

Met Lounge
 26 East 6th Street
 Morris MN 56267
 (320)589-1440

1. Position Applied For: _____

2. Today's Date: _____

3. Full legal Name: _____
 Last Name First Middle

4. Home Phone: () Cell Phone: ()

5. Street Address: _____

City State Zip

6. E-mail Address: _____

7. Education:

7a. Highest school grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

7b. Do you have a high school equivalency diploma: Yes No

7c. Number of years of post high school education: 1 2 3 4 5 6 7

8. Name and Location of Educational Institution:	Degree Received	Major / Specialty	Dates Attended
8a. _____			
8b. _____			
8c. _____			

9. If you plan to complete an educational program in the future, then indicate the degree or program to be completed

9a. Completion Date: _____

10. **Work Experience:** Start with the most recent work experience. Describe all traditional, military and voluntary work experience. Describe your knowledge, skills and abilities that demonstrate your qualifications for the position for which you are applying.

10a. Job Title _____
 Employer Name _____
 Employer Address _____
 Phone _____

Job Duties:

Supervisor / Manager _____
 Title _____
 Final Salary _____
 Dates (Month/ Year) _____ To _____
 Hours/week _____

Reason for leaving

10b. Job Title _____
 Employer Name _____
 Employer Address _____
 Phone _____

Job Duties:

Supervisor / Manager _____
 Title _____
 Final Salary _____
 Dates (Month/ Year) _____ To _____
 Hours / Week _____

Reason for leaving

11. **Job Skills:** Use the following space to provide any additional information that you think would be helpful in our evaluation of your job application. This can include specialized training, seminars, workshops, accreditations, special achievements or valuable skills:

12. **References:**

List the full name, address, phone number and relationships (excluding family members) of up to three persons that you'd like to use as a reference:

Full Name	Address	Phone Number	Relationship

13. **Miscellaneous Information:**

13a. Which shifts are you willing to accept: Day Evening Night Rotating Weekends Specify shift hours _____

13b. Which job status are you willing to accept: Full-time Part-time (specify) _____

14. **Compliance** with the Immigration Reform and Control Act requires that you are you legally eligible for employment in the United States? Yes No.

Please note that under the Immigration Reform and Control Act of 1986, that you may be required to fill out a certification verifying that you are eligible to be employed and verifying your identity. You may also be will be required to provide documentation that you should be employed.

15. **Veteran Status:** Are you a veteran who received an honorable discharge and has:

1. Provided more than 180 consecutive days of full time active duty in the armed forces of the United States or reserve components, including more than the National Guard?, or

2. Have a military service disability rating fixed by the United States Veterans Affairs?

Yes No.

16. **Prior Convictions:**

16a. Have you ever been convicted of any violation of law, excluding moving traffic violations: Yes No

If yes, then please provide the following:

Describe the Offense :

Statute / Ordinance (if known):

Date of Charge:

; Date of Conviction

County, City, and State of Conviction:

17. **Work Start Date:** When will you be available to start work?

____ Month ____ Day _____ Year

18. **Job Application Certification:**

I hereby certify that all entries on this job application and any attachments are true and complete. I also agree and understand that any falsification this information may result in my forfeiture of employment.

I understand that all information on this job application is subject to verification and I consent to criminal history and background checks. I also agree that you may contact references and educational institutions listed on this application

Dated

Job Applicant Signature