

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
November 17, 2020

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:13 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, and Trustee Chaffee & Trustee Long. Absent: none. Also in attendance: Zoning Administrator Mike Mohr, Transfer Station Attendant Jeffrey Craigmyle, Newaygo County Sheriff's Department Deputy Hunter Neiderer, Craig Grunow, and Wayne Burns.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 10/13/20-** Motion by Trustee Chaffee with support by Trustee Long to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** No comments.
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report** - \$391,660.10 total in the general checking account and \$12,256.83 in the tax account for a total in Bank Accounts of \$403,916.93 as of 10/30/20.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$16,817.32 (ck #11644 – 11670 & E472 – E477). Trustee Long made the motion to pay the Township's bills as presented and was supported by Trustee Chaffee. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. November is 67% of our fiscal year. There are some line items that the clerk noted as needing adjustment but the budget is still solid. We have not received the final bill from the Road Commission which we anticipate to be about \$56,600 as budgeted.
8. **Unfinished Business:**
 - A. **Craig Grunow and the situation on Beechwood Lane** – Craig Grunow spoke about the ongoing problems that the situation on Beechwood Lane was creating for him. Zoning Administrator Mike Mohr also spoke about the situation and possible solutions. Trustee Chaffee moved to go into a closed session at 1:50 pm. The motion was supported by Supervisor Maike. Ayes all, so moved and all visitors were asked to step out. The Board resumed the regular meeting at 2:05 and invited all attendees back into the room. Trustee Chaffee made the motion to have Zoning Administrator Mike Mohr contact the Township's Attorney Cliff Bloom to assist in bringing Beechwood Lane into compliance with the Township's zoning ordinance and solve the issues of the vacating of structures and obstructions in the right-of-way. Attorney Cliff Bloom will be given authority to pursue this resolution by means up to and including court action. Trustee Long supported the motion. Roll Call vote – ayes all. So moved. The Clerk will notify Attorney Bloom of the Board's decision.

9. New Business:

- A. County Agreement for Designated Assessor** – This is a State required agreement. Clerk Chaffee made the motion to approve Everett Township entering into the required agreement. The motion was supported by Treasurer Fleming. Ayes all. Motion passed. Supervisor Maike signed the agreement and the Clerk will forward a copy to the County
- B. NO in person meetings from Nov 18 to Dec 8, 2020 per MDHHS – Reopening Plan** – Clerk Chaffee included in each packet various information on what a reopening plan might look like and asked the Board to review the information as we will be required to come up with a written plan.
- C. Reappoint Trustee Chaffee to Ex-officio positions on the ZBA & Planning Commission** – Supervisor Maike, with support by Trustee Long moved to reappoint Trustee Chaffee to the Ex-officio position on both the ZBA & the Planning Commission for his newly elected term. Ayes all. So moved.
- D. MERS reaffirm contract** – The Clerk had just been contacted by MERS that they will need signed reaffirmation of our MERS Defined Contribution Plan. Trustee Chaffee moved that Clerk Chaffee be given the authority to act on the Board’s behalf and sign any paperwork required. The motion was supported by Trustee Long. Ayes all. So moved.

10. Officer’s Reports

- a. Zoning Official/Planning Co/ZBA** – Update by Planning Commission/ZBA Secretary Curt Chaffee. The Planning Commission continues to consider a zoning change for the M-20 corridor. A copy of the Zoning Administrator’s report is included in the monthly packets.
- b. County Commissioner** – absent!
- c. Transfer Station** – Everything is running smoothly. The Wednesday hours are now 1 – 5.
- d. Supervisor** – The newsletter has been submitted and will be printed with the December tax bills. Update on the WCCL.
- e. Clerk** – Whew! The election was a record breaker but went quite smoothly.
- f. Treasurer** – The winter tax collection will be by appointments only with the exception of December 29th and on March 1, 2021 (the last day taxes are due).
- g. Trustees** – Trustee Chaffee asked that hazard pay be considered for those people that worked the 11/3 election as he has read that other townships have offered such incentive in light of the current pandemic and the extreme conditions that the record breaking election created. Supervisor Maike moved that the 11/3 election workers be issued an extra payment of \$130 each (\$10 an hour for the 13 hours the poll was open). The motion was supported by Trustee Long. Roll Call vote: ayes all. So moved.

11. Public Comment: Wayne Burns spoke about the mess on seasonal road Summer. The Clerk will contact the Road Commission to see if there is any remedy.

12. Adjournment: Meeting declared adjourned at 2:33 pm.

Respectfully submitted by Clerk Pam Chaffee