

Coleman County Medical Center District Board of Directors Meeting

November 7, 2018

Location: 310 S Pecos, Coleman, TX  
 Start Time: 5:00 p.m.  
 Adjourn: 5:40 p.m.  
 Present: Wayne Moore, Mary Griffis, Sarah Beal, Linda Laws, James Pelton, Danyelle Hemphill  
 Others: Clay Vogel, Melissa Ereman  
 Absent: Ken Gifford

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 5:00 p.m.		Complete
2. INVOCATION	Marvin Hale gave invocation.		Complete
3. APPROVAL OF MINUTES	July 19, 2018 and August 20, 2018 These minutes were previously approved in a meeting on September 7, 2018. Approval not needed at this time. No action taken.	None taken	Complete
4. FINANCE COMMITTEE REPORT	Sarah Beal gave finance committee report. Some expenses have been reclassified as capital expense. The District is in good financial standing. The Annual Audit will start in December.		Complete
5. APPROVAL OF QUARTERLY FINANCIALS	Consideration an approval of quarterly financials.	Motion: Mary Griffis Second: Linda Laws	Approved 6-0
6. PROPERTY AT 213 S PECOS	Discussion of possibly acquiring property located at 213 S Pecos, Coleman, TX 76834. The Seventh Day Adventist Church owns the property. They want \$20,000 for the land and building. Danyelle suggests a counter offer of \$15,000 to \$20,000. Linda asks what we could possibly use the property for. Clay suggests possible parking, education center, specialty clinic, or rent to other businesses such as Coleman Home Health. Marvin Hale states there are some repairs that need to be done depending on what it is used for. The structure seems good. The roof is in fairly good shape. No signs of leaking.	Motion to move forward in acquiring the property at 213 S Pecos and Give Clay Vogel permission to negotiate between \$15,000 and \$20,000: Danyelle Hemphill Second: Sarah Beal	Approved 6-0

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<p>7. UPDATE ON FIRE SPRINKLER SYSTEM REPAIR</p>	<p>Plant Operations Director update on the progress of the inpatient wing and Rural Health Clinic addition to the Fire Sprinkler System and roof repair consultant. Marvin Hale state that the initial testing has been completed and sent to the designer. We are still hoping to start before Christmas. The fire inspection is due next month. Monthly reports are still being sent to Texas State Hospital Licensure Department. A performance bond expense will be coming up soon. A roof consultant has been contacted and has agreed to come and look at the roof and determine the best way to with the roof replacement.</p>	<p>Complete</p>
<p>8. CNO Report</p>	<p>CNO Report given by Melissa Eremam. CCMC is still trying to recruit LVNs. We have started the Santa's Helpers project. An application process has been put in place to help determine qualification for the program. Selections will be made the week before Thanksgiving and the Christmas Tree with the children's information will be up the first Monday in December. Gift delivery will be Friday, December 21<sup>st</sup>.</p>	<p>Complete</p>
<p>9. MEDICAL STAFF REPORT</p>	<p>No report given, Dr. Atwood not able to be present.</p>	<p>Complete</p>
<p>10. CEO REPORT</p>	<p>Clay Vogel gave report. The fiscal year ended on a high note. Melissa and nursing staff has done a great job through low staffing periods. Dr. Moualla is coming November 28<sup>th</sup>. Dr. Cecil is still interested in coming. Dr. Swarna would like to increase to two days a month. The CCMC Christmas party will be on December 6<sup>th</sup>.</p>	<p>Complete</p>
	<p>The Board Retreat went well. Sarah, James, and Clay attended.</p>	
	<p>Tele-neurology is still coming along. The agreement has been signed to keep TPA drug on hand and will help us find placement for patients with our partnership with St. David's Healthcare.</p>	

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	<p>A Physical Therapy Assistant, Will Smith, has been hired. This will be a great asset to CCMC and Coleman Healthcare. We will be able to expand services and spend more time with patients. The Physical Therapy Department has grown in the past year.</p>		
	<p>There are still plans to make a memorial section in the new facility for people who have donated to the hospital.</p>		
	<p>Clay reached out to Senator Ted Cruz's office for help finding out information on the USDA loan and why CCMC was not funded in the last fiscal year. They may be able to award us in this year. We are still high on the priority list.</p>		
11. PHLC REPORT	<p>New walk-in doors have been ordered for the kitchen.</p>		Complete
12. PUBLIC COMMENTS	<p>Not present.</p>		Complete
9. ADJOURNMENT	<p>No comments.</p>	<p>Motion: Danyelle Hemphill Second: Linda Laws</p>	Approved 6-0

  
Wayne Moore, President

  
Sarah Beal