



Forest Grove Board of Fire Commissioners August 22nd , 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on August 22nd , 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- _ Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

Registration for 43-57 was mailed in to NJMVC.

The insurance for the umbrella policy, auto insurance and workmans compensation were paid.

There was a credit return from ACE hardware because they have changed their financial institution. The payment was returned and will be processed under a new PO to pay the balance due to the new financial institution.

The Board received the \$4000.00 check for the Genesis tools from the Minotola Board of Fire Commissioners. The check will be processed and the tools transferred.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and seconded by Mykola Myronowskyj.



Forest Grove Board of Fire Commissioners August 22nd , 2023 - Meeting Minutes

4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit and reported that he finally received the equipment inventories for the Deputy Chiefs vehicle.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

As noted in the Treasurers report, the Minotola Board of Fire Commissioners sent the Board a check to purchase the Genesis rescue tools.

The generator major PM was completed on Friday July 28th. Mr. Myronowskyj will be present while they perform the work. We did receive an invoice from GenServe, however this invoice was in error and for our records only. There is a zero balance on our account as we prepay the maintenance contract each year.

The temperature sensor was covered in a protective insulation sleeve to determine if the extreme cold and wind is causing the sensor to show a low temperature alarm.

5. New Business

Mykola Myronowskyj reported:

43-52 that there are a number of issues that need to be addressed. The transmission fluid sensor shows low transmission fluid and the radiator is failing. The technician from MRA will be arriving to troubleshoot the transmission sensor and we will be searching out quotes to replace / repair the radiator.

Seagrave send the Board an MCI (Materials Cost Increase) letter on 08-15-2023. They are requesting an additional \$104,499.00 above the contracted price. Mykola Myronowskyj contacted the Boards attorney and the auditor and we believe that this increase is a breach of contract. Seagrave has requested a virtual meeting to take place in the next 30 days. Mykola Myronowskyj will spearhead this issue and will keep the Board members apprised accordingly.



Forest Grove Board of Fire Commissioners August 22nd , 2023 - Meeting Minutes

5. New Business continued

Mykola Myronowskyj suggested that with the MCI from Seagrave, and the extreme possibility that we will need to keep 43-52 in service longer than expected, and since this is a very important piece of apparatus, that the repairs be designated as emergency repairs and they be completed as soon as possible. Mykola placed a motion on the floor for the above. Andrew Bellone Jr, seconded the motion, There was a vote and all members present voted aye. Andrew Bellone Jr. advised the the operator of the apparatus will need to keep an eye on the temperature of the truck and take the appropriate actions to ensure that that it does not overheat.

Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr, and seconded by Thomas Bellone Sr.

Meeting was adjourned at 19:32 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners
August 22nd, 2023 - Meeting Minutes

7:00 PM
08/22/23
Accrual Basis

Franklin Township Fire District No 4
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-29,722.10
Newfield Savings 9924	779,424.55
Total Checking/Savings	749,702.45
Total Current Assets	749,702.45
TOTAL ASSETS	749,702.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-155,804.14
Total Equity	454,177.81
TOTAL LIABILITIES & EQUITY	749,702.45



Forest Grove Board of Fire Commissioners August 22nd, 2023 - Meeting Minutes

6:59 PM
08/22/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of August 31, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Deposit	08/07/2023			2,177.88
Bill Pmt -Check	08/22/2023	13197	Advance Treads, Inc.	-146.00
Bill Pmt -Check	08/22/2023	13198	Blaze Emergency Equipment C...	-1,101.04
Bill Pmt -Check	08/22/2023	13199	Comcast (Xfinity)	-29.98
Bill Pmt -Check	08/22/2023	13200	Comcast 569	-221.84
Bill Pmt -Check	08/22/2023	13201	Dennis Allonnardo	-544.76
Bill Pmt -Check	08/22/2023	13202	Dival Safety Equipment, Inc.	-630.00
Bill Pmt -Check	08/22/2023	13203	DTA Solutions LLC	-125.00
Bill Pmt -Check	08/22/2023	13204	Forest Grove Fire Co	-3,482.45
Bill Pmt -Check	08/22/2023	13205	Glenn Insurance, Inc.	-12,456.00
Bill Pmt -Check	08/22/2023	13206	Independent Alarm, Inc.	-229.58
Bill Pmt -Check	08/22/2023	13207	Mes PA	-1,890.00
Bill Pmt -Check	08/22/2023	13208	Mistras Group, Inc.	-1,800.00
Bill Pmt -Check	08/22/2023	13209	MRA Mobile Truck & Trailer Re...	-6,811.94
Bill Pmt -Check	08/22/2023	13210	Mykola Myronowskyj	-120.00
Bill Pmt -Check	08/22/2023	13211	NICE	-201.00
Bill Pmt -Check	08/22/2023	13212	Riggins	-656.11
Bill Pmt -Check	08/22/2023	13213	TransUnion	-75.00
Bill Pmt -Check	08/22/2023	13214	UAE Petroleum	-550.51
Bill Pmt -Check	08/22/2023	13215	Verizon Wireless 197	-187.16
Bill Pmt -Check	08/22/2023	13216	Vineland Ace Hardware	-1,600.79
Bill Pmt -Check	08/22/2023	13217	Vineland Auto Electric	-4,165.80
Bill Pmt -Check	08/22/2023	13218	Weber's Power Equipment Inc.	-87.48
Total Newfield Na Bk 0505				-34,934.56
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-34,934.56



Forest Grove Board of Fire Commissioners August 22nd, 2023 - Meeting Minutes

8/21/23, 5:32 PM

Gmail - Material Cost Increase



Forest Grove Board of Fire Commissioners <bofcdistrict4@gmail.com>

Material Cost Increase

Todd Fell <todd.fell@seagrave.com>
To: bofcdistrict4 <bofcdistrict4@gmail.com>

Tue, Aug 15, 2023 at 6:38 PM

Sir

Good evening. Attached you will find the Material Cost Increase letter sent to me from management this date that the Chief advised of. This is an unfortunate situation and not anything I know you and the Board want to see.

What I suggest is to set some dates where you and the Board of Fire Commissioners are available to meet by teleconference with the CEO, Director of National Sales Denny Warren, and I to further discuss the MCI and ask all the questions you may have.

I apologize for the presentation of this situation. If I can assist and answer any questions, please contact me.

I will be out of the office and out of town Thursday and Friday this week but will monitor emails with a delayed response.

Be safe.

Todd C Fell



Todd C. Fell | Eastern Regional Sales Manager

105 E 12th Street, Clintonville, WI 54929-1518

Office: 715.823.1976 | Mobile: 715.460.6801 | Todd.Fell@Seagrave.com

<https://mail.google.com/mail/u/0/?ik=e0b1e15be8&view=pt&search=all&permmsgid=msg-f:1774336492255606031&simpl=msg-f:17743364922556060...> 1/2



Forest Grove Board of Fire Commissioners August 22nd , 2023 - Meeting Minutes



SEAGRAVE FIRE APPARATUS, LLC

August 14, 2023

Board of Fire Commissioners, District #4
Attn: Dennis Allonardo, Fire Chief
1635 Forest Grove Road
Vineland, NJ 08360
Email: fgvfcchief@gmail.com

Re: Contract for One (1) Custom Fire Apparatus Model TB70CT and Numbered
S.O. 78M62 (the "Apparatus")

Dear Chief Allonardo:

We are reaching out to advise you that the manufacture and delivery of your Apparatus at the original quoted price has become commercially impracticable. We have experienced severe shortages of materials and labor and severe increases in costs for materials, freight, and labor. These shortages, increases and related disruptions have occurred and persisted to a degree that could not have been reasonably anticipated at the time your Apparatus was priced.

Seagrave greatly values your business and is committed to manufacturing custom fire apparatus of the highest quality. We want to work with you to achieve the best possible result under these unprecedented conditions. We ask that you accept a material price increase in the amount of \$104,499 over the contract price.

The decision to request your acceptance of a material price increase has come only after much consideration and extensive efforts to mitigate the impact of these unprecedented disruptions in the supply chain and the labor market.

We kindly request a direct contact with you in the next 30 days to discuss this request. In the interim, we will continue the production steps toward the completion of a quality build and the upcoming delivery of this unit to you.

Dennis Warren, Director – National Sales, and Todd Fell, Regional Sales Manager, are available to discuss this request and address questions or concerns you may have. We will be glad to provide additional information to help you with this decision.

If you decide you are not interested in considering this request, Seagrave will delay the production of your unit until a time when the market conditions permit.

We thank you in advance for your cooperation to help us complete the build of your unit.

Sincerely,

Seagrave Fire Apparatus, LLC

Ulisses Parmeziani
President & CEO

cc: Dennis Warren, Director - National Sales
Todd Fell, Regional Sales Manager

105 E 12th St • Clintonville, WI 54929-1518
PHONE: 715-823-2141 • www.seagrave.com

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- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
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Forest Grove Board of Fire Commissioners <bofcdistrict4@gmail.com>

Material Cost Increase

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Todd C Fell



Todd C. Fell | Eastern Regional Sales Manager

105 E 12th Street, Clintonville, WI 54929-1518

Office: 715.823.1976 | Mobile: 715.460.6801 | Todd.Fell@Seagrave.com

<https://mail.google.com/mail/u/0/?ik=e0b1e15be8&view=pt&search=all&permmsgid=msg-f:1774336492255606031&simpl=msg-f:17743364922556060...> 1/2



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SEAGRAVE FIRE APPARATUS, LLC

August 14, 2023

Board of Fire Commissioners, District #4
Attn: Dennis Allonardo, Fire Chief
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Vineland, NJ 08360
Email: fgvfcchief@gmail.com

Re: Contract for One (1) Custom Fire Apparatus Model TB70CT and Numbered
S.O. 78M62 (the "Apparatus")

Dear Chief Allonardo:

We are reaching out to advise you that the manufacture and delivery of your Apparatus at the original quoted price has become commercially impracticable. We have experienced severe shortages of materials and labor and severe increases in costs for materials, freight, and labor. These shortages, increases and related disruptions have occurred and persisted to a degree that could not have been reasonably anticipated at the time your Apparatus was priced.

Seagrave greatly values your business and is committed to manufacturing custom fire apparatus of the highest quality. We want to work with you to achieve the best possible result under these unprecedented conditions. We ask that you accept a material price increase in the amount of \$104,499 over the contract price.

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We thank you in advance for your cooperation to help us complete the build of your unit.

Sincerely,

Seagrave Fire Apparatus, LLC

Ulisses Parmeziani
President & CEO

cc: Dennis Warren, Director - National Sales
Todd Fell, Regional Sales Manager

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