check written, speak with the Finance Officer first to make sure funds are available. Andrea Folkertsma states we are unique as our fiscal year starts in July but our big deposits do not come in until around December and January. Tricia Swiger states the concrete and tennis court projects will be moved until Spring when our cash flow is more adequate.

Ron Taylor introduces Eddie Allen, Cherokee County Tax Assessor. Mr. Allen states he has been with Cherokee County for two years. The county will be re-evaluating properties in 2017. Mr. Allen explains the process of how this will be done. Mr. Allen asks if Bear Paw residents had rather have the evaluations done in the summer when most are here at their homes. Al Snaider asks Mr. Allen how the county determines if a lot is Lakeview. Mr. Allen states the county comes in in the fall or winter so they can see, if you can see the lake at any time during the year it is considered lakefront. Mr. Allen states an audit will also be done of all boat docks. 2012 was the last property evaluations. County is required by law to do these evaluations at least every 8 years.

Committee Reports:

FireWise:

Ron Taylor states we had 28 volunteers for the Clean-Up day. They went up on banks and cleaned this time. We need to thank Claude Hughes for all his work as well. We spent 22 hours of community service at \$22 per hour towards Firewise.

Roads:

Al Snaider states our paving expense came in at \$49,400. Andy Russell met with us for discussion on roads and paving and was very helpful. We will be \$7,500 under budget. Our roads will last longer if we use a better grade of asphalt than we have in the past. Mike Maul states people need to stop using chains on their tires when we have snow. Al Snaider states we need to have a sign at the guard gate that says no chains on tires. Mr. Snaider makes a motion to have a sign put at the guard gate that states "No Chains on Tires Within BearPaw". Ron Taylor seconds the motion. Motion is unanimously carried.

Managers Report:

Randy Barton presents the managers report as follows:

The new camera system has been hooked up and is working. The only glitch was the used laptop and we didn't have the capacity for the software to get all 8 pictures on one screen. In order to get it perfect we have to upgrade the computer at the guardhouse. TSLs agreed to come back at no charge if we get a new computer. Ron Taylor states he encourages everyone to look at the system in the office. This building is secure 24/7. Ron Taylor states we could get a Dell computer for \$450-\$475 and makes a motion to the Board to approve up to \$660 for computer expenses. Mark Ackerman seconds the motion. Motion is unanimously carried. Ron Taylor states when the company comes to install the equipment, we should develop an operational manual so the guards know how to use it.

Randy Barton states the new guard gate will be installed around the end of October. The old gate will be moved to the firehouse road and used there.

Three bids have been taken on the concrete work.

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New Business:

The BPLA would like to put shelves in the skateroom. It is the Service Districts Asset so we have to approve it before they can do it. The BPLA will pay for it. Ron Taylor makes a motion to allow the BPLA to have shelves installed in the skateroom with the BPLA agreeing to pay for expenses. Mark Ackerman seconds the motion. Motion is unanimously carried.

Andrea Folkertsma states we changed our road to Bretches Drive and people have had problems picking it up on their GPS. We have been asked to put a sign up that says aka Club Drive under the Bretches Drive sign. It should cost around \$45. Andrea Folkertsma makes a motion to purchase an aka Club Drive sign to

put on the Bretches Drive Sign we currently have. Cost will be around \$45. Al Snaider seconds the motion. Motion is unanimously carried.

Andrea Folkertsma states the Board has had two executive meetings. Randy Barton, Service District Manager, is retiring. He will be with us until January. The Board will form a committee to look for his replacement. Ms. Folkertsma thanks Randy Barton for his service.

Steve Jones give a report of how the Service District is set up to be ran.

Announcements:

Next meeting will be March 4, 2017 @ 9:00 am, Regular Meeting

Adjournment: Andrea Folkertsma makes a motion to adjourn the meeting. Al Snaider seconds the motion. Motion was unanimously carried.

Date

Al Snaider, Secretary

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