

MURPHYS CEMETERY DISTRICT
Minutes of the Board of Directors meeting of February 17, 2016

CALL TO ORDER: The meeting was called to order by President Jo Brooksher at 7:15 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jo Brooksher, Guy Puccio and Jeff St. Louis and Caretaker Robert Yeadon.

QUORUM: A quorum of four board members were present when the meeting was called to order.

PUBLIC COMMENTS: None

MINUTES: Puccio moved to accept the Minutes of January 20, 2016. St Louis seconded. The motion passed 4/0.

CORRESPONDENCE:

1. An email was received from Al Armstrong letting the board know that, when his term expired December 31, he did not seek another term, so a new board member will need to be found to fill the vacancy.
2. Both a CSDA salary and benefits survey and the 2015 Government Compensation in CA Report are due to be filled out. Elliott will take care of doing them both.

OLD BUSINESS:

1. SDRMA Liability insurance policy Resolution: The Resolution and other paperwork that needs to be sent in for the SDRMA insurance were presented. Elliott moved to pass the Resolution and St. Louis seconded the motion. The motion passed 4/0
2. After discussion a motion was made to prepare a letter to John Harding giving him until June 1, 2016 to remove all items he placed on plots where he does not own interment rights. The letter is to be sent with a delivery receipt requested from the Post Office or will be hand delivered. The motion passed 4/0
3. Discussion held on naming the cemetery roads. Names were proposed for all the roads and the board agreed that Elliott should order the road signs. The motion to accept the road names selected and to order the signs was made by Puccio and seconded by Brooksher. The motion passed 4/0
4. The caretaker said he had faxed a request to CalFire for a work crew to help trim trees but had not heard back. He will call them and try to reach the correct person.

NEW BUSINESS:

1. A letter to Public Works asking them to inspect the condition of Cemetery Lane, which is a county road, was presented and approved to be sent. The letter was signed by all the board trustees.
2. Invoices were presented for AT&T invoice of \$53.05 due February 17 and an invoice to AT&T in the amount of \$4.29 due February 22 were presented along with a invoice to reimburse Robert Yeadon \$16.40 for fuel and one to pay Angels Pest Company \$2,300 for spraying for weeds were presented. Moved by Puccio and seconded by Brooksher to pay all invoices. Motion passed 4/0
3. Monthly Safety Brochures: Discussion was held on the safety brochure "Housekeeping-A Clean Place is a Safe Place" The brochure was given to Robert Yeadon.

FINANCIAL REPORTS:

1. County financials and District Budget vs Actuals as of December 31, 2015 were presented.
2. Budget vs Actuals YTD December 31, 2015 were presented

CARETAKERS REPORT: Yeadon stated that he now finds about 20 trees that appear to be dead or dying. A PVC fitting in the area of the Preston grave broke and he fixed it. The road gravel has not been ordered yet. He has a young girl serving community service hours, but has insisted her mother must accompany her due to her age. He will have another person with 90 hours to serve starting soon.

TRUSTEE REPORTS/ITEMS OF INTEREST: None.

DATE OF NEXT MEETING: The next meeting will be held on Wednesday, March 16 2016, 7PM in the Murphys Schoolhouse.

ADJOURNMENT: Elliott moved that the meeting be adjourned.. St Louis seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:30 PM