



Celebrating 30 Years

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Daycare Wait List

As a space in a Daycare program room becomes available, the Daycare will contact families on the Wait List from first to last for the specific age group corresponding with the vacancy, until the vacant spot(s) have been filled. For example, if a Grade 2 student leaves, we generally try to fill the spot with a Grade 2 child. The first child on the Grade 2 Wait List will be offered the space, followed by the 2nd, etc.

Once offered a space, parents have 7 calendar days to accept the space. Confirmation of acceptance is made by way of a payment of a \$75.00, non-refundable registration fee. If a family is unable or chooses not to accept a vacant spot when notified, the application will be removed from the Wait List, or put to the back of the Waiting list upon request. In other words, there is not an option to “defer” admission to a Daycare program. A child’s position on the waiting list is available upon request, while maintaining the privacy and confidentiality of children on the list.

Additional Notes & Exceptions:

There is no priority given to any children for the initial Preschool or JK intake, including siblings of children already enrolled in a Daycare program.

In age groups where the Daycare operates more than one room, those children already enrolled in the Daycare wishing to change rooms, will be contacted regarding the vacant space(s) prior to those on the Wait List.

If a family whose child is awaiting acceptance into Jackman School’s French Immersion program for SK cannot accept a Preschool or JK space in the Daycare when offered because they do not reside in Jackman School’s English catchment area, the application will be kept at the top of the Wait List pending the child’s acceptance into the SK French Immersion program.

From time to time the Executive Director/ Supervisor or Assistant Director may recommend that the Board of Directors of Jackman Community Daycare approve an exception to the admission policy for educational programming needs, or for unforeseen circumstances.

Jackman Community Daycare reserves the right to refuse admission to anyone, or withdraw services, at the discretion of the Board of Directors and in accordance with this policy.