

**MINUTES
AGHA BOARD MEETING
AUGUST 19, 2020 VIA ZOOM**

- I. **CALL TO ORDER:** The meeting was called to order, via Zoom, by President, Lynn Walton, at 7:05 pm.
- II. **ROLL CALL:** All board members were present. Homeowners, Fred Freeh, Dave Kline and Dick Moore, were present.
- III. **APPROVAL OF MINUTES**
- July 15, 2020 Board Meeting-Unanimously approved.
 - August 3, 2020 Special Board Meeting-Unanimously approved.
- IV. **ANDOVER GLEN HOMEOWNER ASSOCIATION FORUM**
- Fred Freeh:** Expressed concerns about the Republic trash removal contract. He and Kathy Johnson had a conversation before the board meeting that clarified what we know about the current trash removal guidelines.
- From Kathy:** Homeowners won't see a change in our community service for the near future. She will get bids from other providers before our contract expires in 2021. Homeowners will be notified as changes are made in the future due to COVID 19.
- Dick Moore:** Interested in the treasurer's financial report.
- V. **UNFINISHED BUSINESS**
- **Trash removal along Parker Road, main entrance, and creek in park:** Dave Kline reported that our landscaping service, Sky High Landscaping, is doing weekly trash removal and trimming of vegetation in the common areas and along Parker Road property. Trash removal in the creek area is very difficult; best done when water level is extremely low. Volunteers cleaned the area this past spring. Lynn Walton thanked Dave, the appointed Grounds chairman, for all he is doing to supervise the maintenance of our common property.
- VI. **NEW BUSINESS**
- **Gilles Esposito: Annual meeting protocols.**
 - We will use Joely Mauzy's Zoom business account for the meeting. Unlimited time and participants.
 - Gilles will be the facilitator and manage the waiting room, chat feature and questions.
 - Lynn Walton, president, will preside over the meeting.
 - The meeting will not be recorded.
 - The waiting room will open at 6:45 pm for homeowners to log on and problems people are having with Zoom will be addressed at that time by Gilles. The meeting will begin promptly at 7 pm.
 - Homeowners may choose to join with video or not. All participants will be muted unless they have been recognized by Lynn and have the floor to speak.
 - A homeowner hotline to Joely's cell phone will be used in case homeowners are experiencing problems.
 - Participants may use the "raised hand" or the "chat " features to be recognized if they have questions or comments.
 - At the beginning of the meeting the AGHA Forum will be utilized specifically for homeowners to address the board. Homeowners are asked to submit their Forum topics to Anne Stellmon to be added to the agenda. Homeowners will be limited to a five minute discussion.
 - Board members will present a summary report of their activities during the past year.
 - Anne will send to the board a list of their cell phone numbers to be used in case of problems during the meeting.
 - **Lynn Walton: Update about safety issues in AG park and Aurora Access involvement.**
 - There has been a significant uptick in illegal activity in our neighborhood. The AGHA has been alerted to the problems, outcomes and what to do if they need help.
 - Lynn contacted Access Aurora and Nancy Sheffield, Director of Homelessness for Aurora. in regard to the homeless situation in our area. There was nothing significant to report from these conversations. She also contacted our Ward V representative, Alison Coombs, about the

possibility of attending our Annual Meeting. Ms. Coombs cannot attend the meeting but has offered to provide a five minute video addressing community issues or questions to be viewed during the meeting.

- Joely: The "Residents Only" lettering on the AG Park sign (brick sign at the neighborhood entrance) should be replaced. To be addressed along with the new "Private Property" signage in the park area.
- **What does the board do and not do?** A document will be created that clearly identifies the role of the board. It will address what the City of Aurora is responsible for and what functions the AGHA Board is responsible for. This document will help homeowners determine who to call when they have problems, concerns or questions. The AGHA board's range of oversight is determined by the AGHA By-laws and Policies and Procedures.

VII. BOARD REPORTS

A. President, Lynn Walton

Summary of monthly activities:

- See second bullet under New Business.
- Will meet with homeowners to discuss the use and maintenance of AGHA property adjacent to their property. A Letter of Understanding will be drafted by Lynn and signed by the homeowners regarding the use and maintenance of the property by the homeowners.

B. Vice-President, Kathy Johnson

Summary of monthly activities:

- Worked with Republic Services regarding additional bag cost. Homeowners are asked to be considerate of drivers not having to touch bags. The contract will expire next year and this issue will be discussed as a part of the contract negotiations.
- Kathy and Lynn inspected the shed on the tennis court and determined that it is not in bad shape. They recommend that the structure be power washed and stained to maintain and extend the structure's longevity.

C. Secretary, Anne Stellmon

Summary of monthly activities:

- 2020 Annual Meeting notification will be mailed to homeowners on August 21. Info regarding Zoom and new directories was included.
- Thank you to Lynn, Ann-Marie, Joely and Debra for helping with the stuffing of envelopes!!

Action items for website:

- Remove proxy ballot from website. Completed during meeting by Gilles.
- Add a DORA link under Homeowner's Resources. Completed during meeting by Gilles.

D. Treasurer, Ann Marie Issac-Heslop

Summary of monthly activities:

- Purchased Private Property signs for our common area and in the process of being installed.
- There are four outstanding 2019-2020 dues assessments. One homeowner has requested an extension for payment.
- The current financial reports were sent to the board today. The board unanimously voted to accept the reports.

2020 Financial Review

- Dick Moore expressed his opinion regarding an audit versus a review. The board will take his input under advisement. He asked to see the financials documents; Ann Marie will email him the requested documents.
- At the May board meeting the board voted to have an audit of the financial records because there has not been a review or audit of the records since 2006. A person outside of the AGHA will be hired to perform this duty to avoid a conflict of interest.
- The board has not found an acceptable person to do the audit or review but will make every effort to do this before the Annual Meeting in September.

E. ACC, Dave Estes

Summary of monthly activities:

- Four AC requests were submitted and approved by the ACC.

F. Grounds, Dave Kline

Summary of monthly activities:

- He and several board members met with a homeowner to address the boards landscaping plans and decisions for the common area.
- The sprinkler timers have been adjusted, City of Aurora and CSU Extension have been contacted to discuss maintenance of the native grasses and best practices for maintaining the xeriscape in the AG common area.

G. Neighborhood Watch, Joely Mauzy

Action items:

- Website: Add “safety” tab with contact information for homeowners (Lynn’s great idea!)
- Invited PAR Officer Garcia to September’s annual meeting; not confirmed yet.

Summary of monthly activities:

- AG Park Fire – Spoke to Fire Investigator at Aurora Fire Department – Case Report #28070. Report can be accessed through Aurora Fire web page.
- Informed PAR Office Garcia – Police Report Filed – Case Report #20-25722
- Abandoned bike left at main entrance of AG Park – APD picked it up
- Homeless couple sleeping in Sagebrush Park - APD was called by homeowners
- Contacted PAR Officer Garcia so he is aware of the issue. He patrolled the park and our neighborhood following this incident.
- Homeless couple camping in AG Park. Homeowner asked them to leave and they did. Left PAR Officer Garcia a voicemail regarding this issue

H. Social, Debra Jones:

Summary of monthly activities:

- Contacted Monster Tree Service for a bid to do mulching. They provide the service at \$300 an hour. The discussion was tabled until spring.

I. Welcoming, Andrea Levine

Summary of monthly activities:

- Welcomed the Grey family to the neighborhood.

VIII. Upcoming meetings:

- 2020 Annual Homeowners Meeting, September 21 at 7 pm via Zoom.
- October 21, 2020 Board Meeting, at 7 pm via Zoom.

IX. ADJOURNMENT: The meeting was adjourned at 9:55 pm.

X. ADDENDUM: On August 25, 2020, the board unanimously approved, by an email vote, the expenditure of \$300 for a financial review to be done by a retired accountant recommended by Kathy Johnson.

Respectfully submitted,

Anne Stellmon

Anne Stellmon
AGHA Interim board secretary