

# Blairstown Historic Preservation Committee – Meeting Agenda – Monday, Nov 7<sup>th</sup>, 2016

## Pledge of Allegiance

Sunshine Statement – Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act

## Meeting Minutes – Barbara

Social Media and Correspondence – Lori/Chris (BHS Questionnaire – 18 submits) (FB update) (284 email)

Lori – Thank you letters on letterhead re safe and dress/dr bags.

Chris – Thank you letter to 10-31 for safe + picture

Article and photos submitted to newspapers regarding Haunts on High

## Financial Report, BHPC Operating Budget – Chris

- BHPC 2016 operating budget \$5,000
- Appropriated and available balance
- \$131 in donations from Haunts on High to trust fund.
- Haunts on High event expenditures + other events

## Upcoming Events and preparations:

- Jingle on Main – Saturday, December 3. Application submitted. Supplies needed

## Ongoing Business:

- Haunts on High - success! Thank you BHPC and First Presbyterian Church! What worked??? what didn't???
- 10-31 pedestal for cornerstone update on production - Theo Research update – Chris
- Outer lobby display case - Volunteers?
- Branigan Shelving Unit – Lori
- Blairstown Press newspapers - Conservation effort – Chris spoke with new branch manager Kelly
- Fireproof safe donation update and estimates – Wick
- Thank you card purchase – Lori. Design and \$ amount.
- Need walking tour brochures printed – 200 / 300. Chris list of distro locations.
- Archive computer program update and costs – Wick, Chris

## New Business from Committee

- Press book/binder – organization, record keeping – Donna?
- BHS Questionnaire – thank yous, etc. – Lori. ----- Compile stories – Donna?
- Walking tour brochure holder – affix BHPC ID and distro – Karin?

## Comments from the public

### Tabled business for future review (no new updates):

- Land Use Board collaboration – Barbara, Wick, Chris
- Ticket Booth at Footbridge – display narrative, pictures, layout – to be done.
- Boy Scout – BHPC to mentor a troop #140 boy scout for Eagle Scout merit. Chris
- Boy Scout – Blair student to achieve Eagle Scout merit via BHPC project
- Theo – New Flyers - 4 fold walking tour. Two-sided glossy
- Footbridge to be put on State and National Registry of historic places.
- Heavy dump truck and passenger bus traffic on Main Street. Current established ordinance.
- Historic building demo - Demolition Review - Establish criteria, survey of historic homes in township and propose establishment of demolition review period. *Construction – Permit process.*
- How to help historic district property owners maintain historic properties.

### Current Research and Update for plaque project:

- Blair Place Plaque – Location confirmed. Draft being edited.
- Blairstown Elementary – Permission granted and location confirmed. Post mount. Draft in process.
- Blairstown Diner – Contacting for permission.
- Footbridge Park – Post mount, draft in process. Location to be at 94 entrance.
- Old Mill Rework: Draft in process

possible vote

Next meeting Monday, December 5<sup>th</sup> 7:00

Adjourn