



**calm
the
chaos.**

Diplomatic, empathetic, conscientious listener, non-judgmental, creative, patient, and trustworthy organizing professional

PROFESSIONAL ORGANIZERS CAN:

... enhance the lives of clients by designing systems, processes and solutions to help individuals and organizations manage their environment and time more effectively. Consultants use time-tested organizing principles and transfer organizing skills to their clients.

COMPREHENSIVE SERVICES:

- Effectively assess your organizational style
- Suggest organizational systems, strategies & techniques for maintaining ordered environments
- Develop storage design, space planning, and action systems, physical, digital or mental
- Co-create a personalized, manageable time management plan
- Resource for recycling, donation, and disposal options

SPECIFIC AREAS OF EXPERTISE:

- business & home office
- residential organizing & clutter control - kitchens, garages, closets, wardrobes, basements, etc.
- possession management in preparation for relocation/downsizing/simplifying
- computers/electronic information/records management
- home staging
- estate organization/assisting estate administrators
- memorabilia/photographs
- work with: seniors, students, individuals with ADD/ADHD and anxiety, chronically disorganized individuals

MEMBER, NATIONAL ASSOCIATION OF PROFESSIONAL ORGANIZERS (NAPO)



- Part-time organizer for five years

CODE OF ETHICS: http://www.napo.net/our_profession/ethics.aspx

INITIAL FREE CONSULTATION TO ADDRESS:

1. Client/Consultant availability/expectations
2. Client project timeframe & scope
3. Responsibility for necessary supplies (if applicable)
4. Disposal of donations, consignments, and trash
5. Rate structure, fees, cancellation policy, insurance

RATES STRUCTURE/FEEES: I charge by the hour, by the session, or by the project.

•BY THE HOUR:

\$50-\$150 per hour, depending upon services rendered

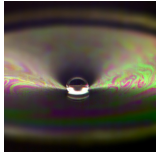
•BY THE SESSION:

\$300-500 for the day, depending upon services rendered

•BY THE PROJECT:

After reviewing specific details of client's goals and face-to-face consultation, I will provide a project estimate including three (3) additional gratis hours, should the time I estimated prove insufficient. After those three (3) gratis hours, clients will be charged an agreed upon hourly rate for each additional hour, depending upon services rendered.

ENDORSEMENTS:

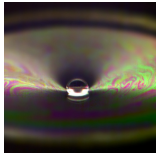


“A good friend listened as I beat myself up over the sorry state of my clothes closet. The once very spacious 'walk in closet' had deteriorated into a 'stand at the door and look in' closet. The shoes, magazines, more shoes and, just plain 'I'll shove it in here 'cause company is coming' stuff strewn across the floor made it virtually impossible to walk in without risking a twisted ankle.

My friend gave me Betsy's number. When she came to my house I was embarrassed and self-conscious about her seeing that I'm 'organizationally challenged'. Betsy's warmth and humor put me at ease. She said I just needed help creating a 'me friendly' sorting system, and together we worked our way to the back of the closet, organizing and sorting everything, creating a custom-made system that works for me and my lifestyle.

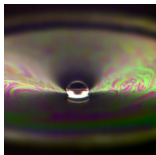
Betsy's professionalism and empathy make her ideally suited for helping people and I highly recommend her services.”

Christine, teacher, mother of three, Glenelg, MD



“Betsy has the knack to take a year's worth of clutter and make the room look wonderful. She comes into my office 1-2 times a year and helps me unclutter my office, getting me organized in just a couple of days. I call her whenever I need my life back in order!”

April, Principal's Secretary, Columbia, MD



“I was intimidated by the amount of "stuff" that had accumulated through the years in my closets until I called Betsy. After years of traveling back and forth to my mother's home through her illness, I still had weekend bags that were packed and many memories in there too, along with years and years of outdated clothes, coats I meant to part with but couldn't, and memorabilia ---taking up all the space in several closets. With Betsy's help, an otherwise emotionally and physically overwhelming task became doable. She helped not only sort but also physically remove items from my house and life that were no longer needed or wanted to create more usable space. We did so much in just a few short hours--- it was amazing. Much of the work of actually throwing away or donating clothes and junk had seemed really overwhelming but Betsy kept things moving positively. I love my fresh closet space and I felt unburdened by getting organized and completing a job that I had wanted to do for months. Betsy's professionalism and supportive manner kept us focused on the goal. She worked side by side with me and made it fun. I would definitely recommend using Betsy's services for organizing again.”

Maggie, Hospitality Professional, mother of 2, State College, PA