

MARCH 23, 2020 SUPERVISORS REGULAR MEETING

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, March 23, 2020 at 7:00 pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Due to the Coronavirus Pandemic, Solicitor James V. Fareri was present via teleconference. Engineer Russell R. Kresge, Jr. was also available if needed via teleconference. Also, present: Treasurer Beverly A. Christman, Harold Touni, Jr. and Bill Tippett. **Pledge of Allegiance.**

Public Comment: No public comment.

Minutes: Heckman moves to approve the 2/24/2020 Regular Supervisors Meeting minutes, 3/12/2020 General Meeting minutes and 3/20/2020 Emergency Meeting Minutes; Second by Hurley. Vote, 3-0. Motion carried.

Correspondence: 1) Notice of Payment: Liquid Fuels \$335,196.18 & Turnback \$24,040 2) 2019 Annual Report- Historical Society 3) Costars contract obligation 4) Great American Cleanup March 1 to May 31 5) DEP Review letter- Bear Road Culvert 6) PSATS Coronavirus updates 7) PMCOG March 30, 2020 Agenda 8) Disabled Veterans Tax Exemption Cert- Borger 9) Revised NPDES- LINDE & 748 Steckel Rd

REPORTS:

Polk Twp. Vol. Fire Chief Tippett: (1) February: 25 calls, 203 training hours, 172 fundraising hours. March: 16 calls; YTD: 59 calls (2) Chief Tippett states the Fire Company is taking precautionary measures while responding to emergencies and training. The social hall has been closed and all upcoming events have been canceled through April.

Treasurer Christman: **(1). Deposits-**\$65,138.28 **(2). Bills-**\$80,396.55 Heckman moves to pay the Bills; Second by Hurley. Vote, 3-0. Motion carried. **(3). 3/23/2020 Report:** Total General Fund is \$1,575,891.29. Highway Aid Fund is \$621,227.78. **All Funds Total \$2,197,119.07.** Total Escrow Funds of \$31,459.28 Ahner moves to approve the 2/24/2020 Treasurer's Report; Second by Heckman. Vote, 3-0. Motion carried. (4) Ahner motions to pay the Polk Township Auditors for the work they performed for a total of \$550; Second by Hurley. Vote 3-0. Motion passed.

Roadmaster Ahner: **(1)**, Dorshimer Bridge project is ready and bid will be opened on April 9. **(2)** The paving project for Lower Middlecreek and Trach Drive will be tabled due to the Pandemic. **(3)** Bruce George Excavating submitted a quote to fix the drainage issue on Trach Drive. Hurley motions to approve Bruce George Excavating \$11,200 quote to fix the drainage issue on Trach Drive; Second by Heckman. Vote 3-0. Motion passed. **(4)** Trees have been removed, **(5)**. Ahner met with Keystone and Kresge on Dorshimer Rd. Trees will need to be removed around the bridge. **(6)** KCE has been working on the Bear Rd Culvert. **(7)** Ahner explained that the Roadcrew has been kept away from the public while working.

Solid Waste & Recycling Center: **(1)** The Solid Waste Center is open for garbage drop off only. Permit holders are asked to hold onto their recycling until farther notice. Collections from businesses have ceased for time being. Glass was hauled away.

Secretary: No report

Solicitor Fareri: No report

Zoning/Codes Official: **(1.)** February- 7 Building permits, 10 Zoning permits, 4 Sewage permits, 1 Zoning Hearing **(2)** T.Herman requests guidance for her hours during the Pandemic. Discussion on having her for 12 hours a week until farther notice.

Parks: Ahner mentions that the parking lot was extended, trees were taken down and the fence was fixed.

PLANS: No plans

OLD BUSINESS:

- A. **Well Ordinance:** Heckman motions to adopt the Well Ordinance 2020-03; Second by Ahner. Vote 3-0. Motion passed.
- B. **Well Permit Application:** Ahner motions to approve the Well Permit; Second by Heckman. Vote 3-0, Motion passed.
- C. **Resolution 2020-03:** Ahner motions to adopt Resolution 2020-03 updating 2020 fee schedules; Second by Hurley. Vote 3-0. Motion passed.

NEW BUSINESS:

A. State of Emergency:

- a) **Public Meetings held at Twp. Building:** Historical Society has canceled April 6, May 4 and their annual yard sale. Planning Commission will be canceled April 8. Anyone submitting plans should be notified that meetings may be canceled due to the Pandemic.
- b) **Employee Policy:** The Supervisors suggest giving all employees 10 days paid time off to be used to limit contact between crews. It is being proposed that 2 crews consisting of 2 guys will alternate working each week for the next month. The office staff will coordinate to allow only 2 staff in the office each day. Heckman motions to approve giving staff 10 days PTO with alternating schedules during the State of Emergency; Second by Hurley. Vote 3-0. Motion passed. Discussion on layoffs and insurance coverage. At April's Supervisors meeting, a decision will be made regarding the insurance issue of layoffs.

B. Fulltime Employment: The Supervisors tables hiring Mary Beth Serfass full time until after the COVID-19 State of Emergency.

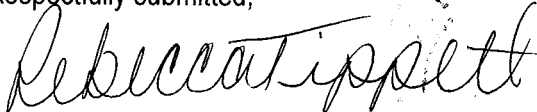
C. Paving Bid Advertisement: Advertising for the Paving Project will be tabled until a later date.

PUBLIC COMMENT: Harold Touni, Jr. suggests setting a meeting with the Supervisors regarding employee issues.

EXECUTIVE SESSION: No executive session held.

ADJOURNMENT: Chairman Ahner adjourned the meeting at 7:37 pm.

Respectfully submitted,



Rebecca Tippett
Township Secretary

