



**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 10, 2015, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of October 20, 2015, (or motion to dispense with reading and approve minutes).

PRESENTATIONS:

- COV 200 Update – Norm Desmarais

ITEMS FOR CONSIDERATION:

NEW BUSINESS – FIRST READING OF ORDINANCES

1. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13 TO REFLECT CHANGES IN THE DEPARTMENT OF DEVELOPMENT.** *Due to the recent retirements and resignations within the Development Department, it has become necessary to create positions in order to keep the department running smoothly. A Part-Time Community Services Clerk will be added and will report to the Community*

Services Manager. A Part-Time Community Development Assistant position will report to the newly created position of Community Development Manager.

Staff Reporting: Larisa Sims, Assistant City Manager
First Reading, No Vote

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE THAT CREATES A NEW ECONOMIC DEVELOPMENT PROGRAM BY PROVIDING AN INCENTIVE BY LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN ENERGY PROJECTS IN COOPERATION WITH ENERGIZE KENTUCKY, LLC, ESTABLISHING A FUND FOR THE DEPOSIT OF THE PROCEEDS OF THE ASSESSMENT, ASSIGNING THE ASSESSMENT TO ENERGIZE KENTUCKY LLC, AUTHORIZING THE EXECUTION OF AN EPAD AGREEMENT WITH THE PROPERTY OWNER, PROVIDING FOR AN ADJUSTMENT TO THE ASSESSMENTS IN ANY FISCAL YEAR BY ORDINANCE OF THE BOARD OF COMMISSIONERS, AN TAKING OTHER ACTION RELATED TO THE IMPOSITION OF THE ASSESSMENT.**

Staff Reporting: Geoff Milz, Business Development Manager
First Reading, No Vote

OLD BUSINESS – SECOND READING OF ORDINANCES

3. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING CHAPTER 94 OF THE COVINGTON CODE OF ORDINANCES TO ESTABLISH MEMBERSHIP FEES FOR ADMISSION TO CITY AQUATIC FACILITIES.** *Due to age, use and existing conditions, all three aquatic centers require major repairs before next year's pool season can begin. Information was gathered from around the State, both public and private to investigate options for continuing the operations of the facilities provided their costly operation and maintenance. Research conducted showed that the vast majority of publicly run pools charge for admission. Creating this additional revenue source is the only opportunity to have these repairs completed and ensure the pools receive the necessary repairs.*

Staff Reporting: Natalie Gardner, Projects and Special Programs Manager
Recommendation: Approve Ordinance

4. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF ZONING AND DEVELOPMENT SPECIALIST AND ESTABLISHING A SALARY FOR THE POSITION.**

Staff Reporting: Larisa Sims, Assistant City Manager for Development

Recommendation: Approve Ordinance

NEW BUSINESS – ORDER/RESOLUTIONS

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF OFFICER DEREK UHL TO SERGEANT IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE NOVEMBER 15, 2015.** *With the retirement of Sgt. Gwen Kelley, this Sergeant position is open and Officer Uhl is well qualified for the promotion.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF TIMOTHY COCHRAN AS PATROL OFFICER GRADE V IN THE COVINGTON POLICE DEPARTMENT, WITH A TWELVE MONTH PROBATIONARY PERIOD, EFFECTIVE NOVEMBER 15, 2015.** *Mr. Cochran has been in the law enforcement field for over ten years and is currently a Police Officer with the Boone County Sheriff's Department.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF RICHARD SCOTT MENELEE AS PATROL OFFICER GRADE IV IN THE COVINGTON POLICE DEPARTMENT, WITH A TWELVE MONTH PROBATIONARY PERIOD, EFFECTIVE NOVEMBER 15, 2015.** *Mr. Menefee is currently an Officer with the Ashland, Kentucky Police Department. He has been with the department since 2006.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF JOHN GALVIN ADKISSON AS A PATROL OFFICER GRADE II IN THE COVINGTON POLICE DEPARTMENT, WITH A TWELVE MONTH PROBATIONARY PERIOD, EFFECTIVE NOVEMBER 15, 2015.** *Mr. Adkisson has been a Police Officer with the Cold Spring Police Department since 2012.*

Staff Reporting: Bryan Carter, Police Chief

Recommendation: Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF KATIE MEYER AS RENAISSANCE COVINGTON MANAGER, EFFECTIVE OCTOBER 31, 2015.** *With the recent approval by the commission, the Renaissance Board will now become an outside entity. Katie is now the Executive Manager of the Board and her employment with the City can be transitioned out to the new entity.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF CASSANDRA TACKETT AS ASSISTANT CITY SOLICITOR IN THE LEGAL DEPARTMENT, EFFECTIVE NOVEMBER 23, 2015.** *Ms. Tackett has been working as an Intern in the Legal Department since August. She is a UK College of Law graduate and was in the top 25 percent of her class. She will be an asset to the department.*

Staff Reporting: Frank Warnock, City Solicitor/Assistant City Manager

Recommendation: Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF CHRISTOPHER CARROLL, CPA, AS SENIOR ACCOUNTING MANAGER IN THE FINANCE DEPARTMENT.** *The City received 27 applications for this position and Mr. Carroll is well qualified for the position. He holds a Bachelor of Science in Business Administration from Xavier University and is currently pursuing an MBA. He has four years of experience in both private and public accounting.*

Staff Reporting: Lisa Desmarais, Interim Finance Director/City Operations Director

Recommendation: Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF WILLIAM MATTEOLI TO ASSISTANT PROJECT ENGINEER IN THE COMMUNITY SERVICES DIVISION OF THE DEVELOPMENT DEPARTMENT, EFFECTIVE NOVEMBER 10, 2015.** *With Natalie Gardner's resignation, it has become necessary to reassign many construction and engineering related functions related to parks and recreation, Devou Park, and Licking River Greenway. These projects will be assigned to Bill as Assistant Project Engineer and he will also be managing activities occurring in public right-of-ways, assisting the City Engineer. In addition, Bill will continue to supervise and manager the city's property maintenance crew.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF JEREMY WALLACE TO COMMUNITY DEVELOPMENT MANAGER IN THE DEVELOPMENT DEPARTMENT, EFFECTIVE NOVEMBER 10, 2015.** *Jeremy has been with the City since 1998 and is well qualified to step into this newly created position of Community Development Manager.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF COMMUNITY DEVELOPMENT MANAGER IN THE COMMUNITY DEVELOPMENT DIVISION OF THE DEVELOPMENT DEPARTMENT.** *With the resignation of Natalie Gardner, existing staff has been identified to step into the lead role for planning, administration and execution of the programs under CDBG and HOME funding. The new position will absorb the previous Grant Administrator/Real Estate Specialist and will also take on the management of the duties previously assigned to the Programs and Strategic Projects Manager related to CDBG/HOME funding and programming.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PART-TIME COMMUNITY DEVELOPMENT ASSISTANT IN THE COMMUNITY DEVELOPMENT DIVISION OF THE DEVELOPMENT DEPARTMENT.** *This newly created position will report to the Community Development Manager and will be solely focused on CDBG/HOME admin tasks.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

16. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF PART-TIME COMMUNITY SERVICES CLERK IN THE COMMUNITY SERVICES DIVISION OF THE DEVELOPMENT DEPARTMENT.** *The Community Services Division has recently lost two full-time positions due to retirements and it was decided to replace these two position with one full-time person and one part-time person. This part-time position will fill in the current gap in the Department and will report directly to the Community Services Manager.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

17. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AMENDING THE JOB DESCRIPTIONS FOR PARKS AND RECREATION SPECIALIST, COMMUNITY SERVICES MANAGER/CITY ENGINEER, ASSISTANT PROJECT ENGINEER, CDBG/HOME COORDINATOR, AND HOUSING DEVELOPMENT SPECIALIST.** *With the recent retirements, resignations, and reorganization within the Development Department, these job descriptions have been amended to update job responsibilities and duties.*

Staff Reporting: Larisa Sims, Assistant City Manager

Recommendation: Approve Order/Resolution

18. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AMENDING THE JOB DESCRIPTION FOR THE POSITION OF RECREATION AND FACILITIES MAINTENANCE SUPERVISOR IN THE**

DEPARTMENT OF PUBLIC IMPROVEMENTS. *This job description is being updated to include additional duties and responsibilities.*

Staff Reporting: Rick Davis, DPI Director/Assistant City Engineer

Recommendation: Approve Order/Resolution

19. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH DEVOU PARK TRAIL COLLECTIVE CONCERNING THE MAINTENANCE AND MANAGEMENT OF THE DEVOU PARK BACKCOUNTRY MOUNTAIN BIKE AND HIKING TRAILS.** *Since 2008, the City has been on the benefiting end of the efforts of many countless volunteers to construct, maintain and manage the Devou Park Backcountry Trails. The City has put no general fund dollars into the project and the group of volunteers has been able to secure nearly \$200,000 in grant funds and anonymous donations. The Trails Collective will take on maintenance responsibilities and the MOU will authorize the group to be the official resource for the Backcountry Trails.*

Staff Reporting: Natalie Gardner

Recommendation: Approve Order/Resolution

20. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE SOLE BID OF LUKAS GAMM FOR THE PURCHASE OF THE CITY-OWNED PROPERTY AT 503 JOHNSON STREET IN AN AMOUNT OF \$4,001.00, AND AUTHORIZING THE TRANSFER OF THE PROPERTY VIA QUIT CLAIM DEED.** *Per CDBG regulations, this property was appraised at \$4,000.00 and is required to be sold for fair market value. The property was advertised for sale and Mr. Gamm was the sole bidder. Mr. Gamm and partners own the building at 501 Johnson which they will be renovating into apartments and they will utilize the lot at 503 Johnson for green space.*

Staff Reporting: Jeremy Wallace, Grants Administrator/Real Estate Specialist

Recommendation: Approve Order/Resolution

21. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN REAL PROPERTY LOCATED AT 866 WESTERN AVENUE AS SURPLUS REAL PROPERTY AND AUTHORIZING ITS SALE BY SEALED BIDS PURSUANT TO KRS §§ 82.083 AND 45A.425.** *This property is a vacant lot and adjacent property owners have shown an*

interest in purchasing it. Staff will advertise the request for sealed bids and will perform good standing checks on all bids.

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

22. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF _____ TO STABILIZE THE LEVEE SLIDE ALONG THE LICKING RIVER NEAR THE DEAD END SECTION OF 21st STREET AND AUTHORIZING THE MAYOR AND CITY TO EXECUTE A CONTRACT WITH _____ IN AN AMOUNT NOT TO EXCEED _____, PAYABLE FROM CAPITAL FUND.** *The City has been aware of the slide in this location and has been monitoring it and developing the fix with Thelen and with the United States Army Corps of Engineers (USACE). USACE recently completed their routine annual inspection and hand delivered an “unacceptable” condition rating to the city on October 21, 2015. This work needs to be completed before mid-January and is considered an “emergency” under KRS regulations. Three specialty contractors were called in for a pre-bid meetings to go over the specifics of the projects and _____ submitted the best responsible bid.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

23. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF ENVIRONMENTAL DEMOLITION GROUP (EDG) FOR ASBESTOS REMOVAL AT VACANT RESIDENTIAL PROPERTIES SLATED FOR DEMOLITION, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ENVIRONMENTAL DEMOLITION GROUP IN AN AMOUNT NOT TO EXCEED \$49,100.00, PAYABLE FROM CAPITAL FUND.** *Staff identified and prioritized the vacant/dilapidated residential structures throughout the City. Asbestos testing has already been performed and the asbestos removal is the next step required by the EPA before the buildings can be torn down. Two bids were received and EDG submitted the best responsible bid.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

24. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF EVANS LANDSCAPING FOR THE**

DEMOLITION OF VACANT AND ABANDONED PROPERTIES, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH EVANS LANDSCAPING IN AN AMOUNT NOT TO EXCEED \$403,300.00, PAYABLE FROM CAPITAL FUND. *The scope of the work that was bid out includes removing all structures, grading lots, removing any rock/debris, planting grass seed as well as cleaning up a number of other properties that our staff maintains to make them more manageable. Three bids were received and Evans submitted the best responsible bid.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

25. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE KENTUCKY TRANSPORTATION CABINET ACCEPTING THE FUNDING AND GUIDELINES ASSOCIATED WITH THE SNK FUNDS THAT WERE AWARDED FOR THIRD STREET AND JOHNSON STREET ROAD PROJECT, IN AN AMOUNT OF \$891,000, WITH 80% (\$712,800) OF THE COST TO BE REIMBURSED BY KYTC AND 20% (\$178,200.00) PAYABLE FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.** *The City was awarded SNK money to cover 80% of the design and construction costs associated with this project. The 20% match will come from our annual road budget.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

26. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE KENTUCKY TRANSPORTATION CABINET ACCEPTING THE FUNDING AND GUIDELINES ASSOCIATED WITH THE SNK FUNDS THAT WERE AWARDED FOR LATONIA AVENUE RECONSTRUCTION PROJECT, IN AN AMOUNT OF \$785,000.00, WITH 80% (\$628,000.00) OF THE COST TO BE REIMBURSED BY KYTC AND 20% (\$157,000.00) PAYABLE FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.** *The City was awarded SNK money to cover 80% of the design and construction costs associated with this project. The 20% match will come from our annual road budget.*

Staff Reporting: Mike Yeager, Community Services Manager/City Engineer

Recommendation: Approve Order/Resolution

27. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF LEXIS NEXIS FOR CRIME ANALYSIS SOFTWARE, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH LEXIS NEXIS IN AN AMOUNT NOT TO EXCEED \$33,981.00, PAYABLE FROM 2015 JUSTICE ADMINISTRATION GRANT (\$23,503.90) AND THE POLICE ASSET FORFEITURE FUND (\$10,477.10).** *An RFP for the Crime Analysis Software was issued September 29. Three bids were received and LexisNexis was the best responsible bid.*

Staff Reporting: Jessica Moss, GIS/Business Analyst & Project Manager

Recommendation: Approve Order/Resolution

28. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER, PURSUANT TO KRS 45A.095, TO EXECUTE A MASTER DEVELOPMENT AGREEMENT WITH THE GREATER CINCINNATI ENERGY ALLIANCE TO SERVE AS THE THIRD-PARTY ADMINISTRATOR OF COVINGTON'S EPAD PROGRAM FOR A TERM OF FIVE YEARS.** *The City passed an Ordinance creating and energy Project Assessment District and also approved an O/R authorizing the city to enter into a Non-Competitive Procurement Agreement with the Greater Cincinnati Energy Alliance to develop program materials for the program and identify and/or finalize EPAD projects.*

Staff Reporting: Geoff Milz, Business Development Manager

Recommendation: Approve Order/Resolution

29. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF PERFORMANCE CONSTRUCTION FOR THE CONSTRUCTION OF THE DEVOU PARK CLUBHOUSE, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH PERFORMANCE CONSTRUCTION IN AN AMOUNT OF \$5,252,925.00.** *An RFP was issued for the Clubhouse construction on July 15, 2015. The seven bids received on August 11, 2015 exceeded the estimated cost for the project ranging from 25% to 40%. As a result on August 18, 2015 the Commission approved for staff, pursuant to KRS 45A.090 and KRS 45A.085(3), to make a negotiated award and enter into competitive negotiations with the three low bidders, Maxwell Construction, DER*

Development, and Performance Construction, and to reject all other bids submitted. It was further determined that the reason all seven original bids exceeded the estimated cost for the project was due to general conditions, project timeline, a single bidder for all earthwork, and certain design features. After negotiations with the three low bidders, amendments to these categories of the bid were made. Areas such as timing of construction and temporary golf operations office during construction caused a decrease in the second proposals submitted from a previous low of \$6.05 million to \$5.25 million. After the original seven bids were received, the Devou Properties Inc Board met and approved a resolution that it would extend additional financial support for the project in order to maintain its quality, integrity and lasting impression. However, based on an updated pro forma, it has been determined that the additional financial support is not necessary in order to fund the project completely without use of City funds. The updated pro forma for the project was developed by the Clubhouse Committee which includes several subject matter experts, Greg Engelman of Devou Properties Inc Board, and former City Finance Director, Scott Mescher, Executive Director of the Drees Pavilion, and David Peru and Ron Freking of Devou Park Golf Course. The updated pro forma is very conservative, and does not even project renting the clubhouse for Saturday evening non-golf events such as wedding receptions during the months of May, June, July and August. The pro forma also uses a very conservative interest rate of 4.5%. Further, the pro forma includes an annual contribution to a Building Maintenance Reserve fund to ensure that the clubhouse does not become a maintenance liability on the City's General Fund in the future. The facility also includes a geothermal heating and cooling system to ensure efficient and cost-saving energy use. It would be helpful to begin construction immediate upon approval and complete by March, 2017. After updating the pro forma with actual golf operation numbers and analyzing the cost of financing, the current financing plan demonstrates that the operating revenues from the clubhouse, and the 10 year commitment from the annual profits of the Devou Properties, Inc Board (Drees Pavilion) for \$200,000 (\$2 million in total) per year for the debt service, as well as a 10 year commitment from both Devou Trust funds for a total of \$25,000 (\$250,000 in total) per year for the debt service, will fund the total annual debt service without any need for additional funding from the City during the term of the bond. Once the debt for the clubhouse is paid off, the facility will be a revenue stream for Devou Park similar to the Drees Pavilion. Further, because of the generous support of the Devou Properties Inc Board and the Devou Trusts, the current \$1.25 million in the City's capital budget for the clubhouse project can be reallocated to other capital priorities of the City Commission.

The background information on the overall Clubhouse project: The current clubhouse was constructed in 1934 and in 1980 the Devou Park Master Plan rated it in "Poor Condition". In 2011, the second floor no longer could be used for golf outings or other community events due to access, code and mechanical issues, resulting in lost revenue for the golf course. Also in 2011, the Devou Park Advisory Committee (DPAC) formed a Clubhouse Subcommittee to determine if the clubhouse should be renovated or replaced. The Devou Properties Inc Board funded a \$30,000 feasibility study to determine if there was a market for replacing the clubhouse. CDS Associates, Inc determined it was cost prohibitive to renovate the current facility. Several meetings with the public including

nearby residents of Park Hills were conducted in 2013 and 2014 on various site plans and building configurations. Several changes were made to the original plan to accommodate noise concerns of nearby residents including the removal of parking spaces in rear of building to provide an additional 18' of buffer and landscaping; parking in rear restricted to Park Rangers and staff only and handicapped parking; elimination of an events lawn adjacent to clubhouse; a landscaped berm; a pedestrian access and gate for residents of Audobon Road to the golf course; and relocation of #10 tees from existing location to a site further away from Park Hills' residents. The project also eliminates all storm water drainage from the clubhouse and parking lot to Miller's Pond in Park Hills, the storm water being diverted to a golf course retention area. Other benefits of the new clubhouse include its availability as a more modest alternative to the Drees Pavilion, replacing the intended use of the original Memorial Building at the Overlook, for events such as private parties, wedding receptions, retirement parties, etc. The clubhouse grill will be available for park visitors too, and a focal point for visitors to the park for park information and programming and event schedules, It also provides a pleasant and convenient place for families and other park visitors to purchase food and beverage, rent bicycles and obtain general information about Devou Park, and provides a small office space for a Devou Park Ranger station.

Staff Reporting: Natalie Gardner

Recommendation: Approve Order/Resolution

30. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AMENDING ORDER/RESOLUTION NO. O/R-149-15 TO AUTHORIZE THE MAYOR AND CITY MANAGER TO EXECUTE AN AMENDMENT TO THE DESIGN, ENGINEERING, AND CONSTRUCTION MANAGEMENT CONTRACT WITH HUB AND WEBER TO PROVIDE FOR A TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$370,780.00, PAYABLE FROM DEVOU MASTER PLAN FUNDS.**

Staff Reporting:

Recommendation: Approve Order/Resolution

31. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A PAYMENT OF \$300.00 TO THOSE INDIVIDUALS WHO ARE MEMBERS OF THE CITY'S POLICE AND FIREMAN'S RETIREMENT FUND, IN A TOTAL AMOUNT OF \$20,700.00, PAYABLE FROM THE GENERAL FUND.** *At the October 30 meeting of the city's Police and Fireman's Retirement Fund Board, the members unanimously approved a motion for a lump sum payment of \$300.00 to each of the 69 individuals*

receiving a monthly benefit from the fund. The funds will come from the carryover from the FY 2014-105 annual budget.

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

32. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A PAYMENT OF \$300.00 TO THOSE INDIVIDUALS WHO ARE MEMBERS OF THE CITY'S EMPLOYEE RETIREMENT FUND, IN A TOTAL AMOUNT OF \$11,100.00, PAYABLE FROM THE GENERAL FUND.** *At the October 30 meeting of the City's Employees Retirement Fund Board, the members unanimously approved a motion for a lump sum payment of \$300.00 to each of the 37 individuals receiving a monthly benefit from the fund. The funds will come from the carryover from the FY 2014-105 annual budget.*

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

33. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY EQUIPMENT AS SURPLUS AND AUTHORIZING ITS TRANSFER OF OWNERSHIP PURSUANT TO KRS 82.083(3)(b).** *Renaissance Covington desires to continue to execute its current obligations and that of the Covington Arts Initiative by becoming independent of the City. To aid them in their independency, the City is transferring certain items under the terms of Kentucky's Surplus Property Statue.*

Staff Reporting:

Recommendation: Approve Order/Resolution

34. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING SATISFACTION OF CLAIMS FOR TRAVEL TIME ARISING FROM A COMPLAINT FILED BY A COVINGTON POLICE OFFICER OR OFFICERS WITH THE U.S. DEPARTMENT OF LABOR.** *An employee or employees of the Covington Police Department filed a complaint with the US Department of Labor, Wage and Hour Division to seek compensation for alleged unpaid travel time. The Police Department conducted a review of its officers travel time and determined that a total of \$5,845.33 in wages for about 30 officers should be paid to satisfy the complaint.*

Staff Reporting: Frank Warnock, City Solicitor/Assistant City Manager

Recommendation: Approve Order/Resolution

PROJECT UPDATES:

Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, December 1, 2015.

Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, November 17, 2015.

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

DRAFT