



MELVINDALE HOUSING COMMISSION

Regular Board Meeting June 15, 2020

A regular meeting of the Melvindale Housing Commission Board was held on June 15, 2020 at 3:00 p.m. the community room of Coogan Terrace.

Board Chair C. Sue Herman called the meeting to order at 3:00 p.m.

ROLL CALL: Ansley, Hector Cotto, Decaire and C. Sue Herman were present

Commissioner *Decaire* moved to excuse the absence of Carmen Cotto; Commissioner Hector *Cotto* seconded – Motion approved unanimously.

Also present: Staff – Cynthia C. Telfer, Executive Director; Sheri Hall, Property Manager; Elizabeth Dionisi, Financial Assistant; and Allison Walker, Resource Coordinator

I. Approval of Agenda

Ansley moved to approve the agenda. *Decaire* seconded.

Motion approved 4– 0 (Ansley, Decaire, H. Cotto, and Herman)

II. Approval of Minutes

February 24, 2020 Regular Meeting minutes

H Cotto moved to approve the board minutes from February 24, 2020. *Decaire* seconded. Motion approved 4– 0 (Ansley, Decaire, H. Cotto, and Herman)

III. New Business

Resolution 2020-03 To Apply HUD Waiver for Submission of Annual Plan

Decaire moved to approve; Ansley seconded. Telfer reviewed the time frame generally required for development of and implementation of the annual plan. Approval of the waiver would allow for additional time that has been lost due to COVID-19 shut downs across Michigan.

Motion approved 4 – 0 (Ansley, H. Cotto, DeCaire and Herman)

Resolution 2020-04 To Adopt Optional COVID Waivers for HCV program

Ansley moved to approve; *H. Cotto* seconded. Telfer reviewed the changes to the Administrative Plan, acknowledging that many of the waivers have not been needed during the pandemic. However, several of the waivers provide regulatory relief to the agency and participants and could be employed depending on the circumstances.

Motion approved 4 – 0 (Ansley, H. Cotto, DeCaire and Herman)

IV. Commission Reports

Staff reviewed reports – Board accepted and noted they would be placed on file.

V. Communication

- a. Coogan Terrace LDHA LP 2019 Fiscal Audit
- b. Melvindale Housing Commission 2019 Fiscal Audit
- c. Coogan Terrace Newsletter

VI. Public Commentary

- Patricia Harmon – 216 – Asked what vouchers “are you talking about”; parking lot looks good; when will grills be open for use?

VII. Announcements by Commissioner’s

- **Ansley** – Asked management if the cameras are working – issues on the second floor with dog feces. Will contact office.
- **H. Cotto** – Please keep grandson in mind (Demetri Lopez), was in a bad accident.
- **Decaire** – Thank you to Cynthia and the staff for all the work they’ve done; the building is really looking good. Have a nice summer.
- **Herman** – Congratulations to you for living through the construction and recent pandemic. It’s been difficult, but the work will have been worth it.

VIII. Adjournment

Decaire motioned; *Ansley* seconded to adjourn at 3:55 p.m.

Motion passed unanimously.



C. Sue Herman, Chair



Cynthia C. Telfer, Executive Director