

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: March 28, 2016

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Stanley Erk, 54 Easy Street, Fantasy Island, Russells Point
Mr. Dave Wallace, Council Member

Minutes: March 14, 2016 Meeting

Mr. Greg Iiams moved to approve the March 14, 2016 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. TTHM/HAA5 Report, and Total Organic Carbon

The board was provided a copy of the recent results dated March 17, 2016.

ADJUSTMENTS:

A. Denise Kipker, Acct. 1000-1-RO, Credit Adjustment of \$15.35

Ms. Kipker was previously setup on a six month payment plan as a result of a leak. The payment plan was paid in full along with all current billings. Since the billing system automatically applied late penalties monthly, the penalties were removed totaling \$15.35.

Ms. Pat Cochenour made a motion to approve the above adjustments. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS:

A. Resolution 16-17, Equipment Contract with Village of Lakeview

A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN EQUIPMENT USE AGREEMENT WITH THE VILLAGE OF LAKEVIEW TO SHARE THE COSTS OF A BILLING MACHING AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Mr. Greg Iiams moved to waive the three reading rule. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Mr. Greg Iiams moved to accept Resolution 16-17 by title. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

TABLED ITEMS: None

CITIZEN'S COMMENTS:

A. Stanley Erk, 54 Easy Street, Fantasy Island

Mr. Erk asked if the board would approve the meter being removed at 47 Fun Drive, Fantasy Island. He reported that this mobile home has been gutted and all plumbing has been removed. The only purpose for this structure is to hold meetings for the association, and bathroom facilities are located next door which is serviced with another water line and meter. The history for this location shows that there has been no water usage since November of 2007. After discussion the board agreed to defer a ruling until the next meeting until they have had time to review the rules and regulations.

OLD BUSINESS:

A. Iron Filtration Repairs

The piping material is being tested to see if the replacement cap can be welded on rather than glued. All replacement media and other materials needed for the project have been ordered.

B. Sump Pit Repairs

Repairs are still on hold until the iron filters are back online.

C. Water Clerk Office Renovations

The board reviewed the drawings prepared by Beasley Engineering and made suggested changes to the drawings. Mr. Weidner will start working on getting quotes to complete the work.

D. 2016 Capital Outlay Expenses

The board agreed that due to the unforeseen expenses involved with the iron filtration repairs, that any other capital outlay expenses, already appropriated, be approved before purchasing.

E. Storm Water Ordinance

The board reviewed the storm water ordinance that passed its first reading in Council. There were several questions and suggested changes to the ordinance that they will take to the next council meeting.

NEW BUSINESS:

A. Job Duties & Expectations of Employees

Mayor Reames joined the meeting and asked the board what expectations they had regarding working hours for street/water laborers. The board noted that this has been discussed with the workers and the Mayor in the past and it was decided that at least one laborer will be available for water related customer service during office hours. Since this and other issues tend to be an ongoing issue for the village, it was decided that a directive will be drafted and signed off by involved personnel to clarify the duties and expectations that tend to be ongoing issues.

Ms. Ann Elleman moved to adjourn the meeting. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 7:27p.m.

Next Meeting Date: **Monday, April 11, 2016**

Next Resolution No.: **16-18**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____